

**Draft Minutes of the Meeting of Caldecote Parish Council
on Thursday 5th March 2009 at 7.30pm in the Village Hall**

Present: Cllr Jack Lang, Cllr Fiona Whelan, Cllr Tom Footman, Cllr John Newby, Cllr Neale Whyatt, Cllr Tumi Hawkins, Cllr Doreen Francis and District Councillor Robin Martlew. (Cllr Fiona Whelan is also County Councillor for the ward).

In attendance: Mr. Roger Hume (Clerk), and 1 member of the public.

Members of the public were invited to make comments relevant to the agenda before the meeting was formally opened.

464 Apologies for absence and also declaration of interests from members

Apologies were received from Cllr Steve Breeze, Cllr Alan Levett.
There were no declarations of interest for items on the agenda

465 To approve the minutes of the previous meeting of the previous meetings on 5th February 2009 and 19th February.

On a resolution by Cllr Footman and seconded by Cllr Hawkins the minutes were approved as a true record with no amendments, all were agreed.

466 Matters arising for information. (Clerks Report).

466.1 Parish Plan – ongoing

466.2 Youth Issues - youths are hanging out at the turning head at the end of West Drive.
The youth club is still being held weekly.

466.3 TKA report, no reports this month

466.4 Land clearance (Foseta), nothing to report but people have been seen wandering on the site.

466.5 Pumping Station – flooded again on 10th February and the clerk reported the occurrence (Anglian Water job No 4885322)

466.6 Neighbourhood Panel meeting and Speedwatch – no one attended for Caldecote, the notes from the panel meeting were received.

It was agreed that Councillors in Caldecote would be happy to co-operate with Hardwick to introduce a speed watch scheme covering both villages.

467 Matters carried forward from previous meetings for discussion / decision and new items

467.1 Gritting – To consider purchasing road side salt bins.

There was some concern that the bins would look unsightly and cause the grass verges to die.
A trial purchase would enable a bin to be provided at the school entrance. Several designs and sizes were considered.

On a resolution by Cllr Hawkins and seconded by Cllr Whelan it was resolved to purchase one bin initially with a budget of £150. Cllr Whelan will check with the school to choose the size/type but suggested the 400 ltr RW0002 from Grit Bins UK..

All were agreed.

467.2 Speed limit - in Main street. Speeding has been observed with estimated speed

through the village of approx 60mph

467.3 Bus service – Cllr Whelan gave a report, to reinstate a more regular service would require a commitment for a minimum of 8 users per journey. Cllr Whelan is meeting with the Tuesday club to see if there is such a commitment. Cllr Whelan will also do a journal item. Free bus passes can be used on the service number 2 before the normal start time of 9-30 am.

467.4 Church Footpath Railing. No request for funding has been received from the church or a reply to the letter. The clerk presented a summary of the history of the railings proposal.

467.5 Speed thumps. Cllr Whelan gave a progress report about the status of the speed thumps and is due to meet with a County Council Officer on 17th March. It is apparent that no site survey/inspection has been carried out by the County Council to see if the thumps meet the specification.

467.6 Clare Drive – adoption and hard landscaping. An email has been received from Mr Bob Tash Manager of James Blake Development Services (Bloor consultant). The adoption process is being held up by the Taylor Wimpey part of the site where the sewer system has not been adopted by Anglian Water.

468. Finance and procedural matters

468.1 To receive the financial report and approve the payment of bills.

Expenditure for approval			CHQ NO.
Late Payments February meeting			
Jake Thompson	Journal delivery February	42.00	895
Cambs County Council	Footpath lights	588.38	896
New Payments			
Kathie Martlew (12)	Salary February Paid March	84.00	Direct
Julie Coogan	Salary February Paid March	326.40	Direct
Roger Hume	Salary February Paid March	590.97	Direct
Roger Hume	Clerk Expenses January 2008	69.14	897
Cambourne Printing Services	Photocopying inv 72	28.23	898
Caldecote Village Institute	Meeting room hire	21.00	899
Campaign to Protect Rural England	Membership	29.00	900
LGS services	Caldecote Journal Printing Feb issue	270.00	901
Total Expenditure		2049.12	

There were 2 late payments that will appear on next month's statement.

Late Payments March meeting			
Caldecote Village Institute	Room hire	12.25	902
Eurooffice	Stationery	99.53	903

On a resolution by Cllr Footman and seconded by Cllr Lang, the payments were checked and approved, Cheques were signed and invoices and cheque stubs initialed at the end of the meeting.

The Barclays investment bond is due for renewal in April and the rate of interest is likely to fall considerably.

The chairman and clerk will consider the options and look at rolling over the bond and compare with inflation related gilts that may be available..

468.2 Training Needs – Councillors should notify the clerk if they wish to take advantage of available training.

468.3 Grass verge cutting – The grant for 2009/2010 from the County Council has been increased by 5% to £1734.21.

468.4 A Request for funding - has been received from The Ramblers. It was agreed that this could not be supported at this time.

469. To attend to correspondence /communications received since the previous meeting
(if it requires discussion or decision).

469.1 Parishioner correspondence.

469.1.1. Banner 2 development – A letter from a resident of East Drive was considered about the possible overlooking from the proposed new housing and lack of consultation. The clerk and a planning officer from the District Council had replied.

469.1.2 Post box in Main Street, request for relocation of the post box near the church. It was agreed that this box would be better located in the lay-by and the clerk will write and make a request for relocation.

