

**DRAFT Minutes of the Meeting of Caldecote Parish Council  
on Thursday 26<sup>th</sup> July 2007 at 7.30pm in the Village Hall**

**Present:** Cllr Jack Lang (Chairman), Cllr Paul Phillips, Cllr Neale Whyatt, Cllr Tumi Hawkins, Cllr Alan Levett and Cllr Tom Footman.

**In attendance:** Mr. Roger Hume (Clerk), no members of the public were present  
*Members of the public were invited to make comments relevant to the agenda before the meeting was formally opened.*

**274 To receive apologies for absence and also declaration of interests from members.**

Apologies were received from Cllr Fiona Whelan, and Cllr Ian McArdle, absent Cllr Steve Breeze

A non- prejudicial declaration of interest were recorded for planning item S/1242/07/F. Cllr Footman, and Levett who live in the same road and Cllr Phillips who lives on the rear boundary road.

**275 To approve the minutes of the previous meetings on 5<sup>th</sup> July 2007**

On a resolution by Cllr Lang and seconded by Cllr Levett the minutes were approved as a true record with no amendment.

**276 Matters arising for information. (Clerks Report).**

**276.1 Highways** – Nothing to report (but see item 277.4).

**276.2 Hoarding West Drive** – No action reported by the enforcement officer.

**276.3 Traveler Issues** – The planned meeting on 19<sup>th</sup> July was cancelled by SCDC.

**277 Matters carried forward from the last meeting for discussion / decision and new items**

**277.1 Parish Plan**, the inaugural meeting of the steering committee is due to be held on Tuesday 31<sup>st</sup> July..

On a resolution by Cllr Lang and seconded by Cllr Levett it was resolved that the Parish Council would fund the room rental expenses initially. All were in agreement.

**277.2 Youth Issues** – CCTV update and Youth Club, - The storage container is on order, due at the end of August.

Criminal damage to the sports field has been noted by youths creating a BMX track.

Recently purchased new slabs for the storage container have been removed and broken. The clerk will report this to the police.

There is no progress regarding the proposed BMX site on the old A428 road site.

**277.3 TKA report** – a resident has reported further breaches of the noise order on 18<sup>th</sup> July 2007.

**277.4 Traffic calming** – A meeting was held with David Lines from County Council Highways.

After discussion it was resolved to include a questionnaire in the centre pages of the next journal,

suggesting several options for changing the traffic calming, It is hoped that residents will give feedback on the proposals using the pull out page. Once a scheme had been decided, it can be designed in detail and costed.

Concern was expressed about the Parish Council meeting the whole cost.

Headings will include 1) Do nothing, 2) Remove all the thumps, 3) Chicanes at speed thump sites No 7, 11 and 15, and flashing speed signs,

Seperately options should be considered to replace the roundabouts with T junctions at Clare Drive (north) and West Drive,

Proposed by Cllr Levett seconded by Cllr footman - all agreed.

The clerk will ask if traffic monitoring can be carried out by Highways

## **278. Finance and procedural matters**

**278.1** Bank Signatories were reviewed.

On a resolution by Cllr Footman and seconded by Cllr Lang the following changes were agreed Councillors, Lang, Phillips and Footman. Will continue as signatories and 3 others will replace those standing down.

Cllrs Levett, Whyatt Levett and Whelan. The clerk will provide forms for completion and Councillors will pass them to the next on the list and then back to the clerk.

**278.2 Register of Interest update** – To be returned to the clerk at the next meeting, indicating with a signature even there has been no change.

**278.3 Fencing/bollards** - for sports area car park, one quotation is still awaited and so the item will be on the next meeting agenda.

The clerk was asked to remind MD-Landscapes to remove some branches left on the sports field after recent work.

