

**Draft Minutes of the Meeting of Caldecote Parish Council  
on Thursday 10<sup>th</sup> June 2010 at 7.30pm in the Village Hall**

**Present:** Cllr Jack Lang, Cllr John Newby, Cllr Doreen Francis, Cllr Neale Whyatt, Cllr Steve Breeze, Cllr Mike Phillips and Cllr Alan Levett.

**In attendance:** Mr. Roger Hume (Clerk) - One member of the public was also present.

*Members of the public were invited to make comments relevant to the agenda before the meeting was formally opened.*

**614 Apologies for absence and also declaration of interests from members**

Cllr Tom Footman, Cllr Fiona Whelan (also County Councillor for the ward) and Cllr Tumi Hawkins District Councillor.

There were no declarations of interest.

**615 To approve the minutes** of the previous meetings on 13<sup>th</sup> May 2010 and 20<sup>th</sup> May 2010

On a resolution by Cllr Breeze and seconded by Cllr Francis the minutes were approved as a true record with no amendments, all were in agreement.

**616 Matters arising for information and discussion, clerks report.**

**616.1 Parish Plan Report** - The final report is being written up.

**616.2 TKA report**

A noise report had been received. It was noted that the factory was 'thudding away' on Friday 31<sup>st</sup> May 2010 until just before midnight, and also in the early hours of Sunday morning at around 6am to 9.30am.

**616.3 Bus Service** – The clerk pointed out he recently travelled on the Whippett service 1 and discovered it is duplicating the Citi 4 service from Cambourne to Cambridge City within a few minutes several times a day. It avoids the University West Cambridge site and as result takes 10 minutes less using Bridge Street and Jesus Lane to Drummer Street. The question is could this be diverted through Caldecote and back onto its route via Hardwick?

**616.4 Highways** – The clerk will report again a noisy manhole in Highfield Road. (reported again previously on 30<sup>th</sup> April).

**616.5 Youth Bus report** – the bus recently missed a session due to a faulty generator.

**616.6 Traffic calming**

It was agreed the results of the Parish plan sends a strong message that the measures that residents actually think are most appropriate are speed sensitive signs (189) and chicanes (155). The number who feel raised tables (81) are appropriate is only slightly higher than those who think mini-roundabouts are (71), both beaten into third place by the use of coloured tarmac (84). it would be wrong to pursue any measures that don't take this strong message from the community into account. This result will be made known to the Consultant designing the new scheme  
The recommendation from the Parish Council to the consultant would be:-

- 1) Speed sensitive signs.
- 2) Chicanes
- 3) Priority for traffic calming near the school

**616.7 Village Shops** – The new hairdressers have a launch day this coming Saturday. The convenience store has attracted a number of possible operators.

**616.8 Church railings** - ongoing

**616.9 Drainage of tennis court and MUGA area.** The clerk reported on a site meeting on June 8<sup>th</sup> with a drainage consultant.

A submitted quotation was considered.

On a resolution by Cllr Lang and seconded by Cllr Newby it was agreed to that it would be advantageous to have a proper design and the quotation was approved.

**616.10 Allotments** - The clerk will write to Scotland Farm to enquire what the charge would be to lease a one acre plot.

**616.11 Salt Grit bin locations** - it was agreed that 6 bins already ordered would be positioned at the Highfield Road junctions of West Drive, Clare Drive (both exits). Grafton Drive, Furlong Way, Strympole way. Other locations will be considered later including the church lay-by.

**616.12 Funding of footpath steps**

On a resolution by Cllr Breeze and seconded by Cllr Whyatt it was agreed to fund the suggested share of the cost with Bourn Parish council.

**616.13 Police Panel Meeting on 18<sup>th</sup> May**, PCSO Mahoney had sent a report which was received and apologised for not being able to attend due to a late change of shift.

