

**DRAFT Minutes of the Meeting of Caldecote Parish Council  
on Thursday 11<sup>th</sup> June 2009 at 7.30pm in the Village Hall**

**Present:** Cllr Jack Lang, Cllr Tom Footman, Cllr John Newby, Cllr Alan Levett, Cllr Doreen Francis, Cllr Neale Whyatt and Cllr Tumi Hawkins.

**In attendance:** Mr. Roger Hume (Clerk), 1 member of the public and Ian Sanderson Lost Highways Officer

A Presentation was made by Countryside Access Team -Ian Sanderson (Lost Highways Officer)

*Members of the public were invited to make comments relevant to the agenda before the meeting was formally opened.*

**494 Apologies for absence and also declaration of interests from members**

Apologies were received from Cllr Whelan and Cllr Breeze.

There were 2 declarations of interest for agenda item 499.2.6 Children's centre.

Cllr Lang and Cllr Francis are school governors.

The chairman offered congratulations to Cllr Whelan for successfully being returned as County Councillor for the ward in the recent election.

**495 To approve the minutes of the previous meeting of the previous meeting** on May 7<sup>th</sup> and May 21<sup>st</sup> 2009.

On a resolution by Cllr Footman and seconded by Cllr Whyatt the minutes were approved as a true record with no amendments, all were agreed.

**496 Matters arising for information and discussion**

**496.1 Parish Plan Report** - The questionnaire is complete and will be distributed soon.

**496.2 Youth Issues** - PCSO Trudy Newman-Hart is carrying out regular patrols particularly to deal with mopeds being driven recklessly.

More graffiti has been cleaned up. Small areas of the sports field have been damaged by portable barbecues.

**496.3 TKA report** - Residents reported that the factory were causing disturbance with clanking for about an hour from 10.30pm-11.30pm. on 26<sup>th</sup> May.

**496.4 Speed limit** - in Main Street, reports of continued excess speed.

**496.5 Bus service** – ongoing see County Councillors report.

**496.6 Speed thumps.** - A Letter from resident was received.

Redesign – The consultant Peter Whitehead's report is well advanced but not quite complete and he will be in a position to issue on week commencing 15 June

**496.7 Fencing at public open space Grayway Close** - A Reply had been received from Bloor and also a residents letter. A letter from the Parish Council to the resident was considered and the draft approved.

**496.8 Re-location of post box in Main Street** - The post office is to move the box soon.

**497 Reports from the District and County**

**497.1 County Councillors Report**

A written report was received.

Bus service – Number one priority, hopefully more news next month.

An EDF overhead electricity pole in Cavendish Way is causing concern

The Damaged road sign in Clare Drive, (this has been reported twice by the clerk and still have not been resolved).

County Council response - they have updated our previous contact Insight No 72720 and asked Highways to have a look into this ASAP. Egija Jevdokimova Cambridgeshire Highways

Sure Start Centre, there is a meeting at the school on 16<sup>th</sup> June, a representative from the County Council Transport Office has been invited to raise the issue of there being no public transport.

Problem Tracking – customer services is to introduce tracking of requests.

#### **497.2 District Councillors Report**

Not present and no report

#### **498. Finance and procedural matters**

##### **498.1 To receive the financial report and approve the payment of bills**

<b>Late Payments May meeting</b>			
Came and Company	Insurance	1686.24	916
Caldecote Village Institute	Meeting room hire	17.50	917
CGM Ltd	Fertiliser application	1207.50	918
<b>New Payments</b>			
Kathie Martlew (3)	Salary May Paid in June	84.00	Direct
Julie Coogan	Salary May Paid in June	336.48	Direct
Roger Hume	Salary May Paid in June	612.09	Direct
Roger Hume	Clerk Expenses April 2009	75.92	919
Cambourne Printing Services	Photocopying invoice	60.26	920
Play Safety Ltd	ROSPA inspection	251.85	921
ESPO	Inv 8863427 + 8874312	132.23	922
Robust UK Ltd	Steel Cabinet	301.30	923
MD Landscapes	Grass cut + annual	4232.00	924
	Bollards/Verges/Fence		
Jake Thompson	Journal delivery	65.00	925
RSP safety products	Grit bin	174.74	926
Cambourne Printing services	Annual report Printing	120.00	927
Total Expenditure		9357.11	

<b>Late Payments June meeting</b>			
CGM Cambridge	Sports area maintenance	2852.00	928
Mackay	Key cutting	17.15	929
Warton and Clark	Skip hire	344.00	930
Club Turf	Artificial wicket	8648.00	931
Caldecote Village Institute	Room Hire for meetings	35.00	932
	Parish Plan meeting	# 7.00	

# Funded by the Parish Plan Grant

On a resolution by Cllr Lang and seconded by Cllr Footman the payments were checked, and approved. The cheques were signed and invoices and stubs initialed at the end of the meeting.

**498.2 Training Needs**, Councillors should contact the clerk for details

**498.3 Staff employment Issue** - confidential item - it was necessary to exclude the public and press temporarily under section 1(2) of the Public Bodies (admission to meetings act 1960) due to the confidential nature, the item was moved to the end of the meeting to avoid inconvenience to the public attending.

The clerk gave a brief report but the matter will be added to the September agenda.

