

**DRAFT Minutes of the Meeting of Caldecote Parish Council
on Thursday 1st October 2009 at 7.30pm in the Village Hall**

Present: Cllr Jack Lang, Cllr Tom Footman, Cllr John Newby, Cllr Alan Levett and Cllr Neale Whyatt.

District Councillor Robin Martlew.

In attendance: Mr. Roger Hume (Clerk) and one member of the public were present.

Members of the public were invited to make comments relevant to the agenda before the meeting was formally opened.

534 Apologies for absence and also declaration of interests from members

Apologies have been received from Cllr Whelan, Cllr Hawkins and Cllr Francis. (Cllr Breeze arrived late).

535 To approve the minutes of the previous meetings on September 3rd and September 17th 2009. On a resolution by Cllr Footman and seconded by Cllr Levett the minutes were approved as a true record with no amendments, all were agreed.

536 Matters arising for information and discussion, clerks report.

536.1 Parish Plan Report - The information is being collated which is expected to take around 2 months

536.2 Youth Issues – There has been some graffiti around the village

536.3 TKA report

There had been a number of reports of noise and acidic smells.

26th September Noise at 11pm until at least 1am in the morning, also on 23rd at around 8pm.

28th September The factory was noisy from around 10:30pm.

29th September Noise at at 6:15 am and noisy around 8pm

29th September Strong acidic smell.

1st October Strong acidic smell at around midday Noise in the early hours of the morning at 2.30 am and again at 5.20 am.

The following reply was received from Brian Heffernan Environmental Health on 29th September. I am currently investigating the source or cause of the odour with the assistance of health and safety personnel from TKA. Yesterday I visited West Drive Caldecote with Les Setchells Health and Safety advisor from TKA to try to ascertain the source of the odour. This is an on-going exercise that involves random pro active monitoring as well as responding directly to complaints in respect of odour. During the course of monitoring for odour at West Drive yesterday, I was aware of noise from TKA. I understand that TKA have systems in place whereby jobs that have a noisier classification are carried out during day time hours so as to try to limit the degree of disturbance at night. This practice is in accordance with the spirit of an agreement that both the council and TKA entered into in 2006.

536.4 Speed limit - in Main street, nothing to report.

536.5 Bus service – see County Councillor report

536.6 Traffic calming review – A site meeting had been held with the County Council, Richard Preston.

The recommended action is to replace the thumps with speed cushions and remove the mini

roundabouts and return the junctions to T junctions.

The County Council will carry out monitoring before and after any changes.

A report was given by Cllr Whyatt about responses about the traffic calming from the Parish Plan consultation.

Estimates for the design work will be obtained, but it is expected that it will take some time to carry out the improvement works with current budget constraints.

536.7 Road repairs – Traffic sign Clare Drive

Repairs are now complete

537 Reports from the District and County

537.1 County Councillors Report

Travelers.

I attended the Cabinet meeting at Shire Hall yesterday where this was addressed. Although 10 pitches are still highlighted for Cambourne - the County Council is recommending that none be built given the severe shortage of secondary school places that I highlighted earlier during the week. So for the moment we are not in the front line for pitches.

TIF (transport Innovation Fund)

This will be debated at the next full Council Meeting on Oct 13th. In theory Cambridge are going ahead with their TIF bid - the difference being that the County Council are asking for a trigger for congestion charging based on congestion - i.e. if congestion gets beyond a certain level then you introduce it. So it is unlikely to be coming in before 2016. I do have doubts about *any* Government having £500m to spend on projects in coming years.

Schools.

There are serious issues regarding the number of available secondary places in the next 5 years. I attended a meeting for parents at CVC last night re the proposed 6th form - and got quizzed by all about cycle routes. The key issue for the sixth form is traffic management. Whilst we are looking at extending cycle routes to the college, and I have another meeting at CVC this afternoon to discuss safer routes to school for children in Comberton, the school currently has an initiative getting children from 4 local villages to mountain bike to school across the local fields and bridleways. Two staff from the school rides out to each of the 4 villages (including Caldecote) and escort the children safely to and from school. Caldecote is well attended.

