

**DRAFT Minutes of the Meeting of Caldecote Parish Council
on Thursday 4th October 2007 at 7.30pm in the Village Hall**

Present: Cllr Jack Lang (Chairman), Cllr Alan Levett, Cllr Neale Whyatt and Cllr Tom Footman. Cllr Tumi Hawkins (attended for part of the meeting)

In attendance: Mr. Roger Hume (Clerk), Cllr Robin Martlew (District council) Cllr Denzil Baldwin (County Council) and initially 9 members of the public were present

Members of the public were invited to make comments relevant to the agenda before the meeting was formally opened.

294 To receive apologies for absence and also declaration of interests from members.

Apologies were received from Cllr Ian McArdle, Cllr Paul Phillips, Cllr Fiona Whelan, Cllr Steve Breeze, Cllr Hawkins has to leave at 9pm.

A possible prejudicial declaration of interest were recorded for planning item S 1777/07/F, Cllr Whyatt lives adjacent.

Planning items (agenda item 300) were actually dealt with as the first item to ensure the meeting was quorate, as one councilor is leaving early and another has declared a possible prejudicial interest.

295 To approve the minutes of the previous meetings on 6th September 2007 and 20th September.

On a resolution by Cllr Footman and seconded by Cllr Levett, the minutes were approved as a true record with no amendment.

296 Matters arising for information. (Clerks Report) *

296.1 Quality Status Awarded to Caldecote Parish Council. - The clerk pointed out the award was to the Parish Council and was also reliant on all those who contribute to the village, including those who produce the web site, the journal and all those who run community groups.

296.2 Highways – The clerk was asked to contact highways to see if extra signage was possible in Highfields Caldecote to direct to the village of Highfields.

296.3 Traveler Issues – nothing to report, awaiting details of chosen sites.

296.4 Ditch Clearance – nothing to report, the clerk has written and offered support.

296.5 Policing in Caldecote * – email from Sector Sergeant Chris Burns explaining why it was not possible to send a police representative to all parish Council meetings. But it is hoped that the PCSO will be able to attend if required on some occasions.

August Report from web site https://www.cambspolice.co.uk/images/profiles/220807_212.pdf
Caldecote ward (not just Caldecote Village)

There were 29 crimes reported for the Caldecote ward. Twelve offences were crimed as other theft, 6 of which occurred at Comberton Village College, which falls within the ward boundaries of Caldecote.

There were 8 non dwelling burglaries, these were spread across the villages in the ward with 2 in Caldecote, 3 in Kingston, 2 in Toft and 1 at Claypit Hill.

Six criminal damage offences were reported during the period, these were predominantly along Main Street in Caldecote. There were only 10 ASB incidents reported which is fairly low for the ward, with the most common being noise complaints.

Playground fencing, the clerk had reported further damage to the timber palings, crime ref CF0546231007. The clerk was asked to write to the school to see if they could explain to the children the cost implications of the damage.

296.6 Bridge Work Main Street – Fencing and signage is being installed, there was a shortage of timber initially for the fence, the planned traffic calming was ruled out due to poor forward visibility. Highways were unable to identify another suitable position. The clerk will contact highways to see if a signage can be added to the A428 entrance to Highfields Caldecote to point out the road is unsuitable for HGV vehicles.

297 Matters carried forward from the last meeting for discussion / decision and new items

297.1 Parish Plan – A meeting has been arranged on Friday 19th October at 7-30 in the village hall.

297.2 Youth Issues – CCTV can now proceed as there is now a building for the equipment. Youth Club - The meeting was adjourned briefly for a report from Sharon Newton. The first session was held this week and proved to be very successful, 30 youngsters had attended. The meeting was reconvened. The chairman thanked the organisers for their hard work.

297.3 TKA report – No reply had been received from South Cambs Environmental officers. Reports that noise seemed to be worse recently, an application is being submitted to improve the conveyer sound proofing and it is hoped that this will enable the district council to apply more stringent conditions.

TKA are investigating outsourcing some noisy operations.

297.4 Traffic calming – village consultation, two boxes have been placed in the shop and the school for residents to respond to the journal questionnaire.

297.5 Hoarding West Drive – a reply has been received from South Cambs DC, it was clear that they were not aware that a planning application had been received since our letter asking for enforcement action.

