

**Draft minutes of the Meeting of Caldecote Parish Council
on Thursday 5th August 2010 at 7.30pm in the Village Hall**

Present : Cllr Jack Lang, Cllr John Newby, Cllr Doreen Francis,, Cllr Steve Breeze, Cllr Mike Philips, Cllr Tom Footman and Cllr Alan Levett. Also Cllr Tumi Hawkins District Councillor.

In attendance : Mrs Virginia Carroll (Clerk). Five members of the public were also present.

Members of the public were invited to make comments relevant to the agenda before the meeting was formally opened. Saffron Garner from South Cambridgeshire Planning was also invited for discussion on item 641.4 before the meeting was formally opened.

The meeting was formally opened at 8.20 pm.

634 Apologies for absence and also declaration of interests from members

Cllr Fiona Whelan (also County Councillor). Cllr Neale Whyatt.
There were no declarations of interest.

635 To approve the minutes of the previous meetings on 1st July 2010 and 15th July 2010.

On a resolution by Cllr Levett and seconded by Cllr Footman the minutes were approved as a true record with no amendments. All were in agreement.

636 Matters arising for information and discussion, clerk's report

636.1 Police report

PCSO Karen Mahoney was unable to attend the meeting but sent the following Police report for the period 5th July to 4th August 2010.

In total there have been 7 crimes reported for the Caldecote area. Only 3 of these crimes actually took place in Caldecote.

1 – Theft – a mobile phone was left on the recreation ground in Caldecote and was then stolen.

1 – Criminal Damage – A vehicle for sale was left in a lay by on main road and was then damaged by unknown offenders jumping on the bonnet, damaging the wings and smashing the windscreen.

1 – Theft of a pedal cycle – Highfields.

There has been 1 report of anti-social behaviour on the recreation ground in Furlong Way, where youth were riding around in 2 vehicles and a moped. The area was searched but no-one was found.

Building work on Cambourne's new police station is almost complete. The neighbourhood policing team for the area have started moving in and working from the base on July 26. The police station, on the junction of Sackville Way and Back Lane, will provide offices for the neighbourhood team staff covering the areas of Comberton, Gamlingay and Melbourn. An official opening date and opening hours for the police station are in the process of being finalised.

636.2 Parish Plan Report

The final report is being written up.

636.3 TKA report

One noise report has been received.

636.4 Bus Service

Two members of the public made comments on this item before the meeting was opened. The parish council is to investigate alternative transport systems such as Dial – a – Ride to attempt to counteract the poor level of public transport in the village.

636.5 Highways

Nothing to report.

636.6 Youth Bus – report and funding

The Youth Bus (Connections) has commenced its summer visits to the village every Tuesday night from 7 – 9pm until Tuesday 24th August.

Funding for the Youth Bus has been suspended pending a review of the Local Public Service Agreement Reward Grant Funding. This funding is specifically for the new bus (provided in Caldecote) and the service is under threat of closure. It was agreed that a letter of support should be sent to Connections, and a letter should be sent to our MP expressing the parish council's deep concern about the potential loss of the Youth Bus.

636.7 Traffic calming

Nothing to report.

636.8 Village Shops

The search for a new tenant for the convenience shop is still ongoing.

636.9 Church railings

The clerk is to write to the church and ask for a progress report.

636.10 Drainage of tennis court and MUGA area.

The clerk is to chase up the design study.

636.11 Allotments

Nothing to report.

636.12 Pavilion Building - confidential item - it was necessary to exclude the public and press temporarily under section 1(2) of the Public Bodies (admission to meetings act 1960) due to the confidential nature, *this item was moved to the end of the meeting to avoid inconvenience to the public attending.*

636.12.1 To receive letter from architect

The letter dated 12 July 2010 was considered. At this stage no further work is required from the architect. This item will be covered by confidential notes held by the clerk.

636.12.2 To receive update from pavilion working party

A recommendation was received from the pavilion working party that a revised design, smaller and to purpose, should be pursued as a self build option. A draft design was presented and on a resolution proposed by Cllr Levett and seconded by

Cllr Newby the new design was accepted for the pavilion working party to take forward.

636.13 West Drive corner

Concern has been expressed at the speeds at which traffic takes this corner and that the corner is frequently 'cut' by road users. Highways have indicated that the road is not of a significant priority. The clerk will contact Highways and ask them to paint a line down the middle of the road along the corner area.

637 Reports from the District and County

637.1 County Councillor's Report

Cllr Whelan had hoped to provide a written report prior to going away but will provide an update on her return.

637.2 District Councillor's Report – South Cambridgeshire District Council from Cllr Hawkins

1. Land East of 18-28 Highfields Road

The application to build 97 houses on the site was rejected by the Planning Committee at its meeting held on 7th July 2010. This is a victory for all the residents of Caldecote, as the proposal was definitely not in the best interest of the village.

Together with the PC Chair, we made representations to the Committee and presented the concerns of the Village very clearly indeed. A full copy of my presentation to the Planning Committee is available on my blog/website.

The application was rejected on the basis that the development was not sustainable, in the light of deficiencies in services such as transport, education, leisure, drainage, etc. The Council is now seeking the views of the village in deciding on how to move forward with developing this land.

