

**DRAFT Minutes of the Meeting of Caldecote Parish Council
on Thursday 6th March 2008 at 7.30pm in the Village Hall**

Present: Cllr Jack Lang (Chairman), Cllr Tom Footman, Cllr Neale Whyatt, Cllr Fiona Whelan, Cllr Steve Breeze, Cllr John Newby and Cllr Alan Levett.

In attendance: Mr. Roger Hume (Clerk), 4 members of the public were also present.

Members of the public were invited to make comments relevant to the agenda before the meeting was formally opened.

344 To receive apologies for absence and also declaration of interests from members.

Apologies were received from Cllr Tumi Hawkins

There were no declarations of interest.

345 To approve the minutes of the previous meeting on 7th February and 21st February 2008

On a resolution by Cllr Footman and seconded by Cllr Whelan, the minutes were approved as a true record with no amendment.

346 Matters arising for information. (Clerks Report)

346.1 Highways – Fencing repairs are complete adjacent to the footpath in Highfields Road, but one rail has been broken again..

346.2 Traveller Issues – Awaiting further consultation

347 Matters carried forward from the last meeting for discussion / decision and new items

347.1 Parish Plan – Group meetings are being held and software is being evaluated.

347.2 Youth Issues – The youth workers report that attendances have been good.

347.3 TKA report – Responses to journal item. There were 4 responses reporting noise problems.

347.4 Traffic calming – On hold until Highfield Road adoption issues have been resolved.

348. Finance and procedural matters

348.1 To receive the financial report and approve the payment of bills

Expenditure for approval			CHQ NO.
Late Payments February			
Village Hall	Meeting room hire	43.75	783
New Payments			
Kathie Martlew (12)	Salary February	84.00	DD
Julie Coogan	Salary February	336.00	784
Roger Hume	Salary February	544.01	785
Roger Hume	Clerk Expenses January 2008	45.77	786
Camboume Printing Services	Meeting notes January meeting	23.51	787
Concillor Expenses	Childcare	27.00	788
LGS services	Journal Printing	270.00	789
CPRE	Due now, agree DD for next year	28.00	790
South Cambs DC	Rates for cabin/tennis courts/Store	253.54	791
St Michael and All Angels Church	Grass cutting grant	350.00	792
Parish Plan	Room Hire Feb 2008	pp £7.00	793
Water	For Meetings	5.98	794

Total Expenditure		2011.56	
Funds held for Parish Plan	Remaining Balance	1412.55	
Balance c/f		£234,269.81	

There were 2 late payments

CPALC cheque 795 for £428.37 affiliation fee

Caldecote Village Institute Cheque 796 for £24.50 Room hire

On a resolution by Cllr Lang and seconded by Cllr Footman the payments were checked, and approved. The cheques were signed and invoices and stubs initialed

348.2 Training Needs – New Councillors will be offered training specifically aimed at new councilors after the May elections. Details of other training will be notified. There is a workshop regarding tackling congestion in Cambridgeshire. Tuesday 18th March at the Shire Hall at 6pm. The clerk has details.

348.3 Insurance – Further information is awaited and subject to confirmation of details, it was, on a resolution by Cllr Whelan and seconded by Cllr Lang it was resolved to change to Norwich Union when the policy is due for renewal.

348.4 Banking – The clerk has probably been able to set up a way of using phone banking without being a signatory.

The bank are due to give details of a new bank bond to replace the maturing current one. The clerk will liaise with the chairman when details are available.

348.5 Church – Annual grant for grass cutting in the churchyard (budget amount agreed at £350) On a resolution by Cllr Footman and seconded by Cllr Whyatt the payment was approved.

348.6 Replacement Notice Board – Main Street, one quotation has been received, and it was agreed to defer a decision until next month.

348.7 Councillor Vacancy – There had been 3 applications for co-option (one had been withdrawn).

The clerk had prepared ballot papers for councillors to indicate their choice. The ballot papers were collected and the clerk and District Councillor Robin Martlew left the room to count the votes. On returning to the meeting the clerk as proper officer declared that D.M Francis had received the highest number of votes.

On a resolution by Cllr Whelan and seconded by Cllr Lang it was agreed that D.M Francis was elected as a Co-opted Councillor. The clerk will pass on some information to assist.

349. To attend to correspondence/communications received since the last meeting.

349.1 Parishioner correspondence

349.1.1 New sewer main to Bourn – Alerted by a residents email - investigations are taking place regarding a connection from the Caldecote pumping station to the Bourn Treatment works and may cross the meadow.

349.2 Other Correspondence

349.2.1 SCDC Public consultation – The monthly report(s)

349.2.2 Speed limit reviews - details were received , The clerk will ask if the Parish Council can contribute to a review of Main Street which is currently 40mph as it is not on the schedule. www.cambridgeshire.gov.uk/transport/managing/speed/speed_limit_policy
It may be possible to involve Comberton Village college as this is the main route for the school and currently is considered unsafe for cyclists.