298. Finance and procedural matters

298.1 To receive the financial report and approve the payment of bills

NEW PAYMENTS			
Kathie Martlew	Salary September	84.00	DD
Roger Hume	Salary September	444.78	715
Julie Coogan	Salary September	336.00	716
Louise Evans	Journal delivery	40.00	717
Cambourne Printing Services	Meeting notes	32.38	718
Councillor Expenses	Childcare	27.00	719
(Clerk) Screw Fix - Locks for storage contain.	Padlocks	47.99	720
MD Landscapes	Maintenance	663.88	721
(Clerk) EsSports-Winder for tennis net	Winder	25.77	722
ALDI Litter Collecting bags 200	Plastic sacks	19.80	723
Village Institute Ltd	Room hire	93.50	724
Village Institute Ltd	Replace lost chq	n/a	725
Clerk Expenses, for August	phone and office	37.92	726
Mead Construct. (approved last year 168.1)	MUGA repairs	646.25	727
Uniplumb	Cabin plumbing	568.62	728
S.D.Phillips	Cabin ramps etc	787.25	729
Total Expenditure this month		3855.14	

Funds for Parish Plan	Balance	0.00	
Balance c/f		£199,681.73	

Late Payments for October meeting			
South Cambs DC	Commercial waste Bin	70.43	730
Morrisons	Cabin towels/rolls/bins	12.93	731
Uniplumb	Cabin Water connect	84.75	732
Anglian Water	Connection to Foul drain	192.00	733

On a resolution by Cllr Lang and seconded by Cllr Footman the payments were checked, and approved. The cheques were signed and invoices and cheque stubs initialed.

298.2 Playground Fencing - It was agreed that it was not worth spending £12600 to replace the timber fencing, Cllr Footman and Mr John Newby offered to repair the damaged palings again, it is hoped that long screws will resist damage better than nails. Cllr Footman will purchase some more screws and claim for re-imbusement.

298.3 Training – nothing required at present.

298.4 Budget 2008/9 - Councillors were asked to start thinking about next years budget., decide on priorities for next year and consider the amount required for the precept.

Spending has gone up substantially this year (as was expected).

A small Working party was agreed to review the clerks salary with the extra responsibilities.

There is a NALC job evaluation procedure, considering budgets, devolved responsibilities, Qualifications, number of employees, Physical resources, number of meetings and size of Parish etc.

298.5 Meeting Calendar 2008 – The dates for the meetings in 2008 were approved.

298.6 Banking – new signatories, a new mandate has been sent, awaiting confirmation.

Further investigations are to take place on an a suitable higher interest investment account to replace the nation savings account.

299. To attend to correspondence/communications received since the last meeting including

299.1 Parishioner correspondence

299.1.1 Road signs – A Letter of thanks has been received regarding new road name signs in Clare Drive giving clearer directions to house numbers.

299.2 Other Correspondence

299.2.1 Planning and housing in South Cambs – Letters from Andrew Lansley were received

299.2.2 Public consultation update from South Cambs DC, the report was received

299.2.3 Audit 2007 – awaiting queries from auditor, the minute of the meeting on 3rd May failed to record that the statement of assurance was in fact approved, an amendment was recorded.

300 To attend to Planning received since the previous meeting

300.1 Working Party – No meeting has been held, carried forward to next agenda.

300.2 S/1757/07/F Location: Plot 7 The Willows HIGHFIELDS Caldecote Description:

Dwelling.

It was resolved to **Recommend for refusal**, all were agreed.

The site is affected by noise from a nearby factory.

Overdevelopment of recently built site.
 Significant reduction in open space.
 Possible problems with drainage access due to ownership of adjoining land.
 Roots from substantial existing tree will be damaged.
 The report on the tree contradicts the report from the original application which was withdrawn.
 Plus Other general conditions if the application were to be successful.

Cllr Whyatt left the room having declared a possible prejudicial interest for the next item

300.3 S/1777/07/F Location: Land Between College Farm & Green Banks Main Street
 Caldecote Description: Erection of two dwellings

It was resolved to **Recommended for Refusal**, all were agreed.

The site is outside the development framework
 In a conservation area
 Inappropriate development in the countryside
 Misleading claims on consultation with neighbours, 3 letters had been received from neighbouring properties objecting to the proposal.
 Effect on wildlife including great crested newts.
 Destruction of historical high road bank to create an entrance, and increasing traffic hazards.
 Departure site not in keeping with local development plans.
 No provision for contributions to social housing.
 Plus general conditions should the application be successful.

