

**DRAFT - Minutes of the Meeting of Caldecote Parish Council
on Thursday 3rd September 2009 at 7.30pm in the Village Hall**

Present: Cllr Jack Lang, Cllr Fiona Whelan, Cllr Tom Footman, Cllr John Newby, Cllr Alan Levett, Cllr Doreen Francis and Cllr Alan Levett. Cllr Whelan is also County Councillor for the ward.

In attendance: Mr. Roger Hume (Clerk), 2 members of the public were present.

524 Apologies for absence and also declaration of interests from members

Apologies were received from Cllr Hawkins, Cllr Breeze and District Councillor Martlew.

There were 5 non prejudicial declarations of interest for planning (agenda item 530).

S/1028/09/O Cllr Francis lives in the same road

S/01187/09/CC Cllr Footman is Chairman of Caldecote Village Institute

Cllr's Francis, Cllr Whelan and Cllr Lang are school Governors

525 To approve the minutes of the previous meeting on July 23rd 2009.

On a resolution by Cllr Footman and seconded by Cllr Levett the minutes were approved as a true record with no amendments, all were agreed.

County Councillor Whelan gave her report at this point as she had to leave early, and left after giving her report.

526 Matters arising for information and discussion, clerks report.

526.1 Parish Plan Report

There had been over a 40% response to the questionnaire and some are still being returned on line.

Volunteers are being sought to enter the written form data.

526.2 Youth Issues

Some graffiti had been reported on the cabin and the MUGA.

One of the bollards on the roadway by the MUGA has been damaged but the cause is unclear, but the timber bollards are showing signs of decay.

526.3 TKA report – There had been several detailed reports this month of Chemical smells and noise.

There had also been some correspondence regarding an offer from TKA to help fund the artificial cricket wicket, but nothing further had been heard from Steven McCrystal in response to the chairman's letter of reply.

There is no suggestion that any contribution would be other than on equal and fair terms, and not give any special access or privileges.

The Chairman welcomed any improvement in the relationship between TKA and the village

526.4 Speed limit - in Main Street. Ongoing.

526.5 Bus service, see County Councillor report

526.6 Traffic calming review - a site meeting has been arranged with Richard Preston and Graham Lowe from the County Council on 24th September, time to be confirmed but probably at 2pm. Meeting at the play area car park in Furlong Way.

526.7 Road repairs - report from Dennis Vacher County Highways.

A large pot hole near the pumping station has been repaired but has reappeared; the clerk will report back and suggest further investigation perhaps involving Anglian Water.

Hedges overgrowing the footpath at the school entrance and opposite the school.

The School owns this hedge and it was cut by the County Council as a favour last time and has been done again.

The clerk was asked to report that the cuttings from this work had been dumped in the ditch.

Drains have been unblocked in West Drive (at the bend).

Clare Drive/Highfields Rd, damaged road sign,

The clerk has reported this on several occasions, each time an apology has been received

Apparently the County Council Street lighting section are dealing with it.

It has been chased today after another resident's complaint but no reply had been received yet.

527 Reports from the District and County

527.1 County Councillors Report

Cllr Whelan reported that she had arranged the site meeting (traffic calming see 526.6) She had not yet received any information requested from the County Council regarding residents claiming compensation due to vehicle damage.

Comberton Village College, there is no progress to report on a secondary school in Cambourne, funding is being sought from the Government for a general lack of places in secondary education. When the school is built it is planned to have a sixth form at Comberton.

Community Transport is being investigated but it does not provide a free service for residents who qualify for free bus travel.

Tesco's are investigating the possibility of a free bus, and also an on line ordering service is being explored in association with a local group to avoid delivery charges.

Morrison's do not offer any free buses.

527.2 District Councillors Report

Cllr Martlew email - Nothing to report as the holiday season sees most things postponed.

