

**DRAFT Minutes of the Meeting of Caldecote Parish Council
on Thursday 24th July 2008 at 7.30pm in the Village Hall**

Present: Cllr Jack Lang (Chairman), Cllr Neale Whyatt, Cllr John Newby, Cllr Doreen Francis, Cllr Steve Breeze and Cllr Tom Footman.

In attendance: Mr. Roger Hume (Clerk) and 2 members of the public were present.

Members of the public were invited to make comments relevant to the agenda before the meeting was formally opened.

394 Apologies for absence and also declaration of interests from members

Apologies were received from Cllr Fiona Whelan, Cllr Alan Levett, Cllr Tumi Hawkins and Cllr Robin Martlew (District Councillor),

There were 3 declarations of interest for items on the agenda

Cllr Steve Breeze, item 401.2, owns a nearby property.

Cllr Doreen Francis item 401.2, family owns a nearby property.

Cllr Tom Footman, item 401.5, family connection to bidding contractor.

One planning application 401.2.4 is from the Parish Council.

395 To approve the minutes of the previous meeting on 3rd July 2008.

On a resolution by Cllr Footman and seconded by Cllr Breeze, the minutes were approved as a true record with no amendment.

396 Matters arising for information. (Clerks Report)

396.1 Highways – the clerk will contact highways to request that white lines are not replaced on the roadside in Main Street.

396.2 Traveller Issues – Nothing to Report.

Item 401.2 was in fact dealt with at this point as the developer representative, Simon Butler-Finbow was present to answer questions if necessary.

397 Matters carried forward from the last meeting for discussion / decision

397.1 Parish Plan – The resident's questionnaire is being considered.

397.2 Youth Issues – No Report. Re-opens in September.

397.3 TKA report – a copy of resident's letters was considered, a letter of support will be sent. Further information from South Cambs District Council is reported under correspondence.

397.4 Church Railing - The County Council will not agree to a new railing planning application unless a section 144 agreement is taken out agreeing to pay all future maintenance liabilities. The Clerk will inform the Parochial Church Council

398. Finance and procedural matters

398.1 To receive the financial report and approve the payment of bills

Expenditure for approval			CHQ NO.
Late Payments JULY 3rd meeting			
South Cambs District Council	Planning application	85.00	838
Mr Box Ltd	Container	2749.50	839
Buchans	Maintenance sports area	729.58	840
New Payments			
Kathie Martlew (5)	Salary July Paid August	77.80	<i>Direct</i>
Julie Coogan	Salary July Paid August	326.40	<i>Direct</i>
Roger Hume	Salary July Paid August	578.21	<i>Direct</i>
Roger Hume	Clerk Expenses June 2008	69.45	841
Cambourne Printing Services	Meeting notes May meeting	73.61	842
Caldecote Village Institute	Meeting room hire	12.25	843
Eurooffice	Printer cart and paper	44.63	844
Anglian Playground Services	Rectification to play areas	452.37	845
Burdens	Paving Slabs	47.52	846
Total Expenditure		5246.32	

There was 1 late payment that will appear on next month's schedule

Cheques No 847 to MD Landscapes for maintenance - £552.25.

On a resolution by Cllr Footman and seconded by Cllr Breeze the payments were checked, and approved. The cheques were signed and invoices and stubs initialed at the end of the meeting

398.2 Training Needs – A schedule of Councillor and clerk training was considered and Councillors will notify the clerk if they wish to attend any session.

398.3 Insurance – the insurance schedule has now been received.

398.4 Finance Regulations review. The previous review was in 2006, it is recommended that this is done annually.

On a resolution by Cllr Lang and seconded by Cllr Breeze it was agreed to confirm the current regulations without amendment.

398.5 Audit 2007/2008, the clerk is dealing with Moore Stephens recent request for confirmation of the information in the return.

398.6 Waste collection – Euro bin. To note an increase in the annual charge to £286.68 before vat (which is reclaimed) was £279.78. Paid by monthly direct debit.

398.7 Cabin – Electricity Supply, to notify a new supplier. A new contract has been negotiated with N Power for 12 months at 12.95p per unit (was 9.42p with Eon but offering 17.5p) and a standing charge of £17.89 per quarter (Eon were currently offering £45 quarter). Southern were offering 13.42p per unit and £17.46 standing charge.

The chairman suggested that solar heating is considered and the clerk will contact the renewable officer at South Cambs. (*Iain Green*).

399. To attend to correspondence/communications received since the last meeting.

399.1 Parishioner correspondence

399.1.1 Horse fouling. A letter had been received complaining about the mess left

by horses.

Requesting a clear up and road signs to ask riders to keep horses out.

The County Council (Colin Thomas-Shaw) indicated that would consider signs if the Parish Council made a request but this have not something that they have heard of before.

The clerk was asked to write to the resident pointing out those country areas should expect the occasional fouling and it was not considered to be a particular health risk.

Some residents actually welcome the free supply of manure for their garden!

