

**Draft Minutes of the Meeting of Caldecote Parish Council
on Thursday 1st November 2007 at 7.30pm in the Village Hall**

Present: Cllr Jack Lang (Chairman), Cllr Neale Whyatt, Cllr Tom Footman, Cllr Fiona Whelan, and Cllr Steve Breeze (part)

In attendance: Mr. Roger Hume (Clerk), Cllr Robin Martlew (District council) 7 members of the public were also present

Members of the public were invited to make comments relevant to the agenda before the meeting was formally opened.

304 To receive apologies for absence and also declaration of interests from members. Apologies were received from Cllr Paul Phillips, Cllr Alan Levett, Cllr Tumi Hawkins and Cllr Ian McArdle.

A non prejudicial declaration of interest was recorded for planning items
S1862/07/F Cllr Steve Breeze lives in same road.
S1880/07/F Cllr Jack Lang lives in same road.

305 To approve the minutes of the previous meeting on 4th October 2007.

On a resolution by Cllr Lang and seconded by Cllr Whelan, the minutes were approved as a true record with no amendment. The clerk reported an error on a previous meeting minutes where a planning response was incorrectly stated as “Recommended for Refusal” and was corrected to “No Recommendation”. Page Ref 1038, item 290(a).4 S1218/07/F.

306 Matters arising for information. (Clerks Report)

306.1 Highways – Improvement Schemes – bids were agreed for the following:-
Extension of footpath at Blythe Way (East Side of Highfields Road).
Top surface road dressing of Highfields Road and Main Street.
Removal of central white lines on Main Street (as promised many times).
Marking of 30 limit on the road surface at the entrances to the village.

306.2 Traveler Issues – Cllr Whelan reported that there were no further developments.

306.3 Anglian Water Pumping Station a letter from Anglian Water was received regarding the pumping station and flooding, giving information about the rising main from Hardwick being increased in size.

There is currently a survey being carried out for an improvement scheme to replace the existing rising that serves Highfields Portway terminal pumping station.

They also indicated they will check the electricity cable that became exposed in August.

The clerk will write again pointing out that the flooding was repeated on October 16th 2007 after heavy rain.

306.4 Policing Report – non received

306.5 Bridge Work Main Street – The fence has now been constructed but the clerk was asked to query its suitability, as it was felt to be inadequate, it replaces an iron fence that was previously there.

Also pointing out that a recent road accident that had highlighted the danger.

Any replacement should be sensitive to the environment of the area.

307 Matters carried forward from the last meeting for discussion / decision and new items

307.1 Parish Plan – Cllr Whyatt reported that the first meeting had been very successful with more than 50 residents attending.

A residents questionnaire is to be compiled.

307.2 Youth Issues – The youth club had a very successful first few sessions.

307.3 TKA report – (see also planning item) There are still reports of disturbance.

307.4 Traffic calming – Questionnaire, the results are now in and will be published in the journal. There had been 111 responses so far (approx 17%). With 86% in favour of removal of the thumps, and of those 54% favouring installation of chicanes.

On a resolution by Cllr Lang and seconded by Cllr Whelan, it was agreed to proceed to the next stage, for a design and costing exercise.

307.5 Litter and Dog Bins – South Cambs DC, have now taken full responsibility for the provision, siting emptying and maintenance of bins on the public highway. But the letter mentions a charge for other areas such as public open spaces where they are remote.

A larger bin is required opposite the social club and the clerk will ask if a bin can be provided at the end of East Drive.

Cllr Breeze arrived at this point

308. Finance and procedural matters

308.1 To receive the financial report and approve the payment of bills

Expenditure for approval			CHQ NO.
Late Payments for October meeting			
South Cambs DC	Commercial waste Bin	70.43	730
Morrisons	Cabin towels/rolls/bins	12.93	731
Uniplumb	Cabin Water connection	84.75	732
Anglian Water	Connection to private sewer	192.00	733
NEW PAYMENTS			
Kathie Martlew	Salary October	84.00	DD
Roger Hume	Salary October	444.71	734
Julie Coogan	Salary October	336.00	735
Eurooffice	Printer Cartridge	37.93	736
Clerk Expenses	September	77.47	737
Cambourne Printing Services	Meeting notes inv 54	49.55	738
MD Landscapes	Ground maintenance	752.00	739
Morrisons	Painting equipment	23.56	740
Dulux Decorator Centre	Paint	127.65	741
PJ Electrical Services	Cabin sockets and timers	1227.07	742
Morrison's	Cleaning Equip Cabin	29.19	743
SLCC	Subscription	95.00	744
Total Expenditure		3644.24	
Funds for Parish Plan	Balance	1500.00	
Balance c/f		£224,674.65	

Late Payments for November meeting			
Moore Stephens	Audit 2006/2007	1039.88	745

South Cambs DC	Trade waste bin	82.18	DD
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On a resolution by Cllr Lang and seconded by Cllr Footman the payments were checked, and approved. The cheques were signed and invoices and cheque stubs initialed.

