

**DRAFT Minutes of the Meeting of Caldecote Parish Council
on Thursday 3rd January 2008 at 7.30pm in the Village Hall**

Present: Cllr Jack Lang (Chairman), Cllr Tom Footman Cllr Neale Whyatt and Cllr Alan Levett.

In attendance: Mr. Roger Hume (Clerk), Cllr Robin Martlew (District council), 4 members of the public were also present.

Members of the public were invited to make comments relevant to the agenda before the meeting was formally opened.

324 To receive apologies for absence and also declaration of interests from members.

Apologies were received from Cllr Whelan, Cllr Breeze and Cllr Phillips.

There were no declarations of interest

325 To approve the minutes of the previous meeting on 6th December 2007. .

On a resolution by Cllr Footman and seconded by Cllr Levett, the minutes were approved as a true record with no amendment.

326 Matters arising for information. (Clerks Report)

326.1 Highways – The clerk was asked to write to the Caldecote County Councillor, asking that Highfields Road and Main Street are resurfaced.

326.2 Traveller Issues – South Cambs have had their target for the number of sites reduced. Still awaiting information on possible sites.

326.3 Minor Highways Improvement Schemes – application.

One Item that was submitted has been *excluded as it does not meet requirements -Top surface road dressing of Highfields Road and Main Street.*

327 Matters carried forward from the last meeting for discussion / decision and new items

327.1 Parish Plan – Cllr Whyatt reported that there had been another meeting, there had been a good response from the community.

327.2 Youth Issues – No report.

327.3 TKA report – Clarification is to be sought by Cllr Martlew to establish the areas that are known by South Cambs DC to be affected by the noise. Those present recorded that the noise is traveling as far as Highfields Road toward the A428 end and up to number 42. Reported noises were thumping and a whine. A journal item will be submitted asking for any residents affected by the noise to report incidents to the Parish Council.

327.4 Traffic calming – awaiting information from David Lines.

328. Finance and procedural matters

328.1 To receive the financial report and approve the payment of bills

Expenditure for approval			CHQ NO.
Late Payments for December meeting			
LGS Services	Journal December issue	324.00	766
MHB Services	MUGA	60.70	763
Caldecote Football Club	Expenses for Cabin Opening	175.72	764
Caldecote Village Institute	Meeting room hire	57.75	765

NEW PAYMENTS			
Kathie Martlew	Salary December	84.00	DD
Julie Coogan	Salary December	336.00	767
Roger Hume	Salary December	534.34	768
Roger Hume	Clerk Expenses November 2007	46.44	769
Cambourne Printing Services	Meeting notes November meeting	27.97	770
MD landscapes	Grass cutting	569.88	771
Anglian Playground Services	Playground repairs	1962.25	772
Cambs Acre	Subscription	25.00	773
Total Expenditure		4204.05	
Funds held for Parish Plan	Remaining Balance	1419.55	
Balance c/f		£237,690.82	

On a resolution by Cllr Lang and seconded by Cllr Whyatt the payments were checked, and approved. The cheques were signed and invoices and stubs initialed

328.2 Training Needs – Training is available for councillors, no one was able to attend the planning training for the dates available.

328.3 Councillor Vacancy – The election officer is away until 7th January, there was no confirmation that no election has been called. The clerk was asked to pursue the possibility of co-opting on the next agenda.

328.4 Precept, the figure for Caldecote that will be used for the base precept calculation is 695.3 being the equivalent number of qualifying band D properties. (last year 690).

328.5 Insurance – the population figure has been reviewed resulting in an increase of around £200pa. The clerk has requested a quotation from another insurance company.

329. To attend to correspondence/communications received since the last meeting.

329.1 Parishioner correspondence - traffic calming, an email had been received objecting to the removal of the speed thumps. The clerk has replied explaining the proposal and why it was being considered. Further consultation will take place before any replacement scheme is approved.

329.2 Other Correspondence

329.2.1 SCDC Public consultation – The monthly report was received

329.2.2 Parish Paths Partnership - Applications for funding are being sought, it was felt that there was no identified immediate specific project but a journal item will be submitted to ask residents for any needs to be considered.

