

**DRAFT Minutes of the Meeting of Caldecote Parish Council
on Thursday 8th January at 7.30pm in the Village Hall**

Present: Cllr Jack Lang (Chairman), Cllr Fiona Whelan, Cllr John Newby, Cllr Neale Whyatt, Cllr, Cllr Tom Footman, Cllr Alan Levett, Cllr Tumi Hawkins, Cllr Steve Breeze, Cllr Doreen Francis and District Councillor Robin Martlew. (Cllr Fiona Whelan is also County Councillor for the ward).

In attendance: Mr. Roger Hume (Clerk) and one member of the public.

Members of the public were invited to make comments relevant to the agenda before the meeting was formally opened.

444 Apologies for absence and also declaration of interests from members

100% councillor attendance, no other apologies had been received.

There were no declarations of interest for items on the agenda

As this meeting is a week later than usual, it clashes with the Kingston PC meeting which only occurs once every two months. County Cllr Whelan and District Cllr Martlew will leave early to ensure they attend both meetings.

Several agenda items were discussed before they left and information used during the meeting.

445 To approve the minutes of the previous meeting on 4th December 2008 and 18th December 2008

On a resolution by Cllr Footman and seconded by Cllr Levett the minutes were approved as a true record with no amendments,

Cllr Whelan and Cllr Martlew left at this point of the formal agenda.

446 Matters arising for information. (Clerks Report).

446.1 Parish Plan – Ongoing

446.2 Youth Issues – No Report

446.3 TKA – The factory had been quiet over the Christmas/new year period, probably closed for an extended break.

446.4 Speed limit in Main street. - No progress to report

446.5 Gritting – The village is not currently covered by a gritting program, presumably the County Council have not taken account the expansion of the village in recent years. If there is an extended period of lying snow (5 days) a request for gritting can be considered. Cllr Whelan had made a request and Highfields Road had been gritted 2 days ago. The Parish Council can ask for the roads to be included in the normal gritting schedule for next winter. The clerk will write to the County Council making a request and asking for a costing for this year if necessary.

See also correspondence item 449.1.1

447 Matters carried forward from previous meetings for discussion / decision

447.1 Traffic calming – no reply had been received from Sue Reynolds (Highway Development Control Officer at the County Council) to the further letter sent on 8th November 2008.

The clerk was asked to remind David Lines of the problem so that they could consider including it in budgets for next year.

448. Finance and procedural matters

448.1 To receive the financial report and approve the payment of bills.

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|---------------------------------------|------------------------------|---------|---------------|
| Late Payments November meeting | | | |
| Eurooffice | Print Cartridge | 36.07 | 880 |
| St Michael and All Angels | Grass cutting grant | 350.00 | 881 |
| Herald contract Services | Extra autumn fertiliser | 1057.50 | 882 |
| MD Landscapes | Grass and hedge cutting | 1092.75 | 883 |
| | | | |
| New Payments | | | |
| Kathie Martlew (10) | Salary December Paid January | 84.00 | <i>Direct</i> |
| Julie Coogan | Salary December Paid January | 326.40 | <i>Direct</i> |
| Roger Hume | Salary December Paid January | 590.97 | <i>Direct</i> |
| Roger Hume | Clerk Expenses October 2008 | 80.46 | 884 |
| Cambourne Printing Services | Photocopying | 76.55 | 885 |
| Caldecote Village Institute | Meeting room hire | 19.25 | 886 |
| LGS Services | Journal (Christmas edition) | 216.00 | 888 |
| Cambs ACRE | Membership | 25.00 | 889 |
| Roger Hume | Meeting expenses | 7.99 | 890 |
| | | | |
| Total Expenditure | | 3962.94 | |

On a resolution by Cllr Lang and seconded by Cllr Levett, the payments were checked and approved, Cheques were signed and invoices and cheque stubs initialed at the end of the meeting.

There were 2 late Payment that will appear on next month's payment statement.

| | | | |
|-----------------------------|-------------------|-------|-----|
| Eurooffice | Stationary | 64.91 | 891 |
| Caldecote Village Institute | Meeting room hire | 21.00 | 892 |

448.2 Training Needs – Councillors were advised to ask the clerk if they wish to take advantage of available training. Cllr Francis was given details of wildlife training workshops.

The clerk will be required to add a module to his CiLCA qualification to allow the parish council to take advantage of a new power that will allow “quality” councils to expand the services they can provide (known as the Power of well being).

448.3 Parish Precept notification, the figure used by South Cambs DC council to calculate the individual rate for the next financial year is 698.5 (last year 695.3).

449. To attend to correspondence/communications received since the previous meeting (if it requires discussion or decision).

449.1 Parishioner correspondence.

449.1.1 Request for gritting bins on verges at junctions.

The clerk had been given permission by the County Council to install bins, the County Council would fill the bins. The cost of bins is typically £145 each.

It was agreed that Cllr Whelan and the clerk will present recommendations to the next meeting. See also item 446.5 regarding road gritting.

449.2 Other Correspondence

449.2.1 SCDC Public consultation – The monthly report was received.

449.2.2 Bourn surgery pharmacy - reply from Andrew Lansley MP

The letter was received and the clerk was asked to write to Andrew and thank him for his response.