Buses

I had a VERY fruitful meeting with Peter Lee from Whippet yesterday together with Paul Nelson from the County about the No. 2 service. Interestingly Peter's first question was about the removal of the speed thumps which cause havoc to his double deckers on the school run.

Peter will look to see what he can realistically offer, and Paul to see if the county can provide any subsidy (his budget for this year is already allocated). Whippet think they can provide. The question asked was do the Parish have any funds we would be prepared to contribute to help subsidise a service? If we get one - it will only be on a trial basis for a number of months so we will have to publicise it on the lines of "Use it or lose it" throughout the village.

On a second note - I've had it brought to my attention that local children (in all the villages, not just Caldecote) are currently having problems getting the Citi 4 in to their schools in the city in the morning because it is already full of children coming from Cambourne by the time it reaches us. If they don't get the very early bus (07:00 I think) the next bus just goes straight through without stopping.

537.2 District Councillors Report

The District Council needs to make budget cuts of at least 10% this year, it was likely that further cuts will be necessary for several years.

The A14 improvement draft orders have been received

538. Finance and procedural matters

538.1 To receive the financial report and approve the payment of bills

Expenditure for approval			CHQ NO.
Late Payments SEPTEMBER meeting			
Caldecote Village Hall	Meeting Room hire	24.50	952
New Payments			
Kathie Martlew (7)	Salary September Paid in October	84.00	DD
Julie Coogan	Salary September Paid in October	336.48	DD
Roger Hume	Salary September Paid in October	612.13	DD
Roger Hume	Clerk Expenses August 2009	70.00	953
Jake Thompson	Journal delivery	45.00	954
Cambourne printing services	Meeting notes	37.20	955
CGM Cambridge	Maintenance Inv 481	2079.20	956
Eurooffice	Office supplies	83.85	957
MD Landscapes	Maintenance Inv 14/9/09	598.00	958
LGS Services	Journal printing 3 issues	918.00	959
Total Expenditure		4888.36	

On a resolution by Cllr Lang and seconded by Cllr Footman the payments were checked, and approved. The cheques were signed and invoices and stubs initialed at the end of the meeting.

The following late items will appear on next month's statement

Late Payments OCTOBER meeting			
Church Notice board	Planning Application	85.00	960
Moore Stephens	Audit	471.50	961
SLCC	Membership	117.00	962

538.2 Training Needs – Cllr Newby requested information about training

538.3 Budget 2010/2011 – The clerk will prepare a budget in conjunction with the chairman for discussion at the November meeting.

It is likely that an increase in precept will be required.

Specific items that will need consideration, drainage of play area/kickabout area.

Youth workers, Traffic calming replacement.

Staff salaries – clerk handover period and advertising of clerk vacancy.

Pavilion construction and equipment.

Increases in areas of responsibility for maintenance.
Bus subsidy.

538.4 Audit 2008/2009, the audit is complete and certificate received with no adverse comments.

The meeting offered congratulations to the clerk and also Saskia Dart for carrying out the internal audit.

538.5 Register of Interests, notification to SCDC

There is still one councilor who needs to update his form.

538.6 Contributions toward youth leaders.

The youth club is unable to restart due to lack of volunteers

A paid Level 3 worker would always need at least one other (volunteer or paid).. The level 3 amount per year is £1,670

A Level 1 to assist him/her would be £1,099 annually.

On a resolution by Cllr Newby and seconded by Cllr Levett it was agreed that funds should be budgeted for next year and to use reserves for the remaining part of this budgeted year.

538.7 Policies and plans for sports and recreation, including the pavilion

538.8 Meeting Dates – It was agreed to have an earlier start for the possible meeting on December 17th now agreed as 6-30pm and to change the date for the November meeting (currently November 5th - Fireworks night) as it is unlikely to be quorate. The new date will be November 12th

538.9 To consider purchasing more grit bins.

Consideration was given to providing grit bins at road junctions, but due to concerns that the bins would be misused and spoil the street scene it was agreed not to purchase any more.

One was provided at the school entrance and this will be monitored to see if it works without problems.

539. To attend to correspondence/communications received since the previous meeting (if it requires notification, discussion or decision).

