

**Minutes of the meeting of the Caldecote Parish Council Sport and Recreation
Committee held on Tuesday 25th April 2006 at 7.30pm in Caldecote Village
Hall**

Present: Cllrs.Paul Phillips, Frank Wolton, Alan Levett and Mr John Newby

In attendance: Sue Tasker, Julie Barnes (Architect) and Roger Hume (Clerk).

1. Apologies for Absence

Cllr Steve Breeze and Cllr Stopp. (Melvin Pooley sent apologies after the meeting, he had been planning to attend but was delayed).

Councillor Wolton was appointed chairman in the absence of Cllr Stopp

2. To approve the minutes of the previous meeting on 7th March 2007.

On a proposition by Cllr F.Wolton, seconded by John Newby the minutes were approved as a true record. The temporary Chairman signed the minutes.

3. Matters arising

There were none that were not covered by the agenda.

4. To consider matters relating to JS Bloor, Banner and Ashwell Homes POS

4.1 JS Bloor – Turning head has been removed and replaced by Public Open Space. Rectification work to be carried out before handover has been confirmed

4.2 Banner Homes - Nothing reported

4.3 Ashwell Development – The access bridge to the sports area has been removed and it was not possible to save the construction for future use due to its construction. The clerk will ask Ashwells to confirm ownership of the remains.

5 Maintenance of POS. The County Council grant for village general roadside verge maintenance has been reduced to £1611.35 (was £1982 .46), it had not been possible to challenge the reduction as the cost of the agreed contract (£1320 for 4 cuts) was covered by the new grant. It had been hoped to increase the number of cuts, not reduce them.

6 Pavilion – Provision of a pavilion on the new sports area.

Julie Barnes (Architect) gave an overview of pavilion projects that she had been involved in.

The plans for Mepal and West Wratting each had similar budgets at around £160k disregarding drainage etc. They had not been designed for cricket use and had 2 changing areas.

Sue Tasker reported a possible link up with the East of England Women's Cricket Association who are looking for a local facility to be used 50% by women and girls teams.

It was agreed that this was worth following up as funding for the building and maintenance for an agreed period may be possible.

It was agreed that a covered area (veranda) in the front of the pavilion would be specified as long as it could be made resistant to vandal damage, steel supports and perhaps any guttering above easy access height or preferably built in.

In view of the possible link up with the ladies it was decided to recommend four changing rooms.

The location would be parallel to the eastern boundary of the new sports field with a 4 metre gap for access.

Melvin Pooley will be asked to provide a site plan showing the position of the cricket pitch to ensure the location does not limit the cricket area.

Extra parking spaces would need to be provided.

A resolution was adopted to spend up to £300 for initial sketch drawings by Julie Barnes - proposed by Cllr Philips and seconded by Cllr Levett.

Provisional enquiries for grant funding would be investigated when these drawings are available and there is some idea of costing but expected to be around £350k.

7. Recreation ground – Update Spiking to the grass has been carried out. Melvin Pooley is still planning to provide a maintenance schedule (without cricket initially).

Youngsters have started to create a cycle/BMX track at the rear of the MUGA, this will be monitored to see if any action is necessary.

The area around the MUGA has problems with litter building up. Cllr Phillips will deal with this for now but may need a rota of volunteers at some future date.

8. Sports Association – Update

Sue Tasker gave a summary of events and the minutes of the Association (from the previous evening) were available at the meeting.

Still difficult to get adult helpers, it is hoped to involve Cambridge United with coaching.

Saskia Dart has accepted the position of treasurer.

The quiz night has been rearranged for Friday 12th May.

Fun day is on 13th May.

Organised games being held at the MUGA on some Sunday afternoons.

9 Risk Assessment and Safety Inspections

The ROSPA inspection was due in April, report is awaited.

10 Finance, Nothing extra to report

11 To agree the date of the next meeting

It was agreed that the next meeting should be held on a Monday (Date to be agreed after the new committee is elected on May 11th at the Parish Council meeting).

12 Closure of meeting

Councillor Wolton thanked everyone for their help during his time on this committee. There being no further business the meeting was declared closed at 9-20 pm

Signed ----- (Chairman) Date -----

Revised Specification for Pavilion

Provisional Specification

- Changing facility for all sports with showers, 4 areas
- Cricket lounge/club room.
- Locker area so that others can use the changing area while teams are playing and to ensure personal items are secure, particularly for football and rugby teams while they are playing.
- Disabled use toilet/changing facility.
- 2 Officials rooms including showers.
- The building to be single storey but have equipment storage in the roof area. This would not be accessible by the disabled but should have a staircase.
- Not a glass roof.
- Not to be a fancy design so that it could be easily extended at a later date.
- Bricks and block construction using “fair faced” cream internal walls. (not plastered).

- Design to ensure it looks reasonable from adjoining properties - but it is a fair distance away on the other side of a hedge.
- Secure ground floor storage, ideally steel doors for expensive maintenance equipment mowers and rollers.
- Overhanging roof to provide shelter/veranda. in the front of the pavilion as long as it could be made resistant to vandal damage, steel supports and perhaps any guttering above easy access height or preferably built in.
- Extra parking spaces would need to be provided.
- The location would be parallel to the eastern boundary of the new sports field with a 4 metre gap
- To adhere to design criteria laid down by Sport England and the Football Foundation.
- Barriers will need to be specified to avoid vehicle access to the sports field with gated access or removable lockable post.

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