449.2.3 Communities in Control – consultation (deadline 12th March) Cllr Hawkins agreed to look at the information and report to the next meeting if any response was required.

449.2.4 Parish Forum meeting - Monday 19th January 6 to 8pm at District Council offices. Cllr Newby and Cllr Levett will attend.

450 To attend to Planning received since the previous meeting

450.2 Planning consultation

450.2.1 None received

450.3 To notify Decisions by South Cambs District Council – subject to conditions

450.3.1 S/1849/08/F Extension at the Sheilings Highfields Rd Approved

450.3.2 S/1725/08/F Extension at 16 East Drive Approved

450.3.3 S/1851/08/F Stable block The Sheilings Notification of amendment, information

only

450.3.4 S/1851/08/F Stable block The Sheilings, Approved

451. The village development, recreation grounds and public open spaces

451.1 Taylor Woodrow Handover update, comments about the revised transfer plan produced by Geraldine Roper Property Surveyor - Legal Section at South Cambs DC had been acknowledged and a meeting is expected soon.

451.2 Tree Warden Scheme, correspondence had been received from South Cambs DC (Roz Richardson) apologising for the lack of activity. A new manager has been appointed, a self help scheme is being initiated to move the scheme forward.

It was noted that South Cambs has a budget for supplying and planting stock trees.

451.3 Maintenance - Sports field Maintenance – quotations for 2009/2010 season

Two quotations had been received. It was decided that further advice should be sought and determine a maintenance scheme, to ensure that the proposed schedule is as needed.

Cllr Newby will report to the next meeting.

A request has been made by Comberton Crusaders FC to use the pitches, in view of the agreement with Hardwick FC for them to use the pitches it was decided that this request should be denied.

451.4 Cabin – No problems, the temperature is being monitored to ensure there are no pipe freezing problems.

451.5 Pavillion – Nothing to report awaiting land transfer.

451.6 Banner 2 application – No further meetings had been held, the meeting planned in December had been cancelled without notifying all attendees. As a result Cllr Whelan used the opportunity to show the developers highways consultant the problems with the current traffic calming scheme.

The next unconfirmed date is 13th January at 4pm. Cllr Whelan will attend with the clerk

451.7 Artificial cricket wicket – The installation will require disposal of soil, it was decided that this should be removed from the site.

451.8 Journal items – deadline is 13th January, standard items will be included and highlight the dog fouling problem again, Grafton Drive is a particular problem.

452 Councillors' items – Reports only (to be added to next agenda if necessary).

452.1 Land clearance on a 2 acre site next to the old A428 road (Foseta) – The land has been cleared apparently with the intention to build 4 houses. No planning permission has been sought and there may be an issue with breach of a planning condition in relation to the newts on the site - this will be taken up as a matter of urgency by the South Cambs DC ecology officer and by the enforcement team, and they will keep us updated with the position.

If there has been trespass onto land owned by a third party then they must take such action as they think fit to protect their property.

The site is being monitored daily and residents are asked to keep an eye out for further problems. Rob Mungovan, the Ecology Officer visited the site this week with the Enforcement Officer. Rob confirms that there are newts on site and therefore it appears on the face of it that the relevant regulations concerning protection of their habitat have been breached. He has contacted the Wildlife Liaison Officer at Cambs Constabulary and it is hoped that he can visit the site again. Consideration will then be given to a possible prosecution under the regulations either by the police or this authority.

The main road had been obstructed at times as a result the work, and this has been reported to County Highways and the police.

South Cambs seem to be taking prompt action despite the work being carried out during the Christmas period shut down.

452.2 Village bus service Cllr Whelan has not yet been able to arrange a meeting with Mr Campbell at stagecoach, but is trying to get one ASAP and look at what options we have to help local inhabitants. She is also seeking an update about Tesco/Morrison provision of Transport Services in other local villages

452.3 A road name sign has been damage at Strympole Way

452.4 Foul drains on Highfields Road had been blocked for the third time in 2008, the clerk will write again to Anglian Water.

452.5 School flashing signs are still not operating in the early morning school opening time

452.6 Chippings have been added to the bridleway by the kennels, organised by Cllr Footman.

452.7 Building work on Highfields Road, problems with contractors parking on verges and footpaths.

452.8 Sure Start are planning to build a centre on the Caldecote school site to meet government targets to improve pre school and after school provision for all local villages

452.9 Damaged fencing on Clare Drive, reported again to Taylor Wimpy.

452.2 Damaged fencing at the pumping station has again been reported to Anglian water.

453 Closure of meeting and parish matters, there being no further business the meeting was closed at 9-15pm

Date of next Parish Council meeting is February 5th – (planning if necessary January 22nd) .

Sport and Recreation - working party next meetings January 26th 2009

Items for Note - Please ask the clerk for details

News at Com – magazine for Comberton Village College

Wildlife training workshops 2009

Community Action – The magazine of Cambridgeshire ACRE

Housing Futures – transfer of homes

**CPRE – annual general meeting minutes and newsletter
Cambs County Council annual report**

Signed _____ **Chairman** _____ **Date**