

# CALDECOTE PARISH COUNCIL

GrantForm/2013/SC

## GRANT APPLICATION FORM

This form will be submitted to the Councillors to assist in their decision making. Any financial figures should be for the last financial year of the group. If possible, a summary statement of accounts (e.g. receipts and payments plus the bank balance) should be attached. It is preferable, but not essential, if the accounts have been audited.

Name of group/organisation	
Name on bank account (for cheque payments)	
Registered Charity/Charity Number	Yes / No
Contact name	
Position with the Group	
Contact name's home address	
Contact name's telephone number	
Contact name's e-mail address.	
Brief description of group and its aims	
Brief description of project for which you are making this application and how this will benefit the community.  <i>Use separate sheet if necessary.</i>	
If this application is for a Grant of money, state how much.	
If this application is for the donation of goods purchased by the Parish Council, please describe. Please provide supporting quotations	

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What is the total cost of this project? Please give an itemised breakdown of the expenditure for which this money is being applied for. Include evidence (eg suppliers' estimates) of the likely cost of all items of expenditure where possible.

ITEM	COST £
<b>TOTAL</b>	

Have you applied, been promised or received Grants/Donations from any other sources for this project? If so who? and how much? Give details in table below:

Name of organisation applied to	Amount applied for	Date of Application	Amount Received

If you have received any other sources of funding in the past year, not specified above, please give details:

Number of members in the Group	
Number of members resident in the parish	
Total spent by the group in the last twelve months	
Total received by the group in the last twelve months	
Main income sources – please itemise	
Current bank balance (please state date)	
Special/other considerations <i>Use separate sheet if necessary.</i>	

Signed:.....

Date: .....

**Please return to: Simon Crocker, Parish Clerk, Caldecote Parish Council, 24 Foxhollow, Great Cambourne, Cambridge, CB23 5HW. parishclerk@caldecote.gov.uk**

**FOR OFFICE USE ONLY**

Date received:.....

Grant awarded:.....

Amount:.....