*“The priority from the recent panel meeting - Address anti-social behaviour (ASB) in Caldecote. This plan was created following concerns about damage to street furniture in the village and a feeling that ASB had increased during the last reported period.*

*- Weekly monitoring of crime and ASB incidents to ensure that any trends were identified.*

*-The matter was brought to the general attention of the ASB Task Group on which all major partner agencies sit. There were no concerns or other trends brought to the attention by the group.*

*-Research into previous incidents of crime and ASB did not provide any real clarity on hotspots, times or persons causing problems.*

*-A new PCSO was put in place following PCSO Newman-Harts' departure. This provided a well timed opportunity for PCSO Mahoney to make contact with all the key individuals in the village and listen to concerns about ASB in the village. No issues were identified.*

*-During the panel period, surgeries were held in the ward area for residents to bring matters of concern to the police.*

*-PCSO Mahoney made contact each month with the Parish Council.*

*-Visits were paid to the local Youth Club to provide young people with an opportunity to report any concerns.*

*- Crime and disorder rates”*

The clerk met up with PCSO Karen Mahoney in the village on 28<sup>th</sup> May to indicate to her directly the known hot spots that are causing concern.

Residents should ensure that they report all incidents to the police on 0345 456 456 4

**616.14 Pavilion grant awarded** of £500 from Community chest for tables subject to conditions.

The clerk will write to accept the conditions.

**616.15 Pavilion Building** -

Consideration was given to how best to move forward with the construction of the pavilion.

An option to consider a self managed build was considered

Updates on costs from Tender applications with a revised spec were not yet available. Expressions of disappointment of the disappointing service from the architect will be passed on.

On a resolution by Cllr Lang and seconded by Cllr Breeze it was resolved that a working party would be formed to consider a self managed build.

The initial members who would be invited to join the working party would be Cllr Lang, Cllr Breeze, Cllr Footman, Mr Brian Drayton, Mr Frank Wolton all of whom have already indicated an interest.

The clerk advised that it would be essential that all decisions would have to be approved by the full council and proper budgets set and monitored to ensure that there is no overspend.

It will also be necessary to consider the VAT reclaim - possible establishing a lease to the sports association, and all bills must be in the name of the Parish Council to qualify.

The advice from the SLCC indicates several options to enable the VAT to be reclaimed including, leasing to a tenant (such as a sports club) for no more than £1, or if groups are allowed to use the building for free, then it counts as a non-business activity.

**616.16 Village Pride Awards** - Cllr Lang agreed to complete the applications for the awards.

## **617 Reports from the District and County**

**617.1 County Councillors Report** - a written report was submitted

Not so much to report from the last month but a few quick updates:

The Addenbrookes Access Road. I was asked about this at some of the Annual Parish meetings I attended and I've attached a briefing note that Cllrs have just been given re this - Although we are still being told that it will open "soon" there is no definite date. What's more interesting are the fixed penalty notices that are going to be issued for those using it for anything other than to access Addenbrooke's. Expect to hear more about this when I see you next as its taken us a bit by surprise! It's a planning condition but not one that was publicised so extensively that every one knows about it.

Roads. There have been three tragic deaths on the A1303 Madingley Rise over the last 10 days. I organised a public meeting in Madingley Village Hall last night when the Police, County Highways and Road Safety Officers and the Highways Portfolio holder will all be there answering questions This road affects us all and has increased in traffic volume significantly since the dual carriage way to Cambourne was completed.

Toft Day Care Centre. Sadly the Day Care Centre is going to be withdrawn at the end of August as we feared it eventually would. The Residential side will remain unchanged. There will be a public meeting on Thursday June 10th to discuss options - including setting up a more local facility for those who need less care. Sadly for those with dementia related issues the closure will mean travelling to another centre.

**617.2 District Councillors Report** - a written report was submitted

1. Land East of Casa D Foseta

Following reports that a digger had been delivered to the site on Saturday 5th June 2010, I visited the site a couple of times, and spoke with the owner, Mr O'Connor. He gave assurances that he was only going to be removing the rusted trailers. The matter was reported to SCDC (Planning & Environmental Health), and a Planning officer visited the site on Monday morning.