528. Finance and procedural matters

528.1 To receive the financial report and approve the payment of bills

Late Payments Late July (August) meeting			
Jake Thompson	Journal delivery	45.00	941
Concept Carpentry	Gate repairs + notice board mods	244.04	942
Anglian playground services	Painting	3881.25	943
New Payments			
Kathie Martlew (6)	Salary August Paid in September	84.00	Direct
Julie Coogan	Salary August Paid in September	336.48	Direct

Roger Hume	Salary August Paid in September	611.93	Direct
Roger Hume	Clerk Expenses July 2009	107.92	944
Cambourne printing services	Meeting notes	18.46	945
CGM Cambridge	Maintenance Inv 332 and 333	1817.00	946
CPALC	Training POWB	25.00	947
MD Landscapes	Inv 436 and 457	816.50	948
NALC	Return of portfolio Quality Status	8.06	949
* Parish Plan expenses	Hazel Pinheiro	131.81	950
* University of Cambridge	Printing of Parish Plan	331.20	951
* Parish Plan funded			
Total Expenditure		8458.65	

On a resolution by Cllr Lang and seconded by Cllr Levett the payments were checked, and approved. The cheques were signed and invoices and stubs initialed at the end of the meeting.

The following item will appear on next month's statement

Caldecote Village Institute – meeting room hire cheque 952 for £24.50 presented at the meeting.

528.2 Training Needs

Councillors are asked to contact the clerk if they require information on available training.

The clerk reported that he has received confirmation of his recent success in passing module 7 of the CiLCA qualification update, this will enable the council to use the new power of well being once other Councillor training criteria is met.

The chairman offered his congratulations on the pass and also for dealing with several issues that had arisen during the clerks recent holiday period.

528.3 Dates for 2010 meetings

The clerk presented a schedule of meetings for 2010 which was approved.

528.4 Audit 2008/2009

There had been several requests from the external auditor for confirmation of items included in the annual return.

528.5 Register of Interests, notification to SCDC

Please note that the register of interests must be returned to the District Council and that all Councillors are required to update their interests within 28 days of becoming aware of a change. The clerk gave copies of the returns from 2006 to Councillors and they were asked to check if any changes were necessary.

528.6 Deed of Variation section 106 for phase one Taylor Wimpy (was Wilcon).

A variation is required to reflect what has actually been built.

On a resolution by Cllr Lang and seconded by Cllr Footman it was agreed that Mills and Reeve be confirmed as the Parish Councils solicitors for the deed of variation.

528.7 Phone calls, to consider a monthly allowance for the clerk.

Packages are now available to include calls with line rental as a package.

The average cost of calls was considered for the past 10 months.

On a resolution by Cllr Footman and seconded by Cllr Levett it was agreed that an allowance of £5 per month should replace the current itemised call charges, reflecting the average cost.

529. To attend to correspondence/communications received since the previous meeting (if it requires notification, discussion or decision).

529.1 Parishioner correspondence.

529.1 All have been dealt with.

529.2 Other Correspondence

529.2.1 SCDC Public consultation – The monthly report was received.

529.2.2 Cambridgeshire Neighbourhood Watch Executive Group Website, the report was received.

529.2.3 Cambridgeshire Transport Commission the report was received.

529.2.4 Indemnity agreements for transfer of open space – signatories to be nominated were agreed as the chairman and vice chairman.

529.2.5 Youth employment opportunities. The report was received.

529.2.6 A14/A428 road works have been notified affecting the A14 and A428 - evenings 7th September to 10th October.

8 pm till 6 am on Monday to Wednesday nights

8 pm till 7am Thursday nights

9 pm till 6am Friday nights

7 pm till 9am Saturday nights

8 pm till 6am Sunday nights

530 To attend to Planning received since the previous meeting

530. Planning consultation

530.1 1 Gypsy & Traveller pitches and Travelling Show people sites consultation

The issues were discussed and responses agreed, the clerk will prepare a draft and the chairman will confirm.

SCDC Gypsy and Traveller Community Strategy, a second “draft” consultation will be considered at the next meeting

530.1.2 S/1028/09/O Erection of two chalet style dwellings and conversion of double garage to a dwelling at 99 West Drive.

Recommended for REFUSAL

Overdevelopment of the site.