349.2.3 Review of transport services (County Council) The report was received. See also item 352.9 for details of a local meeting.

349.2.4 Countryside access – the report was considered and Cllr Footman will continue to monitor access issues..

349.2.5 Stop Stansted Expansion –A letter from the Stop Stansted Expansion group was received. Public meeting at the Rhodes Centre Bishops Stortford 2nd April 8pm

Proposals for stacking aircraft fights over Caldecote will be added to the next agenda.

349.2.6 Local Development Framework (LDF) Notice of adoption of Cambridge Southern Fringe and Cambridge East was received.

349.2.7 NALC – Parish Partnership - model of an effective community anchor was received. The information was deemed hard to understand and the council asked the clerk to write and express this to the organization, suggesting clearer English.

349.2.8 South Cambs – Adoption Statement – Cambridge East – the report was received.

349.2.9 Parish Tree Warden Scheme, Cllr Footman agreed to continue as tree warden and Cllr Newby also offered to assist.

349.2.10 Workshop tackling congestion – see training item 348.2

350 To attend to Planning received since the previous meeting

350.1 Working Party – Responses review – a meeting is planned for next week.

350.2 Planning Notice

350.2.1 S/0151/08/O Land R/O 86 West Drive - Application withdrawn

350.3 To notify Decisions by South Cambs District Council

350.3.1 S2116/07/O Dwelling land adjacent 63 Highfields Road **Approval**

350.3.2 S1182/07/F Extensions etc 8 Highfields rd (Retrospective) **Approval**

Notice of appeal hearing – The council have been notified of the following appeal:- S1242/07/F Banner development, 25 dwellings to the rear of 26/28 Highfields Road The hearing will be held on 19th March starting at 10 am, The chairman will attend and other councillors will represent the council. The clerk will send a copy of responses that were made to the application - to all councillors if they wish to attend.

351. The village development, recreation grounds and public open spaces.

351.1 Sport and Recreation working party – Notes from meeting on 25th February were received –The Parish Council approved the free use of the tennis courts for coaching and for the cricket club to use the sports area for training.

351.2 Taylor Woodrow Handover – The clerk presented a report. South Cambs Legal Department are considering legal enforcement action.

351.3 Bloor Homes handover completed.

351.4 Ashwell Homes – No progress.

351.5 Playgrounds – details of free conference were presented.

351.6 Maintenance – 390 tons of sand are to be spread on the sports field on 17th March.

351.7 Cabin Report – The rates assessment has been received to include the tennis courts, the storage container and the cabin (Ratable value 1375). The cost this financial year is £253 and £610.50 for a full year, the budget figure for 2008/9 was £660.

351.8 Pavilion – awaiting transfer of land.

351.9 BMX facility

352 Councillors' items – Reports only (to be added to next agenda if necessary).

352.1 Planning consultation – it was considered that local representation was not being considered adequately by the District Council, especially as so few applications are now referred to full committee. Procedure needs to be more open and transparent.

352.2 There has been some dumping in the ditch on the left side of the sports area, residents are asked to watch out for anyone who is carrying anything across the sports area as there is no vehicular access.

352.3 The hedgerow and fencing in Clare Drive/Hall Drive needs attention. The clerk will send a report to Taylor Wimpey and also check if there is a tree preservation order.

352.4 The hinge on the replacement metal gate on the play area is cracked.

352.5 Fencing slat is broken near the bus shelter (Furlong Way).

352.6 Timesheets, litter pickers should be asked to fill out time sheets to assist in appraisal.

352.7 Daffodils – Look splendid but there are some gaps, Cllr Lang will take photos to keep a record where bulbs are needed, alternative types of bulb will be considered to extend the flowering period. The clerk was asked to write to Highways to see if bulbs can be planted on the roundabout.

352.8 Verge Trading, a car for sale has been parked on a verge adjacent to Porthmore Way for 3 months. The clerk will visit and ask if they will refrain from using the verge as it is damaging the grass.

352.9 County Councils Transport review, to be held in Caldecote Village Hall on Thursday 20th March at 5-30pm – Meet Glen Edge head of passenger transport services for Cambs County Council. For more details or to submit questions - Jackie Sayers scrutiny@scambs.gov.uk or telephone 01954 713451

353 Closure of meeting and parish matters Closure of meeting, there being no further business the meeting was declared closed at 9-20 pm

Date of next Parish Council meeting is April 3rd (planning if necessary March 20th).
Sport and Recreation - working party next meeting is on Monday April 7th

Items for Note, if you wish to view any of these items please ask the clerk

Cope Newsletter March 2008 – Independent voluntary forum for over 50's

Signed _____ **Chairman** _____ **Date** _____