The reply email from SCDC stated that the level of activity seen on Monday was acceptable, but to notify them if there was any more. I reported the increased activity again this morning, and the planning officer visited again. We both spoke to the owner, who informed us that he had also had a visit from the Environment Agency regarding the great crested newts, and was told the current activity would not harm them. She also moved some newts that were underneath some planks of wood, to the pond. Mr O'Connor also stated that he wants to fence the land round with 3-ft wire/chicken fence, so he could keep chickens on there (does not require planning permission). Also that he wants to create an entrance to the land from the A428, and was informed by the planning officer that he would need planning permission and therefore to make the necessary application.

Mr O'Connor claims he will be finished on the site by Friday. If anyone notices any further activities at any time during the weekend, then please contact me immediately so I can ascertain the level of work going on, and put the SCDC call out procedure in place if need be.

## 2. Decentralisation and Localism Bill 2010

The Bill would devolve greater powers to councils and neighbourhoods and give local communities control over housing and planning decisions.

Some of the main benefits will include:

- Empowering local people.
- Freeing local government from central and regional control.
- Giving local communities a real share in local growth.
- A more efficient and more local planning system.

Some key elements of the Bill are:

- Return decision-making powers on housing and planning to local councils.
- Review Housing Revenue Account and the previous Government's Proposals to Replace Housing Revenue Account Subsidy System.
- New powers to help save local facilities and services threatened with closure, and give communities the right to bid to take over local state-run services.
- Give residents the power to instigate local referendums on any local issue and the power to veto excessive council tax increases.

1. The central government given house building targets has been axed.

2. A new system of local plans will be introduced, which will likely be introduced within the next 18 months. In the meantime, the existing Local Development Framework will remain in effect.

Implications for Caldecote:

Whilst any future developments will come under the new regime, it is highly unlikely that this will affect the applications pending the granting of planning permissions, in particular the development on the Land east of 18-28 Highfields Road.

## 3. Land East of 18-28 Highfields Road

The decision on this application is pending. The Officers recommendation will be forwarded to the Planning committee later this month, in time for the Planning committee meeting to take place in July. The Planning Officer has informed me that she has received documents from our Parish Clerk and another resident regarding the Pumping Station capacity, and has forwarded this to Anglian Water (AW)

for comment. AW however still insist that there is sufficient capacity for the proposed new development.

I will be giving a written response on the capacity issue to the Planning Officer which will form part of the recommendation to the Committee, and also raise the matter at the Committee meeting. I also propose to raise the issue with the Environmental Services Portfolio holder.

#### 4. Recycling Open Day

Donarbon Waste Management Park (on A10, Waterbeach) is holding an open day on Saturday 19th June 2010, from 10am to 4pm.

1. It's a chance to find out what happens to the waste that is collected from our houses.
2. Coach tour of the landfill and other waste facilities
3. Get on board the County Council's recycling bus
4. Free compost available to those who bring sacks and a spade
5. Attractions for children including bouncy castles, face painting, ice-creams and a chance to go on the diggers and lorries.

Fun day for friends and family. Call 01223 861010 for more information.

#### 5. A14 Ellington to Fen Ditton Improvement

The local inquiry into the project has been postponed for the time being. This is due to the fact that the Department for Transport will not be in a position to identify the major infrastructure projects it can support until after the Government's spending review has been concluded.

We hope the A14 improvements will still be one of those that the government can fund.

#### 6. Day Care Provision for The Elderly

The Toft Day Care centre run by Health Care Homes is to close. Those who attend the centre are being offered day care in other centres around the county. This affects some residents in Caldecote who are carers for their elderly parents.