**499. To attend to correspondence/communications received since the previous meeting (if it requires notification, discussion or decision).**

**499.1 Parishioner correspondence.**

**499.1 Request for zig zag road markings at the school** (Cllr Whelan). The clerk will send a request

**499.2 Other Correspondence**

**499.2.1 SCDC Public consultation** – The monthly report was received.

**499.2.2 Residents letters** (S/0586/09F Planning) were received.

**499.2.3 Standards Committee vacancy**, details are available from the clerk.

**499.2.4 South Cambs Parish Forums**, the CPALC forums have been postponed, the South Cambs forum previously attended by Cllr Levett and Cllr Newby is now at the same time as the Parish Council meeting on 23<sup>rd</sup> July and apologies have been sent.

**499.2.5 Grit bin** – has now been delivered. A letter of thanks has been received from the headmaster of the school

**499.2.6 Consultation – Children’s Centre\***

The Parish Council and residents have been consulted and the clerk was asked to respond with concerns over the access, it should be noted that there are several notice boards at the front of the school.

The Parish Council will have another chance to respond when the planning application comes in.

**499.2.7 Highways Surface dressing program**

Due to budget cuts Caldecote (Cambs) has been left out of the program but will be considered again next year.

**499.2.8 Result of Housing Transfer Ballot (South Cambs).**

Tenants have voted to keep the service with South Cambs and not to a new housing association (72.6%)

**500 To attend to Planning received since the previous meeting**

**500.1 Planning consultation**

**500.1.1 Amended plan for S/0586/09F** (For information only) this had been received today to which the clerk has responded as they appear to have indicated the wrong site.

The clerk was asked to contact Cllr Martlew to see if he will attend the South Cambs Planning Chairman's delegation meeting on 17<sup>th</sup> June.

**500.2 To notify Decisions by South Cambs District Council – subject to conditions****500.2.1 S/0583/09/F 60 Highfields Road – extension      Approved****501. The village development, recreation grounds and public open spaces**

**501.1 Taylor Wimpey Handover.** A meeting is arranged with SCDC and solicitors at 10am on 1<sup>st</sup> July, Cllr Whelan and the clerk to attend. (Time to be confirmed).

**501.2 Maintenance - Sports field Maintenance**

The area is responding well, the over seeding was successful, the ground was too hard for spiking. Cllr Newby reported that costs are below budget.

**501.3 Cabin** – electricity supply, the clerk has negotiated a lower charge with a new supplier (12.95p to 8.13p per KWH)

**501.4 Pavilion** – Nothing to report

**501.5 Banner 2 applications** – no progress

**501.6 Sport and Recreation**

Cricket is now being played on the recently laid artificial wicket.

The clerk has asked South Cambs if they will contribute half the cost of the artificial wicket.

**501.7 Playground inspection and rectification** – The ROSPA inspection report was received, rectification and painting of equipment including the storage containers on the sports area.

A couple of small repairs are needed and the clerk has obtained 2 quotations for repainting. On a resolution by Cllr Lang and seconded by Cllr Hawkins it was agreed to appoint Anglian Playgrounds to carry out the work but excluding the 2 trim trails.

**501.8 Footpath to Bourn** (Health problem) there had been reports that someone had been using a makeshift toilet adjacent to the path but after investigation it was found to be a badger latrine.

**502 Councillors' items – Reports only (to be added to next agenda if necessary).**

502.1 Two Councillors are invited to the next South Cambs Council Meeting and a tour from 5pm on Thursday July 16<sup>th</sup>. Cllr Footman agreed to attend.

502.2 West Drive Junction with Highfields Road, the clerk will report a visibility problem from the hedge in the front garden.

502.3 Hedges overgrown on the footpath from the shops to Strympole Way and other maintenance issues. The clerk will report again to Taylor Wimpey.

502.4 Hedge overgrown on Main Street (Toft end beyond old railway bridge).

502.5 Sewage blockage again in Highfields Road and overflowing at the pumping station.

502.6 Bridleway - chippings are being laid and we have been asked if the toilets at the Cabin can be used for the work gang. Cllr Footman was given a key.

502.7 Highways report from Dennis Vacher

1) The hoarding/fence on the verge at 101 West Drive,

This area is in for planning permission again, I have advised our Development Engineer of the situation and they have altered the plans.

2) Holes in the road surface in Highfields Road,

I have asked for these to be repaired.

3) Kerbing in Highfields Road Strympole Way to the Pumping station.

I have placed an order for this work to be carried out.

502.8 Presentation from the Countryside Access Team -Ian Sanderson (Lost Highways Officer) The clerk will contact the County Records office regarding using copies of the presentation plans (ref CC1305) for the Parish Council Web site and questions about the North South railway

**503 Closure of meeting and parish matters** - there being no further business the meeting was declared closed at 9-45pm

**Date of next Parish Council meetings**

Thursday July 2<sup>nd</sup> 2009 Planning and urgent items - possibly on 18<sup>th</sup> June

Thursday 23 July 2009 (the normal meeting to replace the meeting in August).

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**Items for Note - Please ask the clerk for details**

Standards Committee newsletter Spring 2009

Housing Futures – Transfer of homes

The Big Lunch 19<sup>th</sup> July

**Signed** \_\_\_\_\_ **Chairman** \_\_\_\_\_ **Date** \_\_\_\_\_