

CALDECOTE PARISH COUNCIL

(South Cambridgeshire District)

NOTICE OF MEETING

The Meeting of the Parish Council Pavilion Committee will be held in the Village Hall on
Wednesday 25th January 2012 at 8.00pm

The Public and Press are cordially invited to be present.

All members of the Parish Council Pavilion Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

AGENDA

Signed *Saskia Dart*
Saskia Dart, Clerk
19th January 2012

Before the meeting formally starts:-

Public participation – to hear matters raised by members of the public or from Councillors with a prejudicial interest on agenda items - Members of the Council may not be permitted to respond, except to ask questions for the purposes of clarification

- 210. Apologies for absence and declarations of interest from members
- 211. To approve the minutes of the previous meeting on 11th January 2012*
- 212. Regulatory and compliance matters
- 213. Pavilion specification / build
 - 213.1 Site management
 - 213.1.1 Site security
 - 213.1.2 Health & Safety
 - 213.2 External specification (superstructure)
 - 213.2.1 Services
 - 213.3 Internal specification
- 214. Project Plan
 - 214.1 Project Plan update
 - 214.2 Opening Ceremony
- 215. Budget and subcontractor list
 - 215.1 To receive latest budget
- 216. Funding confidential item - it will necessary to exclude the public and press temporarily under section 1(2) of the Public Bodies (admission to meetings act 1960) due to the confidential nature, ***this item may be moved to the end of the meeting to avoid inconvenience to the public attending.***
- 217. Financial matters
 - 217.1 To receive the financial report and approve the payment of bills
 - 217.2 Placement of orders
- 218. To agree the date of the next meeting
- 219. Closure of meeting

Any motion to briefly adjourn the meeting will be at the discretion of the Chairman and Councillors. This short period is to allow time for the public to ask questions or clarification or raise matters of concern, which may be considered by the Parish Council at a future meeting.

The public is respectfully reminded that it should not take part in discussion with the Parish Council at any other time during this meeting.

Clerk: Mrs Saskia Dart, 89 Highfields Road, Highfields Caldecote Cambridge, CB23 7NX
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