469.2 Other Correspondence

469.2.1 SCDC Public consultation – The monthly report was received

469.2.2 Community facilities audit by South Cambs DC - The item was received

469.2.3 New planning service, the new service was noted.

469.2.4 Cambridge Housing Association - The item was received

469.2.5 Twinning request, Poses France, a letter has been received from the Comberton Twinning Association. The Parish plan group will be asked if they want to be involved.

The clerk was asked to invite Peter Mitten to a meeting to give a brief presentation

469.2.6 NATS, aircraft routes, further consultation is to be held in 2009 (not before July)

Late item

469.2.7 Designated area for Memorials. – The county council have approved the area around the village sign for residents to use for wreaths etc.

470 To attend to Planning received since the previous meeting

470.2 Planning consultation

470.2.1 S/0094/09/F Alterations, Reconstruction, Conversion & Extension of former barn & cart shed to offices, demolition of 3 outbuildings (*Description change ONLY*)

Was Change of use of outbuildings to B1 office use

The same response agreed at the meeting on 19th February will be sent again.

470.3 To notify Decisions by South Cambs District Council – subject to conditions

470.3.1 S/1201/07/F Bourn Airfield - Part change of use of Runway, siting of storage containers **Approved**

470.3.2 S/1218/07/F Bourn Airfield - Use as open market, car boot and farmers market. **Approved**

Late item

Cllr Hawkins agreed to look at the consultation CD regarding the additions to the Local Development Framework and report to the next meeting.

471. The village development, recreation grounds and public open spaces

471.1 Taylor Wimpey Handover and current maintenance. Areas that are not the responsibility of the Parish Council.

A late email from the principle solicitor at south Cambs had been received today apologizing for the delay in sending the plans to Taylor Wimpey. She has also been unable to follow up the call today from the developer's solicitor.

A letter has been received from Taylor Wimpey and confirmed that they have contractors in place for the next growing season. They will also request that overhanging plants are added to the schedule.

471.2 Maintenance - Sports field Maintenance – Schedule of Maintenance report by Cllr Newby.

Cllr Newby presented a written comprehensive assessment of the maintenance needs.

He has had a site meeting with Melvin Pooley and confirmed that the field is standing up very well to its current use.

On a resolution by Cllr Lang and seconded by Cllr Whelan it was agreed that Cllr Newby produce a full schedule of work specific to the needs and approach the contractors to establish a scheme of work within the budget agreed for the year.

Cllr Newby was thanked for his magnificent efforts in producing the report and it was agreed to progress the contract and select the most suitably equipped company with the clerk as it was felt that any delay referring back to the next meeting would not be in time for the start of the season.

471.3 Cabin – report. The water heating is now working. The timer had been set incorrectly

471.4 Pavilion – awaiting the transfer of the land.

471.5 Banner 2 application, an application is expected.

Cllr Hawkins left the meeting at this point (9pm).

471.6 Sports area gate replacement. Following the severe damage to the gate, the clerk had arranged for temporary repairs so that it could still be used.

Subsequently Taylor Wimpey replaced the gate (this week). The police are investigating the damage.

472 Councillors' items – Reports only (to be added to next agenda if necessary).

472.1 A resident complaint about horse mess deposited on the footpath on the corner of West Drive and Grafton Drive. South Cambs responded very quickly to the clerks report to them.

472.2 Journal items are required for the 13th of March.

472.3 Cllr Whelan requested a specific time at meetings for District and County Council items.

472.4 Only 2 out of 35 schemes for road improvement in the district will be funded by the County Council. Pavement repairs are being considered.

472.5 Cavendish Way - The edging to the private driveway is part of the drive and not the responsibility of the Parish Council.

472.6 Dennis Vacher has promised to deal with permanent repairs to the pot holes resulting from the recent bad weather.

472.7 It may be proposed to make a proper cycle path between Hardwick, Toft and Comberton.

472.8 A14 reconstruction. It is proposed to extract clay from Borrow Pits (one time use only) near Madingley. Traffic will not be directed through villages. The pits will be landscaped after use.

472.9 Consultation will be held regarding the lack of gritting to cycle paths. The village road gritting will be reviewed in the summer to see if Caldecote roads could be included.

472.10 Council tax and road repairs, Cllr Martlew had been unable to find any references to funding mentioned on a radio program last month.

472.11 Concern had been raised over S106 legal agreement being limited to 10 years.

472.12 It is not clear who is responsible for street lighting in Grafton Drive, a management scheme funded by residents living in the road is the most likely solution. The road will not be adopted.

472.13 The school Governors are considering the possibility of a shortfall of places for the younger children.

472.14 Councillors expressed their appreciation of the excellent work being done by the litter pickers.

472.15 Road drains are possibly collapsed in Main Street by the church.

473 Closure of meeting and parish matters, there being no further business the meeting was declared closed at 9-30pm

Date of next Parish Council meeting is April 2nd – (planning if necessary March 19th).

Items for Note - Please ask the clerk for details

Cambridge Housing Association – newsletter

COPE newsletter February 2009

Start invites you to a showcase of dance, music, drama and visual arts at Comberton leisure on Saturday 28th March 7 to 9pm, ask the clerk for details

Drug and Alcohol awareness, information from the action team.

Highways stakeholder news

Housing futures- transfer details and formal offer document

Revised Cambridgeshire and Peterborough Joint Municipal Waste Management

Strategy 2008 – 2022 which recognizes the successes of the Cambridgeshire and Peterborough Waste Partnership (RECAP) and sets a direction that will enable us to both build upon this success and meet new challenges - working together.

<http://www.recap.co.uk/information/joint-municipal-waste-management-strategy-2008.aspx>

Frog Life – Just add water - How to build a wildlife pond

Signed _____ **Chairman** _____ **Date** _____