A meeting was held at Toft today (10-June-10), between Rod Craig the Chief Executive for Social Care Provision at the Shire Hall, and the Carers, and it was well attended. As part of the drive to improve this

aspect of service for the elderly, one of the suggestions being put forward by the County Council is for Local Community groups to run day care provision. This is in recognition of the fact that those who use the care facility want to stay local, and want to be with familiar faces, and this can best be met with local provision.

Anyone who has suggestions on suitable building/venues, types of services that can be provided, qualified staff, volunteer staff, funding opportunities etc. etc. should please contact Fiona Whelan or me.

#### 7. Community Pride & Village Hero Awards

Reminder that deadline for nominations for the The Community Pride award (which replaces the Best Kept Village awards) and The Hero award, (pay tribute to residents who have made a significant contribution to their local community) is 31 July 2010.

### **618. Finance and procedural matters**

#### **618.1 To receive the financial report and approve the payment of bills**

New Payments			
Kathie Martlew (3)	Salary May Paid in June	84.84	Direct
Julie Coogan	Salary May Paid in June	346.00	Direct
Roger Hume	Salary May Paid in June	651.46	Direct
CPALC	CiLCA course	350.00	1030
SLCC	CiLCA registration	150.00	1031
Roger Hume	Expenses April	96.11	1032
Jake Thompson	Journal delivery June	65.45	1033
Steven Pask	Grass Cricket wicket	24207.94	1034
Eurooffice	Stationary and Toner	182.34	1035
MD Landscapes	2 Grass cut play area/muga area	223.25	1036
Playsafety Ltd	ROSPA inspection	222.08	1037
CGM	Sports field Maintenance	1692.00	1038
	Annual report Printing	130.00	1039
Total Expenditure		28401.47	
<b>Parish Council</b>	<b>Carried Forward</b>	<b>273516.93</b>	
<b>Funds held for Parish Plan</b>	<b>Remaining Balance</b>	<b>949.55</b>	
		<b>£274,466.48</b>	<b>TOTAL fwd</b>

There was one late payment – cheque 1040 for £37.63 – Caldecote Village Institute room hire for meetings (Inc Parish Plan meeting £7).

A replacement cheque was required for an advert for the clerks job as the company had changed trading name - Cheque 1041 will replace Cheque 1017 previously approved.

On a resolution by Cllr Lang and seconded by Cllr Levett the payments were checked, and approved. The cheques were signed and invoices and stubs initialed at the end of the meeting.

**618.2 Training Needs** – the clerk was asked to enquire if a Councillor training session on the Power of well being could be arranged for Thursday July 15<sup>th</sup> possibly following the scheduled planning/urgent items meeting. (probably now 22<sup>nd</sup> if councilors approve).

**618.3 Redirection of mail to new clerk and Handover dates**

On a resolution by Cllr Breeze and seconded by Cllr Whyatt it was agreed to pay for a post office redirection to the new clerk starting in July for a period of 6 months. Handover will take place in July after actions from the meeting on July 1<sup>st</sup> are completed.

**618.4 Appointment of Clerk** – The new Clerks terms and conditions have been signed and takeover schedule established. The appointment will commence on 1<sup>st</sup> July. The new clerk has already attended one session of the CiLCA course.

**618.5 Playground ROSPA** - the annual inspection report has been received and the clerk has requested a cost for the required rectification work. It was also noted that a bolt is missing on the MUGA.

**618.6 Driveway repair near MUGA**

An estimate has been requested for a small repair to the driveway by the MUGA

**619. To attend to correspondence/communications received since the previous meeting** (if it requires notification, discussion or decision).

**619.1 Parishioner correspondence.**

**619.1.1 Bosserts Way** – A letter was received regarding the poor condition of the road surface, the clerk has written to the owner of the road to request rectification works.

**619.1.2 Bonfires** – an enquiry has been received from a resident regarding the nuisance being caused by bonfires in the village. The clerk has advised the resident to contact South Cambs environmental health and to keep a log.

