

**DRAFT Minutes of the Meeting of Caldecote Parish Council
on Thursday 4th September at 7.30pm in the Village Hall**

Present: Cllr Jack Lang (Chairman), Cllr Neale Whyatt, Cllr John Newby, Cllr Doreen Francis, Cllr Alan Levett, Cllr Tumi Hawkins, Cllr Tom Footman. and District Councillor Robin Martlew.

In attendance: Mr. Roger Hume (Clerk) and 6 members of the public present.

Members of the public were invited to make comments relevant to the agenda before the meeting was formally opened.

404 Apologies for absence and also declaration of interests from members

Apologies were received from Cllr Steve Breeze and Cllr Fiona Whelan.

There were no declarations of interest for items on the agenda

405 To approve the minutes of the previous meetings on 24th July 2008 and the planning meeting on 28th August 2008.

On a resolution by Cllr Footman and seconded by Cllr Levett, the minutes were approved as a true record with one amendment, the incorrect spelling of Cllr Levett's name.

406 Matters arising for information. (Clerks Report)

406.1 Highways – Nothing to report.

406.2 Traveller Issues – the next stage is a further round of consultation on potential sites.

407 Matters carried forward from the last meeting for discussion / decision

407.1 Parish Plan – work is continuing.

407.2 Youth Issues – Youth club starts again this month.

407.3 TKA report – Residents noise reports and comments were noted.

An emailed update from Brian Heffernan (SCDC environmental health) was received.

The clerk will prepare a response over the disappointing lack of action being taken to mitigate the noise problems

407.4 Anglian Water Rising main. Postponed for a year or so to allow for more habitat surveys.

The clerk will write to Anglian water pointing out incidents over blockages in the foul drains in Highfield Road and suggesting a camera survey.

407.5 Police Panel meeting, the minutes were received. It is hoped to introduce local community speed guns in the Cambridgeshire Police area.

Two possible dates have been identified to hold a panel meeting in Caldecote next year.

408. Finance and procedural matters

408.1 To receive the financial report and approve the payment of bills.

Expenditure for approval

Late Payments July 24th (August) meeting			
MD Landscapes	Grass cutting	552.25	847
New Payments			
Kathie Martlew (6)	Salary August Paid September	77.60	Direct
Julie Coogan	Salary August Paid September	326.40	Direct

Roger Hume	Salary August Paid September	578.01	<i>Direct</i>
Roger Hume	Clerk Expenses July 2008	92.94	848
Camboume Printing Services	Meeting notes June meeting	15.28	849
LGS services	Journal Printing - June/July	270.00	850
Jake Thompson (C Thompson)	Journal delivery	42.00	851
Caldecote Village Institute	Hire of meeting room	19.25	852
Buchans	Grass cutting and weed control	729.58	853
LGS services	Journal Printing - August/Sept	216.00	854
MD Landscapes	Grass cutting	164.50	855
Total Expenditure		3083.81	

On a resolution by Cllr Footman and seconded by Cllr Whyatt, the payments were checked and approved, Cheques were signed and invoices and cheque stubs initialed at the end of the meeting.

408.2 Training Needs - councillors should contact the clerk if they wish to take advantage of councilor training.

408.3 Audit 2007/2008, the confirmation is still awaited from the external auditor

408.4 Journal delivery – employment - confidential item - the item was actually moved to the end of the meeting to avoid inconvenience to the public attending.

409. To attend to correspondence/communications received since the last meeting.

409.1 Parishioner correspondence

409.1.1 TKA items in item 407.3. and a report of graffiti on the bus shelter near the shops, which has been removed by the clerk.

409.2 Other Correspondence

409.2.1 SCDC Public consultation – The monthly report

409.2.2 Andrew Lansley - A letter has been received explaining our County Councillors poor attendance at the Parish Council meetings was due to work commitments.

409.2.3 Cambridgeshire Local Involvement Network (LINK), the report was received.

409.2.4 Bus service removal. The limited service to the village is under threat, due to the low level of use. The chairman and clerk will make a case to retain the service and investigate alternative options. Also to be a Journal item to raise awareness and hopefully to get responses from residents.

The clerk will write to supermarkets suggesting a weekly free bus.