Cllr Whyatt returned to the meeting

To notify any Decisions by South Cambs DC

301. The village development, recreation grounds and public open spaces.

301.1 Sport and Recreation working party September 10th - Notes and Minutes of Sports Association were received

Cllr Hawkins left the meeting at this point - as notified previously

301.2 Taylor Woodrow Handover – letter from South Cambs David Hamilton (Landscapes Officer to Taylor Wimpy, listing rectification work required. The clerk will seek a legal opinion over delays to the handover, the council consider that the sports area could be transferred separately.

301.3 Bloor Homes handover – Letter from South Cambs, regarding indexed payment. The legal agreement for transferring the public open spaces has been signed and the commuted payment released.

301.4 Ashwell Homes – Letters from South Cambs DC and Ashwell's, and advice from Geoff Barnes CC confirming they will not adopt any areas of Public open space.

It was resolved that the Parish Council will not consider taking over the extra POS areas proposed by Ashwell's, (POS3, POS4 and POS5). POS 1 still requires rectification work and will not be considered until that is completed. No transfers will be agreed until assurances are received regarding unfettered access from Highfields Road to the housing area.

301.5 Playground Inspection – Rectification Work – On a resolution by Cllr Lang and seconded by Cllr Whyatt it was agreed to accept the quotation from Anglian Playground Services. The clerk will ask for a small reduction for not including the fencing repairs.

301.6 Maintenance Reports – Litter Pickers Clothing allowance – On a resolution by Cllr Lang and seconded by Cllr Footman it was agreed to make an annual allowance of up to £100.

301.7 Changing Cabin/Storage containers update, all services now connected, the extra electrical work to ensure the cabin does not freeze, timers for the water heater and for electrical sockets is in hand.

It is hoped that a formal opening ceremony will be held at one of the football matches in November, the sports association will confirm a date. The Cambridge news will be asked to report the event

301.8 Paint for containers

On a resolution by Cllr Whyatt and seconded by Cllr Levett it was agreed to purchase paint and brushes up to the value of £150

301.9 Pavilion – Julie Barnes architect is preparing working drawings.

On a resolution by Cllr Lang and seconded by Cllr Footman it was agreed to appoint AFP construction consultants as CDM coordinator (previous agenda 251.7) at a cost of £1400 plus vat.

301.10 Secure Locks - for both containers have been purchased.

301.11 Dogs – It was agreed necessary to keep the sports area free of dog mess, even if removed it still creates a health risk.

Signage will be required and it is hoped that dog owners will respect this by ensuring their dogs do not foul the area at all. Cllr Lang will suggest suitable wording for the signage, indicating that any fouling is unacceptable.

301.12 Cabin Cleaning equipment, On a resolution by Cllr Lang and seconded by Cllr Footman it was agreed to purchase mops buckets and cleaning equipment. The choice will be left to the clerk and cleaner.

Hand Driers, On a resolution by Cllr Lang and seconded by Cllr Whyatt it was agreed to accept the quotation from PJ Electrical Services for installing electric hand driers, the clerk was asked to find out how much the price would increase for fast operation driers and confer with the chairman to confirm the extra cost involved.

301.13 BMX facility, On a resolution by Cllr Lang and seconded by Cllr Levett it was agreed to agree in principle to fencing off an area 30 metres from the badger sett, and allow the area to be used as a BMX track formed by earth banks. Confirmation that the grant money obtained for more formally equipped skate ramps could be used is being sought. A new grant application may be required.

Careful planning would be needed to ensure that there was no damage to the sports fields when importing the soil, and it may be possible to use spoil from the pavilion footings.

It is hoped that the Sports Association will take on the planning of the facility.

302 Councillors' items – Reports only (to be added to the next agenda if necessary).

302.1 Street Lights - It was reported that brighter lamps are being used on lighting columns.

302.2 Daffodil Bulb Planting - A Sunday morning session is being arranged, an invitation will be made to the youth group to join in.

302.3 Caldecote Community Association AGM on Monday – Cllr Levett will attend as a representative of the Parish Council.

303 Closure of meeting and parish matters. There being no further business the meeting was closed at 10-10pm.

Date of next Parish Council meeting is November 1st (planning if necessary November 15th).

Sport and Recreation - working party 29th October

Items for Note, if you wish to view any of these items please ask the clerk

Mental Health Trust – in circulation to Councillors

Cope newsletter No 38 (for over 50's).