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Minutes of the meeting of the Caldecote Parish Council Sport and Recreation Committee held on Monday 14th February 2005 at 7.30pm in Caldecote Village Hall.

Present: Cllrs. Christine Stopp (Chair), Paul Phillips, Frank Wolton, S Breeze, A Levett and 1 member of the public John Newby.

In attendance: Mrs Lisa Hazel (Clerk).

1. **Apologies for absence:** Eddie Rivero and Sue Tasker
2. **To approve the minutes of the last meeting on 18th October 2004**

The minutes were approved as a true record after the following amendments were made:

Item 4 – Ashwell Development. ‘Hedge along the perimeter is very close to the new houses’ should read ‘Hedge along the perimeter is very close to the new houses and might be damaged’.

Item 5.1.1. ‘The plans showed that 11 new tress’ should read ‘the plan showed that 12 new trees’. ‘CALYPSO has kindly offered to pay for the 11 new tress’ should read ‘CALYPSO has kindly offered to pay for 10 new trees’.

The minutes were signed by the chairman.

3. **Matters arising.**

A letter dated the 4th November 2004 from the Caldecote Village Institute was read in reply to our previous letter requesting for sports facilities to be considered in the Village Hall extension plans. The letter stated that the present Hall is not designed with sports in mind and the extension plans will not vary that.

Mr P Philips member of Village Hall Trustees explained that the trustees want to keep the Village Hall in its current state of good order and that members of the public can use the School Hall which is open for hire and is designed for indoor sports use.

After some discussion the Sports and Recreation Committee agreed to respond to the letter stating they understand the reasons put by Mr P Phillips for not allowing the Village Hall to be used for indoor sports facilities but would like to request that they consider a request for specific indoor sports like Table Tennis which would cause least disruption and damage.

4. **To consider matters relating to JS Bloor, Banner and Ashwell Homes POS**

JS Bloor – It was noted that the play equipment has now been installed on the POS. Mr F Wolton confirmed that he has done a site visit and that he deems the equipment to be safe.

DRAFT

It was noted that the hedge behind Highfields Road, adjacent to Grayway Close is tatty. However there is no immediate danger and no action is required at present.

Banner Homes – It was noted that the transfer papers for the POS have now been signed by Caldecote Parish Council. It was agreed that the clerk would check the S106 to see if Banner Homes have a 12 month hand over period. The clerk was asked to make sure that in due course the commuted sum for the POS is received from Banner Homes.

Clarification on who owns the hedge at the rear of Cavendish Way has now been sought. Caldecote Parish Council does not own the hedge or the Bridlepath next to it.

Ashwell Development – No further action to report.

It was brought to the attention of the Sports and Recreation Committee that the detailed specification for the ‘Village Maintenance Contract’ has now been received. Plans are to be drawn up outlining the areas to be included in the contract then the specification can be sent out to perspective clients within the next couple of days. The chairman asked that the following be included in the specification ‘All work involving the use of chemicals must be carried out in accordance with COSSHE’.

5. Maintenance of POS.

5.1.1 Budget items arising from maintenance of POS.

Mr P Phillips informed the Sport and Recreation that he has now purchased and planted the 12 new trees to replace all the broken/dead trees. The Sports and Recreation Committee expressed their thanks and gratitude to Mr Philips who carried out the work voluntarily.

Mr Philips handed the clerk the bills for the purchase of the trees and relevant equipment. It was agreed that Caldecote Parish Council would pay the bills and that CALYPSO would make a donation to the parish council to cover the costs of 10 new trees as previously agreed.

6. Recreation ground – Update.

A meeting was held on Monday 31st January 2005. The meeting was attended by Martin Casey, James Blake, Tony Leach, Mel Pooley, Christine Stopp, F Wolton, Lesley Dickinson and Jane Thompson. The meeting included a site visit to asses the situation.

A copy of the meeting notes taken by Jane Thompson has been received. The following point was highlighted:

- Tony Leach raised the issues of the ditches which were considered dangerous. The sides of the ditches are too high and steep offering a

DRAFT

high risk area, especially for young children. All agreed that the ditches required some urgent safety measures.

A copy of a letter sent by Mr Casey to Chris Taylor following on from the meeting was read. The letter included a programme of works for the implementation of the Recreation Ground at Caldecote in accordance with the S106 Agreement. The handover to Parish Council in good condition is scheduled for Feb 2006. Additionally the service of a consultant specialist to manage and advise on seeding issues is also required.

An e-mail from Jane Thompson has been received advising Chris Taylor that she would wish to see surface drainage included in the proposal before accepting.

It was agreed that C Stopp (chairman) would draft a letter to be sent to Jane Thompson in response to the letter from Martin Casey.

It was noted that the Parish Council would not be willing to take on any further areas of public open space until they were satisfied with the recreation ground proposals.

7. Sports Association - Update.

Mr Newby provided the Sports and Recreation Committee with an update. It was noted that no one attend the last CSA meeting. It appears that some confusion over the dates of the meeting had arisen. The Sports and Recreation Committee apologised and will make sure that a representative attends all meeting where possible in the future.

8. Safety Inspections.

A Health and Safety checklist should be filled in after every inspection. It was agreed that the safety checklist provided by ROSPA should be used. All POS are to be regularly checked and any problems identified and reported.

The Clerk has agreed to regularly check the Banner Homes Development and report any problems. It was noted that Mr F Wolton currently inspects the children's playground on a regular basis.

9. To agree the date of the next meeting.

It was agreed that the Sports and Recreation Committee should meet Bi-monthly. The next meeting would be held on Monday 4th April 2005 at 7.30pm in the Village Hall.

10. Closure of meeting.

The meeting was closed at 9.30pm

Signed ----- (Chairman) Date -----