In general it was agreed that the village footpaths were being well cared for, Cllr Footman works together with Karen Champion (County Council Public Rights of Way Officer)

329.2.3 Tackling Congestion in Cambridgeshire – evening briefing 30th January at 6-30 at Shire Hall, details are available from the clerk.

329.2.4 Neighbourhood watch – a scheme to protect electrical substations, residents are asked to report any incidents.

329.2.5 Cambridgeshire & Peterborough Association of Local Council AGM is on Saturday 2nd February, details are available from the clerk.

330 To attend to Planning received since the previous meeting

330.1 Working Party – Responses review has not yet been held.

330.2 Planning consultation

330.2.1 S/2230/07/F Dwelling Land adj. 30 East Drive HIGHFIELDS Caldecote.

It was agreed to make “no recommendation” but comment on the closeness of the boundary and request obscure glass for the window on that side.

Standard responses for flooding/surface water removal, and conditions during building to include keeping the bridleway clear and working hours.

All councillors present were in agreement.

330.2.2 S/2279/07/F Extension 15 Strympole Way HIGHFIELDS Caldecote

It was agreed to **Recommended for REFUSAL**.

Poor design, reduction of grass verge, significant reduction in parking and loss of a garage and not in keeping with the original design layout.

All councillors present were in agreement.

330.2.3 S/2293/07/F Extension 30 Strympole Way HIGHFIELDS Caldecote

It was agreed to make **No recommendation**

All councillors present were in agreement.

330.3 To notify Decisions by South Cambs District Council

330.3.1 S1978/07/F Extension 10 Blythe Way **Refused**

330.3.2 S1686/07/F Dwelling and Garage Longmeadow East Drive **Granted**

331. The village development, recreation grounds and public open spaces.

331.1 Sport and Recreation working party - next meeting 14th January, new member needed.

331.2 Taylor Woodrow Handover – Nothing to report. The clerk will ask what action is being taken by the South Cambs legal Officer, over the sports area transfer.

331.3 Bloor Homes handover – 2 signatures were required for revised transfer plans removing the footpath around the public open space from the transfer, the plans were signed by 2 councillors.

331.4 Ashwell Homes – Nothing to report.

331.5 Playground Inspection – The recent rectification work has been queried as it was felt to be unsatisfactory. Further work should have been carried out today and will be checked before the bill payment is made.

331.6 Maintenance – To consider renewal of maintenance of POS and verges contract. Draft costing were submitted but there are still some queries, decision deferred to the next meeting.

331.7 Changing Cabin – The clerk requested the purchase of an electronic temperature monitor to ensure the cabins is safe from frost damage.

This purchase will be confirmed by the chairman and clerk when a suitable unit is found.

331.8 Pavilion – awaiting transfer of land.

331.9 BMX facility, Awaiting consideration at the next Sport and Recreation meeting.

332 Councillors’ items – Reports only (to be added to next agenda if necessary).

332.1 Road edges and pot holes - in Main Street and Highfields road will be reported to highways.

332.2 Verge trading, private sales of a car in Strympole Way, the clerk will report.

332.3 Overhanging bushes, encroaching on the footpath in Blythe way in front of houses, possible Hereward housing, the clerk will investigate.

332.4 Footpath signs, missing after recent road works on the A428, (footpath number 2).

332.5 Culvert Wall (Clare Drive/East Drive), repair has been carried out but the temporary fencing has not been removed. Debris from the works has been left in the culvert.

333 Closure of meeting and parish matters, there being no further business the meeting was closed at 9-15pm

Date of next Parish Council meeting is February 7th (planning if necessary January 17th).

Sport and Recreation - working party next meeting Monday January 14th 2008

Items for Note, if you wish to view any of these items please ask the clerk

Community Action Magazine Cambridgeshire ACRE

Comberton Village College News magazine

COPE newsletter

Winter Gritting and snow clearing – CC leaflets

Planned Road works, December 2007 to February 2008 – CC leaflets