

**DRAFT Minutes of the Meeting of Caldecote Parish Council
on Thursday 2nd October at 7.30pm in the Village Hall**

Present: Cllr Jack Lang (Chairman), Cllr Fiona Whelan, Cllr John Newby, Cllr Doreen Francis, Cllr Alan Levett and District Councillor Robin Martlew.

In attendance: Mr. Roger Hume (Clerk) and 3 members of the public were present.

Members of the public were invited to make comments relevant to the agenda before the meeting was formally opened.

414 Apologies for absence and also declaration of interests from members

Apologies were received from Cllr Steve Breeze and Cllr Neale Whyatt.

Cllr Tumi Hawkins and Cllr Tom Footman notified that they will arrive late.

There were no declarations of interest for items on the agenda

415 To approve the minutes of the previous meeting on 4th September 2008

On a resolution by Cllr Levett and seconded by Cllr Francis, the minutes were approved as a true record without amendment.

416 Matters arising for information.

416.1 Highways – The roadway gullies will be emptied shortly on the cyclic maintenance program, the traffic road signs will be turned back correctly and the Parish Council comments on the bus shelter on the old A428 at Childerley have been acknowledged.

417 Matters carried forward from the last meeting for discussion / decision

417.1 Parish Plan – Progress is being made, the questionnaire is nearly ready to go out.

417.2 Youth Issues – The youth club has started again and making use of the larger storage facility, the extra side door is proving very useful.

417.3 TKA – The chairman reported that he had a call this evening from Catriona Dunnett (legal officer at SCDC). There has been a change of responsible personnel at TKA for the complaints, now Stephen McCrystal is taking responsibility for noise issues.

It is hoped that Catriona Dunnett and Brian Heffernan (Environmental Health) will attend a future Parish Council meeting, but she admitted she had done nothing substantial Parish Councils formal complaint, the clerk will suggest October 16th or November 20th following the possible planning meeting to avoid time constraints for the main meeting.

Complaints are still being received by Councillors about the noise.

Councillor Footman arrived at this point

418. Finance and procedural matters

418.1 To receive the financial report and approve the payment of bills

Expenditure for approval			CHQ NO.
Late Payments (July 2) August meeting			
Uniplumb	Cabin Plumbing	441.26	856

New Payments			
Kathie Martlew (7)	Salary September Paid October	121.80	<i>Direct</i>
Julie Coogan	Salary September Paid October	326.40	<i>Direct</i>
Roger Hume	Salary September Paid October	578.01	<i>Direct</i>
Jake Thompson	Journal delivery September	42.00	857
Roger Hume	Clerk Expenses August 2008	65.17	858
Camboume Printing Services	Meeting notes July meeting	25.20	859
C Dunn Roofing	Roofing repair bus shelter	340.75	860
Screwfix	Padlock for playground	9.99	861
CALC	Training (VAT)	55.00	862
Moore Stephens	Audit	481.75	863
Total Expenditure		2487.33	

There were 2 late Payments that will appear on next month's payment statement.

Cheque 864 Caldecote Village Institute £3.50

Cheque 865 CPALC Councillor training £35

On a resolution by Cllr Whelan and seconded by Cllr Levett, the payments were checked and approved, Cheques were signed and invoices and cheque stubs initialed at the end of the meeting.

418.2 Training Needs - Councillors should contact the clerk if they wish to take advantage of training. Cllr Francis and Cllr Whelan are to attend training sessions. The clerk will attend a training day on VAT early next year.

418.3 Audit 2007/2008 is now complete with no adverse comments. The Chairman congratulated the Responsible Financial Officer (clerk).

Thanks will also be sent to Saskia Dart for carrying out the internal audit.

Saskia will also be asked if she will continue for the next year.

418.4 Budget for 2009/2010 – A preliminary discussion took place to gain general opinion from Councillors on next year's budget.

It is hoped to keep within the current precept figure if possible.

The second stage of the amount for traffic calming replacement will probably be suspended, along with the skate park.

New items suggested to date, support for a village day, installing an artificial cricket square, moving of village sign and the church railing.

418.5 Fixed rate bond investment – the offer of an extension to 3rd April at 5.7% has been taken up for the money being held for the pavilion.

418.6 Request for financial support – Sue Rider Care.

It was decided not to make a donation at this time.

Cllr Hawkins arrived at this point.

418.7 Freedom of information. To consider adopting the model code - revised act (2009).

The Council will be in breach of the Freedom Of Information Act if it does not adopt the model scheme, unless it has received approval for an alternative scheme. The model scheme may not be modified without approval.

On a resolution by Cllr Lang and seconded by Cllr Footman it was resolved to adopt the model code without modification, the clerk will prepare the scheme document and ask for it to be put on the web site as is required in law.

419. To attend to correspondence/communications received since the previous meeting (if it requires discussion or decision).

419.1 Parishioner correspondence

419.1.1 A complaint had been received about the lack of response to an email from a resident in late July, regarding repairs to iron works after the road resurfacing, the email had somehow gone astray but the clerk has now contacted highways and rectification work is planned by Anglian Water.