2. Caldecote Pumping Station

Following my representation to the Environmental Services Portfolio holder, and her initial response, I received a subsequent e:mail from her on 12-July, informing me that Anglian Water had agreed to meet with her to discuss the matter, and that she had requested that I should be invited to the meeting. The meeting is yet to take place. However, I will continue to keep the matter on the ESPH horizon.

3. Connections Bus to be axed

The Connections Bus is funded through a Local Public Service Agreement grant that is being managed by the County Council. Unfortunately, budget cuts means that the grant has been stopped, and no further funds will be made available, including funding that had already been promised !

This means that Caldecote, Eversdens, Elsworth and Teversham, four villages with no youth facilities in South Cambridgeshire, will no longer get the weekly visits from the bus. Also, seven part time staff and volunteers will be "lost". This is devastating news, and I will be meeting with the Chairman of the Project with a view to trying to get the funding reinstated.

4. Appointment of New Chief Executive

The Council, at the full council meeting on 22nd July 2010, unanimously agreed to the appointment of Jean Hunter, currently Chief Executive of South Ribble Borough Council, as Chief Executive Officer, Head of Paid Service, Electoral Registration Officer and Returning Officer for South Cambridgeshire District Council. She will be taking up the position on a date to be agreed.

In the meantime, it was agreed that Steve Hampson, Executive Director (Operational Services) will be the Acting Chief Executive Officer as from 1st September until Jean Hunter takes up the post permanently.

5 Resumption of Online Planning Service

The new IT system came on line on 26th July. There were some teething problems but those now seem to have been resolved.

6 Library Service Review

There is a for Cambridgeshire County Council to make significant budget savings over the next three years, with a £2 million reduction being required from the budget of the Libraries, Archives and Information Service. This equates to nearly almost 30% of the budget for this function.

There is to be a full public consultation to gather people's views of the library service, and the proposals for the reduction (overheads, management & support, book fund, closures, reduced running costs, etc.) The consultation will be launched on 9th August and continue until the end of September, and will include a series of public meetings in each of the district council areas and the city, as well as a roadshow throughout libraries and other venues, and an online version of the questionnaire. Councils across the County are being asked to take part, and further details of locations will be made available at the launch.

638 Finance and procedural matters

638.1 To receive the financial report and approve the payment of bills

Expenditure for approval			CHQ NO.
Late payments July meeting			
MD Landscapes	Grass cutting	611.00	1045
CGM	Recreation ground maint.	282.00	1046
New Payments			
Kathie Martlew (5)	Salary July paid in August	84.84	Direct
Julie Coogan	Salary July paid in August	346.00	Direct
Roger Hume	Salary July paid in August	651.46	Direct
Virginia Carroll	Salary July paid in August	689.42	Direct
Moore Stephens	Audit fee	470.00	1047
Roger Hume	Expenses June	110.23	1048
Mr C Thompson	Journal delivery August	45.45	1049

There were three late payments –

Cheque 1050 to the Connections Bus Project for £550.00

Cheque 1051 to Caldecote Village Institute Ltd for £35.00

Cheque 1052 to Julie Barnes for £272.00

Which will all appear on next month's statement.

On a resolution by Cllr Levett and seconded by Cllr Breeze the payments were checked and approved. The cheques were signed and invoices and stubs initialled at the end of the meeting.

638.2 Training Needs

The Power of Wellbeing training for Councillors on Thursday 21 October may also be attended by Councillors from Cambourne.

Cllr Phillips will be attending a Playground Risk Assessment Course on 10 September.

638.3 Applications for funding

A request was received from the Caldecote Feast Committee to consider a similar donation of £1,000 to the event for 2011. It was agreed to include the donation in the budget for 2011 subject to any financial constraints when the budget is drawn up. The clerk is to write to the Feast Committee expressing congratulations on a magnificent village event.

638.4 SCDC Standards Committee

Any nominations for Parish Council Member to the SCDC Standards Committee to be forwarded to the clerk. The closing date for receipt of nominations is Friday 24 September 2010.

638.5 2009/2010 Audit

The audit is complete and the certificate received with no adverse comments.

639 To attend to correspondence/communications received since the previous meeting (if it requires notification, discussion or decision).

639.1 Parishioner correspondence.

639.1.1 Late night behaviour on Furlong Way

One member of the public made comments on this item before the meeting was opened. A report was received of two under age drinkers coming from the recreation ground in the early morning. Further late night noise problems and vehicle movements in the parking area for the recreation ground were reported.

639.1.2 Grafton Drive

A letter had been received expressing concern about the use of Grafton Drive as a play area for unsupervised children. The response from the clerk recommended that the respondent should write a letter to the Caldecote Journal.

The issue of parking along the junction of Grafton Drive and Highfields Road was also raised. As this part of the road is adopted, the clerk is to write to Highways requesting double yellow lines to be painted on the side of the road up to the first speed cushion.