Poor access to unit 3, long narrow drive without a designated turning point, very close to the bedroom of the adjoining property.

Creates an increase in problems of traffic emerging from the drive way on to Highfields Road, very close to Grafton Drive. This is a very busy junction adjacent to the school.

Grafton Drive (will remain an unadopted road - it was originally named West Drive before the recent Ashwell development and has not been constructed to Highway standards for adoption).

Overuse of the shared driveway to unit 3 (we understand that the drive is also used by neighbours).

Requires provision for social homes not specified in the application

Insufficient amenity space (garden).

Unacceptable overlooking is likely.

530.1.3 S/01187/09/CC Erection of children’s centre Caldecote primary school

Recommended for Approval

There are concerns that the centre will not have any form of public transport and this needs addressing.

530.2 To notify Decisions by South Cambs District Council – subject to conditions

530.2.1 S0981/09/F, 86 West Drive

Approved

531. The village development, recreation grounds and public open spaces**531.1 Taylor Wimpey Handover and maintenance. - Transfer terms.**

Legal work is progressing slowly for the transfer of the land.

South Cambs officers have just sent a report of suggested remedial works undertaken prior to Parish Council adoption (to be suggested by the Parish Council as adopting body):

The report was discussed and was felt to be a poor representation.

It was not clear if the report was just to enable the transfer of the sports area only.

The clerk will liaise with the Chairman and respond.

No details have been sent on transfer payments but it looks as if £10k is being offered for drainage works. The offer was considered disappointing.

531.2 Maintenance - Sports field Maintenance.

There were doubts about the second application of herbicide, there were no signs that it had been in fact been carried out. Cllr Newby is having a meeting with the contractor to discuss how work is planned and notified.

531.2 Cricket wicket

The match last weekend was reported as a “good game, played in a very good spirit”.

531.3 Cabin – nothing to report

531.4 New Pavilion – A contractor with a mechanical digger is coming on Saturday morning to investigate the ground conditions. The engineer designing the foundations and structure will attend.

531.5 Banner 2 application

Nothing heard

531.6 Sport and Recreation – Hardwick FC have requested use of Caldecote pitches while their sports field drainage system is being put in.

On a resolution by Cllr Lang and seconded by Cllr Levett it was agreed that Hardwick FC would be allowed charge free use of the pitches for a period of up to 3 months from September 1st, Conditions to be the same or similar to the agreed use of the pitch use by their junior team last year.

There needs to be cooperation with Caldecote FC to schedule matches.

No further use beyond the 3 month period will be considered unless a proportion of the overall maintenance cost is paid.

531.7 Playground

Positive comments have been received about the recent repainting work.

532 Councillors’ items – Reports only (to be added to next agenda if necessary).

532.1 Cllr Francis gave a report on the recent police panel meeting. There had been a recent increase in anti social behavior but generally crime was down in the report period.

532.2 Reports of possible development work which will be monitored.

532.3 Street light out in Grafton Drive.

523.4 The spring on the gate to the children’s play area has been broken.

523.5 Allotments - available from the Sitwell’s and Town Lands Charity, further areas can be made available if required.

535.6 Fencing removed in Clare Drive

533 Closure of meeting and parish matters, there being no further business the meeting was declared closed at 9-50pm

Date of next Parish Council meetings

Thursday October 1st 2009 at 7-30

Sport and Recreation working party meetings - Monday 14th September -

Monday 2nd November Monday 14th December

It may be necessary to hold a meeting for urgent items and planning if necessary on September 17th.

SOUTH CAMBS PARISH FORUM - Meeting will be held in South Cambs on the following dates and location: - Wednesday, 23rd September 2009 at 10.00am
South Cambs District Council, Council Chamber, Cambourne

Items for Note - Please ask the clerk for details

EERA news (Regional Strategic Partnership) – available by email July 2009
NHS Cambs Community Services Invitation to AGM 22nd September @ 6-30
Cambridgeshire ACRE Invitation to AGM 29th September @ 5-30

Signed _____ Chairman _____ Date _____