The District Council have not yet replied to the residents request for a clean up.

399.2 Other Correspondence

399.2.1 SCDC Public consultation – The monthly report (has not been received this month)

399.2.2 Notification of road works - A1 trunk road Biggleswade/Black Cat was received.

399.2.3 Re-organisation of Development Control Teams, the notification was received and the Parish Council hoped that the re-organisation would lead to an improved service.

399.2.4 Letter from South Cambs DC. A letter had been received from Councillor Ray Manning (leader of the council), responding to the formal complaint that the Parish Council had made. Various matters were included including enforcing Section 106 legal agreements, Development issues and TKA factory noise.

The clerk and chairman will meet with Catriona Dunnett, Principal Solicitor at South Cambs on 29th July to familiarize her with the problems actually on site.

The clerk and chairman will work on a reply to the letter after the visit.

400 To attend to Planning received since the previous meeting

400.1 Working Party – Responses review is still awaited.

400.2 Planning consultation

400.2.1 S/1127/08/F The Barn Highfields Farm Highfields Road Caldecote Change of use of agricultural barn to class B1 (office) with associated new build & erection of wall, bin & cycle store.

The application was recommended for refusal as the application is outside the village framework and the rural location should be protected from commercial development.

Agreed with one abstention.

400.2.2 S/1079/08/F 20 East Drive Highfields Caldecote – Extension (including raising the roof 400mm from recent previous application). All were in agreement.

Recommended for approval

Conditions should be applied to limit the hours of working during construction to avoid disturbance to neighbours

Materials should not be stored on the bridleway.

The bridleway should be kept clear of vehicles and any damage rectified

All were in agreement

400.2.3 S1169/08/F 99 Highfields Road Extensions and alterations

Recommended for approval

Conditions should be applied to limit the hours of working during construction to avoid disturbance to neighbours

Materials should not be stored on the verge footpaths or highway in the interest of highway safety.

400.2.4 S11/08/F Church Railing Main Street Caldecote,

As the parish council submitted the application it was decided to make

No recommendation

400.3 To notify Decisions by South Cambs District Council

400.3.1 S/0838/08/F Conservatory 27 Samian Close Approved

401. The village development, recreation grounds and public open spaces

401.1 Taylor Woodrow Handover – No progress.

Cllr Breeze and Cllr Francis left the room at this point due to a possible prejudicial interest.

401.2 Ashwell Homes – Meetings had been held with Ashwells regarding extra commuted sums for maintenance of the public open spaces. Written confirmation had been received for a total of £1900 on top of the indexed £15000 set in the legal agreement (£17095).

On a resolution by Cllr Lang and seconded by Cllr Footman it was agreed to accept the increased commuted sum offer for the following :-

The Parish council will arrange to maintain the small strip of grass on the verge near POS2.

The Parish Council will arrange to rectify the poor planting on POS1.

The Parish Council will arrange to erect a fence at the end of POS1.

The Parish Council will make best efforts to complete the transfer as soon as possible.

Subject to legal agreement on access to the general public to POS areas.

There is no resolution to the maintenance of the verges on Grafton Drive and at the end of West Drive identified on the transfer plan as POS 3 and 4.

Cllr Breeze and Cllr Francis rejoined the meeting

401.3 Playgrounds – Rectification work has been completed but the contractor has left large stones around the play equipment. The clerk will contact them.

401.4 Maintenance – Report from Clerk

Cllr Footman left the room at this point due to a possible prejudicial interest.

401.5 Cabin – A quotation had been received to provide an outside hose connection.

On a resolution by Cllr Lang and seconded by Cllr Breeze it was agreed to accept the quotation.

Investigations and rectification work was also considered to improve the water pressure to the showers.

On a resolution by Cllr Whyatt and seconded by Cllr Breeze it was agreed to accept the quotation.

Cllr Footman rejoined the meeting.

401.6 Storage container. Delivery due on 25th July, slabs have been ordered. The spare container will be positioned in tandem to the existing playing field one.

Suggested use for the cricket club/and equipment storage for the clerk.

402 Councillors' items – Reports only (to be added to next agenda if necessary).

402.1 Cllr Francis reported on the meeting she attended on area traffic and speeding issues

402.2 Parking on Highfields Road.

402.3 Budget 2008/2009. Cllr Whyatt requested that the repositioning of the village sign be included in the next budget.

402.4 The applicant selected for journal deliveries has just notified that she does not want the job. The clerk has arranged for a replacement for a trial in August.

403 Closure of meeting and parish matters, there being no further business the meeting was declared closed at 9-20 pm

Date of next Parish Council meeting is September 4th – (planning if necessary on August 28th).

Sport and Recreation - working party next meetings Mondays 15th September 3rd November, 15th December, January 26th 2009

Items for Note - Please ask the clerk for details

Cambridgeshire Childcare sufficiency assessment 2007/2008

Signed _____ **Chairman** _____ **Date**