308.2 Training Needs – councillors can attend a planning workshop and details will be sent out soon.

308.3 Budget 2008/9 * - Draft budgets for 2008/2009 were presented with a neutral amount but did not include funding for the traffic calming.

On a resolution by Cllr Whelan and seconded by Cllr Breeze it was agreed by all that the budget will be updated for consideration at the next meeting with an additional amount of £7500 for part of the cost of the traffic calming modifications.

308.4 Banking – The clerk and chairman have considered investment accounts to replace the national savings account that was withdrawn, Barclays Offer a term account fixed number of months offering around 6% at the moment for amounts over £20k , there are penalties for withdrawing early and the account only lasts for the agreed period.

It was agreed that this should be set up and the detail to be left to the clerk and chairman.

The clerk is also investigating if it would be beneficial to change the current community account to a full business account as charges may well be offset by extra interest as it can be set up to transfer amounts over a set limit automatically.

308.5 Audit 2007 – The audit for 2006/2007 was now completed, the clerk was asked to write and thank Mrs Saskia Dart for so ably carrying out the internal audit.

308.6 Journal delivery Report, the previous delivery person has gone to University and the clerk is seeking a new employee.

308.7 Extra keys - required, cabin 4 and electrical cabinet 3, containers 3. Cost of £39 inc vat, total of 10 keys.

On a resolution by Cllr Breeze and seconded by Cllr Lang it was agreed to purchase the keys.

308.8 Official Opening of Cabin – A request for funding from the sport Association had been received

On a resolution by Cllr Whelan and seconded by Cllr Breeze it was agreed to award a grant of up to £200 for catering, Cllr Lang also offered some frozen hamburgers that were remaining from the recent apple pressing event.

308.9 Confidential Item - Clerk salary (item was actually taken at the end of the meeting to avoid disruption to the public exclusion)

Due to the confidential nature this item will be subject to section 1(2) of the Public Bodies (admission to meetings act 1960).

309. To attend to correspondence/communications received since the last meeting.

309.1 Parishioner correspondence

309.1.1 Footpath in Bosserts Way – anonymous letter and will be therefore be ignored

309.2 Other Correspondence

309.2.1 Monthly Public consultation update from South Cambs DC (not received)

309.2.2 Passenger Transport – the report was received.

309.2.3 Cambridge East – Green separation, the report was received.

310 To attend to Planning received since the previous meeting

310.1 Working Party – Responses review should be carried out by the working party soon.

310.2 S/1880/07/F Carrara Bungalow Enclosed swimming Pool, double garage and car port, Main St Caldecote

Recommended for APPROVAL

310.3 S/1757/07/F Plot 7 The Willows (amendment) Dwelling HIGHFIELDS Caldecote, change of red boundary

Recommended for REFUSAL

The amendment does not change the views of the application

310.4 S/1862/07/F 22 West Drive Dwelling HIGHFIELDS Caldecote

Recommended for refusal

Narrow access

Existing buildings on the site are not shown on the plans

Noise from factory that resulted in a fine for South Cambs when they approved an application nearby.

Proposed roof is higher than necessary.

310.5 S6438/07/O 950 Homes, land at Upper Cambourne

Recommended for REFUSAL

Lack of basic infrastructure, particularly in terms of schools provision both at primary and secondary level.

The increased number of homes require a fourth primary school (currently two over subscribed primary schools for 2400 homes the new total is 4250) and a secondary school is essential to avoid an unacceptable number of buses being necessary for school transport.

Insufficient provision for medical services.

Insufficient provision for disposal of foul waste.

Insufficient provision for public transport, too far from a train service, and insufficient parking at nearest station 10 miles away.

310.6 S1201/7/F Change of use runway storage of storage containers and HGV trailers etc Amended site area and further information

Recommended for REFUSAL

Traffic noise disturbance to residents , including reversing beepers

Lack of facilities for drivers.