**619.2 Other Correspondence and consultations**

**619.2.1 SCDC Public consultation** – The monthly report was received.

**619.2.2 Request from the Children’s Centre** to use the kick about /MUGA/ Recreation Ground.

It was agreed to allow the request providing a risk assessment was copied to the Parish Council.

**619.2.3 Telephone Kiosks** - information was received and noted from South Cambs District Council

**620 To attend to Planning received since the previous meeting**

**620.1 Planning consultation**

**620.1.1 No applications registered**

**620.2 To notify Decisions by South Cambs District Council** – none received.

**620.3 Appeal – S/1332/09/F Plot 7 The Willows**

The clerk will ask if Cllr Hawkins would submit a response to the planning inspector.

**621. Village development, recreation grounds and public open spaces**

**621.1 Taylor Wimpey Handover and maintenance.** A reply has been sent to Taylor Wimpey following their email of 27<sup>th</sup> April regarding the transfer of Public Open Space for phase 1 and 2. Taylor Wimpey is arranging for a contractor to cut all the grass areas including Clare Drive Open space and verges.

**621.2 Maintenance** – there has been some encroachment of planting and weeds into the tennis court area.

Cllr Mike Phillips volunteered to attend to this if possible and if necessary the clerk will ask MD landscapes to do it.

They will also be asked when the next verge cut will be carried out.

The Sports area maintenance will be cut back to a minimum as only Caldecote football teams will be using the pitches, and no cricket this summer until the square is established.

**621.3 Cricket wicket** - has been laid and is looking much better after the rain but still patchy.

**621.4 Banner 2** – 97 homes - Progress report

The Banner 2 application will on the agenda for the July SCDC Planning Meeting on Wednesday 7 July 2010 2.00 p.m.

**621.5 New Pavilion/cricket square** – covered on item 616.2.5

**621.6 Playground** - Rectification work and inspection report see item 618.5

**621.7 Sport and recreation working party** – next meeting is on September 13th

**621.8 Cabin Report** – the clerk has still not received a costing for replacement locks.

**621.9 Village event** -17<sup>th</sup> July – just a reminder.

**621.10 Ashwells Development** – still no word on the adoption of the turning head, Cllr Whelan will be asked to chase this up with Highways.

**622 Councillors' items – Reports only (to be added to next agenda if necessary).**

622.1 Roads signs damaged, this has been chased again this week by the clerk and originally reported on 16<sup>th</sup> February

**623 Closure of meeting and Parish Matters**

There being no further business the meeting was declared closed at 9-30pm

**Date of next Parish Council meetings**

Possible - Thursday June 17<sup>th</sup> or 24<sup>th</sup> Planning and late items – now not required

Thursday July 1<sup>st</sup> 2010 at 7-30

Planning and urgent items may be changed to 22<sup>nd</sup> July along with power of well being training from 8pm until 10pm which has been offered by CPALC.

**Police panel meetings**

Wednesday 18<sup>th</sup> August at S.C.D.C. Offices, Cambourne, 7.30pm

Wednesday 24<sup>th</sup> November at Comberton Village College, 7.30pm

Wednesday 23<sup>rd</sup> February at Cambourne Church, 7.30pm

**August 5<sup>th</sup> Parish Council (New clerk)**

**August 19<sup>th</sup> or 26<sup>th</sup> for planning**

**September 2<sup>nd</sup> Parish Council (New clerk)**

**Sport and Recreation working party meetings - Monday 13<sup>th</sup> September**

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**Items for Note – please ask the clerk for details**

Tree Damage alert – Tree warden information

Cambridgeshire ACRE Service directory

Connected Councillors - a guide to using social media to support local leadership

Standards committee newsletter

Trading Standards – what do you want from them?

Meet the Governors of Addenbrooke's Hospital

Campaign to Protect Rural England (CPRE) Annual Report and AGM on 6<sup>th</sup> July 2010 at

Paxton pits 7-30pm

Signed \_\_\_\_\_ Chairman \_\_\_\_\_ Date \_\_\_\_\_