639.2 Other Correspondence and consultations

639.2.1 SCDC Public consultation – The monthly report for July 2010 was received.

639.2.2 Office of Environment & Community Services – free cycle parking

The clerk will put in a request for cycle parking at the bus stop at Caldecote Turn and on the opposite side of the road, where bicycles are left locked to the railings.

639.2.3 VCO grants 2011/2012

The clerk will apply for a grant to support youth work in the village.

639.2.4 Journal items

The clerk will forward a draft report to the chairman for approval. No specific items for inclusion were raised.

640 To attend to Planning received since the previous meeting**640.1 Planning consultation****640.1.1 S/1167/10 Conservatory 127 Highfields Road, Highfields Caldecote, CB23 7NX**

Recommended for APPROVAL. Standard conditions for construction to apply.

640.1.2 S/0856/10/F and S/0857/10LB Caldecote (Manor Farm Main Street)

Was due to go to Planning Committee on 4 August but was withdrawn from the agenda by the applicant.

640.2 To notify Decisions by South Cambs District Council – subject to conditions**640.2.1 S/1397/09/O Caldecote (at Land to the east of 18-28 Highfields Road)**

The application to build 97 houses on the site was rejected by the Planning Committee at its meeting held on 7th July 2010. The parish council's views as to what would constitute an acceptable development were sought by Saffron Garner before the meeting was formally opened. The parish council commented that the reasons for opposing any large scale development on the site still stood, namely insufficient pumping station capacity and insufficient education and transport provision, as well as taking in the views of residents as expressed in the Parish Questionnaire as to the type of any proposed new development in the village.

640.3 Planning Inspectorate Appeals**640.3.1 S/1332/09/F Plot 7, The Willows, Caldecote, Cambridge, CB23 7PB**

This appeal is to be decided by way of a hearing on Wednesday 11th August 2010. Cllr Levett is to attend the hearing on behalf of the Parish Council. The Parish Council recommended REFUSAL of the application in its response of 16th October 2009.

641 Village development, recreation grounds and public open spaces**641.1 Taylor Wimpey handover and maintenance.**

A site handover and rectification meeting was held on Wednesday 21 July with representatives from Taylor Wimpey SCDC Landscapes. Cllr Footman, Cllr Levett and Cllr Phillips attended the walk round phases 1 and 2 and the following points were covered :

641.1.1 Rectification work to be carried out before handover to the Parish Council.

641.1.2 Taylor Wimpey to confirm whether any usage conditions were included in the conveyance of land to homeowners.

641.1.3 Taylor Wimpey to confirm right of access to maintain shrubs behind areas belonging to homeowners on Mitwell Close

641.1.4 Possibility of use of third party to maintain open spaces in phase 2

641.1.5 SCDC Landscapes to advise the work which needs doing on the Orchid area.

641.1.6 Rectification works to Highfields Road to be carried out week commencing 2nd August.

The clerk confirmed that a copy of the POS transfer plan had been received and would be checked and included on the agenda for the next meeting.

641.2 Maintenance

Nothing to report.

641.3 Cricket wicket

The money has been received from Hardwick and Caldecote cricket club for the

supply of the grass wickets. The cricket club have asked if they will be consulted on the new pavilion and an invite has been extended to the next Pavilion Working Party meeting.

641.4 Banner 2 – 97 homes application/s106- Progress report

See item 640.2.

641.5 New Pavilion/cricket square

See item 636.12.

641.6 Playground - Rectification work and inspection report

A quote from Anglian Playground Services for rectification works was received (£445.00) and approved.

The bolts have been replaced in the MUGA.

641.7 Sport and recreation working party

Responsibilities for the management and maintenance of the different sporting areas needs to be confirmed at the next meeting of the working party.

641.8 Cabin Report

Nothing to report.

641.9 Development at 41 Highfields Road Caldecote S/1402/09/F Payment of Public Open Space Contribution

On a resolution proposed by Cllr Levett and seconded by Cllr Newby an Indemnity was executed on behalf of the Council for Section 106 Agreement in respect of the above development. Cllr Lang signed and Cllr Whelan is to sign on her return.

642 Councillors' items – Reports only (to be added to next agenda if necessary).

642.1 Sign on West Drive needs reporting

642.2 Wooden posts are rotting away on the right hand approach to the recreation ground. Replacement to be combined with work on drainage.

642.3 Broadband provision – the Madingley exchange is not enabled.

642.4 Drain cover has been replaced by Anglian Water.

642.5 Sure Start contractor has diverted traffic through old Caldecote which is unsuitable for heavy vehicles. The 'Unsuitable for HGVs' sign has gone from the junction and the bollard has been damaged.

642.6 There is an ash tree growing close to the knee rail on Grayway Close which needs to be removed.

No members of the public were still present for the meeting closure.

643 Closure of meeting and Parish Matters

There being no further business the meeting was closed at 9.52 pm.

Date of next Parish Council meetings

Thursday September 2nd 2010 at 7.30 pm

Thursday August 19th or 26th (possible) for urgent planning items

Pavilion Working Party meeting – Thursday 12th August

Sport and Recreation Party meeting – Monday 13th September

Power of Well Being Councillor training – Thursday 21st October

Signed _____ Chairman _____ Date _____