409.2.5 Bus shelter – Childerley Roundabout. The County Council have suggested replacing the shelter with a replacement glass and metal one. In view of the likelihood of higher maintenance costs (replacing the glass due to vandalism) it was felt that this would not be a good idea. The clerk will suggest some refurbishment of the existing shelter including lighting.

The bus shelter in Highfields Road near the post box – the roof has been damaged, and due to the urgency of repairs the chairman has approved the costs of repair after the clerk obtained two quotations. The insurance excess is too high to make a claim.

A fire hydrant was also notified as damaged.

410 To attend to Planning received since the previous meeting**410.1 Working Party** – Responses review – no progress**410.2 Planning consultation****410.2.1 S/1169/08/F Extension** (amended - store room omitted, no comment was required)**410.3 To notify Decisions by South Cambs District Council – subject to conditions****410.3.1 S/0838/08/F Conservatory 27 Samian Close** **Approved****410.3.2 S/1079/08/F Extension 20 East Drive** **Approved**

The clerk has been notified of a planning application to be submitted, probably in November for around 92 new homes on the sites between Clare Drive and Blythe Way that is designated for housing. A meeting has been arranged in October for pre application discussion and it is hoped that plans will be available at the next meeting.

411. The village development, recreation grounds and public open spaces**411.1 Taylor Woodrow Handover** – A meeting had been held with the legal officer of SCDC and it is hoped that they will take legal action against Taylor Wimpey over the failure to transfer the sports field as required in the legal agreement.**411.2 Ashwell Homes Handover** – Letter from solicitor for decision.

The Parish Council solicitor has recommended accepting a revised wording to ensure public access. On a resolution by Cllr Footman and seconded by Cllr Levett it was agreed to the revised wording and it is hoped that the transfer will take place soon.

411.3 Playgrounds – The clerk has been carrying out inspections, there may be a need to lubricate the roundabout and see-saw.

Graffiti will be painted over in the tower.

411.4 Maintenance – Nothing to report.**411.5 Cabin** – The modification to the shower water supply and installation of an external tap has been completed.**411.6 Storage container** – village hall, the new larger container has been installed, the white letters need painting over.**411.7 Clare Drive/Highfields Road** - land strip not being maintained and has been reported again to Bloor.**412 Councillors' items – Reports only (to be added to next agenda if necessary).****412.1** Ragwort is present near the ditch alongside the sports field.**412.2** Road drain broken in Strympole Way (Tennis Court side).**412.3** Hedge is overgrowing again on the footpath opposite the school.**412.4** Road gulleys need weed killer in Highfields Road and West Drive and drains need pumping out.**412.5** Hedge near the Furlong Way footpath near the village green needs cutting back.**412.6** School flashing lights are only working at lunchtimes.**412.7** The footpath from near Blythe Way to the kennels needs attention.**412.8** The fence around the pumping station has been damaged.**412.9** A session of spring bulb planting is planned, journal item asking for volunteers and suggested sites.

412.10 Community public liability insurance for the village hall users. It is no longer possible to cover this on a general policy. The clerk will find out if there is any help the Parish Council can offer on their policy.

413.11 Overgrown plants on the cycle way adjacent to Highfields Road (Taylor Wimpy).

413.12 Roads signs have been turned around facing the wrong way near the pumping station on Highfields Road.

413.13 A verge in West drive is being cleared and seeded and it is hoped that residents will maintain it.

413.14 Dog fouling is reported to be happening regularly on Hall Drive

Delayed item

408.4 Journal delivery – employment - confidential item - it was necessary to exclude the public and press temporarily under section 1(2) of the Public Bodies (admission to meetings act 1960) due to the confidential nature, the item was moved to the end of the meeting to avoid inconvenience to the public attending.

The employment of Jake Thompson was confirmed and rate of pay confirmed at £42 per issue.

The public and press were invited back but none were present.

413 Closure of meeting and parish matters, there being no further business the meeting was declared closed at 9-30 pm

Date of next Parish Council meeting is October 2nd – (planning if necessary on September 18th).

Sport and Recreation - working party next meetings Mondays 15th September 3rd November, 15th December, January 26th 2009

Items for Note - Please ask the clerk for details

News at Com – Comberton Village College magazine summer 2008

Local Access Forum Annual Report for 2007-08.

Housing Futures SCDC

Countryside Access Team Report 2007/2008

Signed _____ **Chairman** _____ **Date** _____