Visual impact in a rural location.

Increase in traffic using village roads to access the site.

It would be impossible to prevent overnight stops.

Light pollution from headlights and the possibility of increased fixed lighting on the airfield.

If the application should be approved, conditions should be applied to prevent stacking of containers

310.7 S1957.05 TKA Housing for scrap conveyer, letter from SCDC

Recommended for APPROVAL

The council feel that the village has been let down by South Cambs planning officers by approving the certificate of lawfulness for the conveyer, but hope that conditions can be applied

that will reduce the significant disturbance to nearby properties.

This situation is quite intolerable for residents and the Parish Council support their complaints.

**310.8 S1757/07/F Plot 7 The Willows (amended) re-siting of dwelling and garage mods
Recommended for REFUSAL**

The amendment does not change the views of the application

310.9 S1978/07/F 10 Blythe Way – Extension

Recommended for APPROVAL

Conditions should be applied during construction

310.10 Consultation on the North West Cambridge Area action Plan was received

310.11 To notify Decisions by South Cambs District Council

310.11.1 S1242/07/F 25 Homes, Banner 26/28 Highfields Rd Refused (appeal)

310.11.2 S1559/07/O Demolition of existing building and erection of bungalow 30 East drive - . Approved (outline only)

311. The village development, recreation grounds and public open spaces.

311.1 Sport and Recreation working party notes October 29th were received.

311.2 Taylor Woodrow Handover – A progress report was presented

311.3 Bloor Homes handover – awaiting confirmation of exchange of contracts, a detailed plan of the area with planting and maintenance information has been received.

311.4 Ashwell Homes – A progress report was presented.

311.5 Playground Inspection – Rectification work quotation from Anglian Playgrounds has been reduced by £200 for items not required. Gate Padlock, Splits in timber (now free), reseeding of grass, wobbly slab and Fence Paling which have been replaced by Cllr Footman.

311.6 Maintenance Reports – the cutting of the grass in the Taylor Wimpy area had been progressed and should be done this week

311.7 Changing Cabin Report, the 24 hour timers are to be replaced with 7 day ones and the more powerful hand driers have been ordered as agreed. The Dyson Blade driers were considered too expensive at over £500 each.

311.8 Pavilion – To consider applications for grant funding for the main pavilion. John Miller from the Sports association is looking into grant funding.

311.9 BMX facility, Is on hold until the young people are consulted on the change to a non equipped BMX track. The proposal is for a fenced off area in the sports field where the young people can plan and design a circuit track with imported soil, or use the spoil from the pavilion construction.

312 Councillors' items – Reports only (to be added to next agenda if necessary).

312.1 Cllr Whelan reported that attention is needed to the culvert wall at the junction of Clare Drive and East Drive. The clerk will write to Taylor Wimpy.

312.2 The village hall committee ask that the container painting is done as soon as possible.

312.3 The road name sign at the junction of Highfields Road and the Childerley roundabout has not been put back in place after recent road works.

312.4 Holes need repairing in the road surface in Main Street.

312.5 Kerbing is needed near the pumping station.

312.6 Under age drinking in the village is evident around the MUGA area, this week there had been many broken bottles in the area.

312.7 The village green hedge requires cutting back in Furlong Way, the clerk will report to Taylor Wimpy. Blythe Way bushes overgrown.

312.8 A working party will be planting 100kg of daffodil bulbs donated by Cllr Lang on Sunday 11th November, meet at 10 am at Robin Martlew’s house “Leylands” Highfield Road. (Childerley roundabout end) It is hoped that some members of the youth club will help.

312.9 The clerk will check lighting columns and bollards are working when possible.

312.10 The Parish Council offered its best wishes to Cllr Phillips and were very sorry to hear of his illness.

308.9 Delayed item Confidential Item subject to section 1(2) of the Public Bodies (admission to meetings act 1960).

The clerk and members of the public left the room at this point

The chairman and vice chairman had carried out a job evaluation for the clerks salary. On a proposal by Cllr Lang and seconded by Cllr Breeze it was agreed to increase the pay to spinal position 29. Hours of work will not increase at this time.

Members of the public were invited to return and the clerk rejoined the meeting

313 Closure of meeting and parish matters. There being no further business the meeting was declared closed at 21-55

Date of next Parish Council meeting is December 6th (planning if necessary November 15th), Sport and Recreation - working party next meeting January 14th 2008

Signed _____ **Chairman** _____ **Date** _____