409.1.2 Concern over the loss of the bus service. The chairman and clerk are investigating alternative options of taxi cards etc.

419.2 Other Correspondence

419.2.1 SCDC Public consultation – The monthly report was received.

419.2.2 Minerals and Waste Disposal, preferred options, the report was received.

419.2.3 North West Cambridge area action plan, the report was received.

419.2.4 Minor highways improvement scheme bids 2009/10

It was agreed that an application should be made to create an extended footpath on the eastern side of Highfields Road. From opposite the shops to Blythe Way.

419.2.5 Affordable Rural Housing – Requests to give a presentation have been received, after discussion it was decided not to invite Julia Mackie from the Rural housing trust to a meeting of the Parish Council at this time, or for a similar request from Cambridgeshire ACRE.

419.2.6 The future for Council housing in South Cambs, there is now a proposal to create stand alone housing association, there were concerns that a one sided argument was being put forward in support of the change, using scare tactics.

419.2.7 Cambs County Council Budget road shows - are being held and residents are encouraged to attend.

419.2.8 Consultation - The making and enforcement of by-laws

The report was received and it was not felt necessary to respond.

419.2.9 Complaint investigation – a letter has been received from South Cambs DC asking for a response to the resolution of the complaint, as there had been no resolution the clerk responded to point this out.

419.2.10 Engaging Parish Councils, an invitation has been received from South Cambs DC for councillors to attend a session on Wednesday 19th November 5pm to 7pm, Cllr Levett and Cllr Newby will attend.

420 To attend to Planning received since the previous meeting

420.1 Working Party – Responses review still awaited but should now also consider the new permitted planning revision.

420.2 Planning consultation

420.2.1 S1580/08/F Church Railing Main Street Caldecote,
As the parish council submitted the application it was decided to make

No recommendation

420.2.2 Permitted development revision, information on the new relaxed rules for extending homes was presented, an interactive guide is available on line @ <http://www.planningportal.gov.uk/uploads/hhg/houseguide.html> (journal item suggested)

420.3 To notify Decisions by South Cambs District Council – subject to conditions

420.3.1 S/1169/08 Extension 99 Highfields Road Approved

420.3.2 S/1282/08/F Bungalow and Garage 12 West Drive Approved

421. The village development, recreation grounds and public open spaces

421.1 Taylor Woodrow Handover – There is no progress to report.

421.2 Ashwell's Homes Handover – the legal transfer documents are awaited – The clerk is investigating options for the fence details adjacent to the sports area, a timber fence using feather edge board, concrete posts and serrated nails (to stop people easily pulling off the boards) was considered acceptable

This would close off the end of the path fully and link up with neighbouring garden fences if agreed.

421.3 Playgrounds – Cllr Hawkins presented a report using photographs, some obscene graffiti has been painted over. It may be necessary to budget for more substantial equipment repairs. Currently action needs to be taken for possibly replacing the bearings on the roundabout, splitting logs, the seesaw stiffness and the rubber around the baby swings. The clerk will get a quote.

421.4 Maintenance – No response has been received from Banner regarding the overgrown hedge, opposite the school.

The clerk has asked for a quotation from the current contractor for the new areas due to be taken over.

421.5 Cabin – Nothing to report

421.6 Recommendations from Sport and Recreation working party

Use of football pitches by Hardwick FC. The recommendations were considered and it was resolved to agree to the terms suggested by the working party, as it was felt that there would be benefits locally.

Proposed by Cllr Whelan, seconded by Cllr Levett.

422 Councillors' items – Reports only (to be added to next agenda if necessary).

422.1 Fencing is damaged near where the bridge was recently removed on main Street, and one stay missing is missing on an arrowed road sign.

422.2 The Orchid area needs attention.

422.3 The school flashing lights are still not operating correctly

422.4 Cllr Lang has donated 5 sacks of spring bulbs and a working party will be held on Sunday morning 26th October @ 10am, meet at the village sign, it is hoped that residents will attend to help.

422.5 County Councillor Mandy Smith has offered to assist in chasing up the County Council about road adoption as the parish council is getting no support from Cllr Baldwin.

422.6 Cllr Footman donated a map of the village dated 1938.

422.7 Cllr Francis gave a report on the Crime and disorder reduction partnership conference that she attended, copies of the program will be sent out to councillors.

423 Closure of meeting and parish matters, there being no further business the meeting was declared closed at 9-35pm

Date of next Parish Council meeting is November 6th – (planning if necessary on October 16th).

Sport and Recreation - working party next meetings - Mondays 3rd November, 15th December, January 26th 2009

Items for Note - Please ask the clerk for details

News at Com – Comberton Village College magazine summer 2008

Local Access Forum Annual Report for 2007-08.

Housing Futures SCDC

Countryside Access Team Report 2007/2008

Signed _____ **Chairman** _____ **Date** _____