539.1 Parishioner correspondence.

539.1 Nothing that requires consideration

539.2 Other Correspondence

539.2.1 SCDC Public consultation – The monthly report was received

539.2.2 Broadband – Letter from Andrew Lansley MP, the clerk will respond confirming the poor service being received in Caldecote.

540 To attend to Planning received since the previous meeting

540.1 Planning consultation

540.1 1 Gypsy and Traveler Draft Community Strategy

It was not felt necessary to respond to this second consultation, views have been submitted to the site options consultation.

540.1.2 S/1263/09/F Variation of condition of application S0013/94/F 1(A) to permit 3 additional pitches at Highfields Court,

Recommended for refusal.

Already overcrowded.

It was noted that the site does not have children living on the site but it is likely that residents will have visiting children and the increase would do away with available space for amenity use.

The reference to application S0013/94/F is confusing as this only refers to approval of 15 units on appeal.

The correct ref should be S1192/00/F when permission for up to 33 units were sought, this total was specifically restricted to 26 units by a planning inspector and the council consider this should not be exceeded.

Inadequate foul water capacity in the village which has seen frequent blockages and overflowing at the pumping station.

540.1.3 S/0608/09/F 101 West Drive amended fence position (for information only)
Information only.

540.1.4 S/0938/09/F Amended to include additional roof lights and weatherboarding
99 Highfields Road

No recommendations.

It was noted that currently the gate to the driveway opens on to the public highway verge

540.2 To notify Decisions by South Cambs District Council – subject to conditions

540.2.1 S/0608/09/O erection of 1 dwelling 101 West Drive **Approved**

540.2.2 S/1028/09/O Erection of two chalet style dwellings and conversion of double garage to a dwelling at 99 West Drive. **Withdrawn**

Cllr Breeze arrived at this point

541. The village development, recreation grounds and public open spaces

541.1 Taylor Wimpey Handover and maintenance. – Transfer.

No progress since the previous meeting - there has not been any response from Taylor Wimpey to the Parish Councils proposed figures for the commuted sums, including rectification work.

541.2 Maintenance - Sports field and general Maintenance.

Due to the very dry weather not much maintenance had been required or possible.

A letter of thanks had been received from Hardwick Parish Council expressing their appreciation for allowing Hardwick Football Club use of the Caldecote pitches while their ground recovers from drainage work.

The Grafton Drive Public open space (planting area) will be cleared up as soon as the weather changes.

541.2 Cricket wicket

Nothing to report, the cricket season is now over and the grass will be allowed to grow longer.

541.3 Cabin – Eon are now supplying the electricity

541.4 Pavilion – Grants and policies, it is necessary to adopt a number of policies and a business plan to apply for grants. Cllr Whelan will be asked to check the drafts the clerk has produced.

541.5 Banner 2 application

Nothing heard

541.6 Sport and Recreation working party, next meeting November 2nd.

541.7 Playground

Nothing to report.

542 Councillors' items – Reports only (to be added to next agenda if necessary).

542.1 Cuttings from recent maintenance by the school have not been cleared from the ditch. This has already been reported to Highways.

542.2 Daffodil and Crocus planting. A working party will be held on Sunday 18th October at 2-30pm, meeting at the village sign at the entrance to Highfield Caldecote (Leyland's).

ALL HELP WELCOME.

542.3 Highfields Road, kerbing near Strympole Way is damaged.

542.4 Fireworks, a Councillor had been asked by a resident about holding a display near to the village hall. The Village Green is still owned by Taylor Wimpey and their permission would be needed.

General advice on Firework displays is available from Cllr Lang.

542.5 Path to sports area near Flaxon Glade is becoming blocked.

542.6 A meeting for Tree wardens is being held at South Cambs on 8th October, Cllr Footman and Cllr Newby will attend.

543 Closure of meeting and parish matters

Date of next Parish Council meetings

Thursday November 12th 2009 at 7-30 PLEASE NOTE THE REVISED DATE

Sport and Recreation working party meetings - Monday 2nd November Monday 14th December

It will be necessary to hold a meeting for urgent items and planning on October 15th.

Items for note, please ask for details

The CPALC AGM is scheduled for 21st November 2009;
Cambridgeshire ACRE Impact report 2008/2009
Community Action – magazine from Cambridgeshire ACRE

Signed _____ Chairman _____ Date _____