**278.4 To receive the financial report** and approve the payment of bills.

Expenditure for approval			CHQ NO.
<b>Late Payments for July meetings</b>			
CALC code adoption	Advert	24.00	685
Viking Direct	Stationery	42.59	686
Caldecote Youth Club	Grant in lieu of youth bus	400.00	687
Louise Evans journal delivery	Replacement cheque	36.05	688
Cleaner supplies	Litter bags	3.54	689
<b>NEW PAYMENTS</b>			
Mr Box	Storage containers	2414.63	690
Burdens	Paving Slabs	77.62	691
Roger Hume	Expenses June	142.34	692
Roger Hume	Salary July	444.56	693
Julie Coogan	Salary July	336.00	694

Kathie Martlew	Salary July	84.00	DD
Louise Evans	end July Journal delivery	40.00	695
MD Landscapes	Invoice 216	569.88	696
Cambourne Printing Services	June meeting notes	33.80	697
EDF	Cabin connection	1125.65	698
Caldecote Football club	Start up grant	2000.00	699
Caldecote Village institute ltd	Hire of meeting rooms	77.00	700
ESPO	Litter picker equipment	26.64	701
South Cambs Distrct Council	Buiding Control	540.50	702
<b>Total Expenditure</b>		<b>8418.80</b>	
<b>Balance c/f</b>		<b>£237,829.87</b>	

#### Late Payments

There was one late payment, Cheque 702 MD-Landscapes £2109.13 - foundations for the cabin.

On a resolution by Cllr Lang and seconded by Cllr Footman the payments were checked, and approved. The cheques were signed and invoices and cheque stubs initialed.

**278.5 Changing Cabin** - Cllr Lang agree to oversee installation of services and the cabin while the clerk is away, and will request assistance from others if necessary..

**278.6 Repairs to bus shelter** – near the new shops. This shelter has not yet been handed over to the Parish Council and the clerk will ask Taylor Woodrow to remove the remains of the gutter/down pipes and repair the fascia and roof tiling.

A complaint had been received from a resident about anti-social behavior in the shelter.

**278.7 Training** – new code of conduct and Archiving documents/Freedom of information is available, please ask the clerk if any Councillor wishes to take advantage.

**278.8 Signs for Sports Area and bus stops** – it was resolved to purchase aluminium or steel signs for the no smoking ban in bus shelters as the less substantial ones used have been removed.

Regrettably some dog owners are not ensuring that dog mess is cleared up on the sports fields, in view of this,. signs will be purchased to ban ALL dogs from the sports fields.

It was felt that guide dogs should be excluded from the ban, but special signs will probably not be necessary.

#### **279. Correspondence/communications**

##### **279.1 Parishioner correspondence**

**279.1.1 Bus service and shelter request**, a letter from a resident requesting an improved bus service for Caldecote. The clerk was asked to reply explaining that the Parish Council have no direct control over buses and point out that current service in the village is not well used.

The clerk was asked to copy the letter to stagecoach who currently operate the 20 minute service on the A428.

There is no current budget for providing a bus shelter on the A428 at present, but it will be considered if there is enough demand, it will be kept under review.

## **279.2 Other Correspondence**

**279.2.1 Public consultation** – an update from SCDC was received.

**279.2.2 Cambridgeshire Design Guide and consultation on street parking** -The draft design guide is available at <http://www.cambridgeshire.gov.uk/transport/managing/networkmanagement/Cambridgeshire+Design+Guide.htm> and the closing date for comments is Friday, 7th September. Cllr Footman agreed to look at the policy and consider a response.

**279.2.3 NHS Foundation Trust Application** - the report was received

**279.2.4 Planning consultation** – South Cambs DC have a new policy on public speaking and it is now possible to ask questions at meetings, enabling Parish Councils to take a fuller part in proceedings.

**279.2.5 CALC** - CPALC policies, the report was received.

**279.2.6 Waste** – changes to timetable, the report was received

**279.2.7 Cambridgeshire ACRE** - AGM on Tuesday 4<sup>th</sup> September at 5-30 in St Ives, notify the clerk if you want to attend.

## **280 To attend to Planning received since the previous meeting**

**280.1 Working Party** – report on responses for applications, the working party have not met to discuss this yet.

**280.2 S/1242/07/F** Land at & R/O 26 / 28 Highfields Road HIGHFIELDS Caldecote Erection of 25 Dwellings Together with Construction of New Access.

*A meeting has been arranged at South Cambs DC with Nigel Blazeby (planning Officer) and Jon Finney (Local Highways Agency) on Thursday 2<sup>nd</sup> August at 10am. Cllr Lang, Cllr Hawkins, Cllr Phillips and Cllr Footman will all attend if possible.*

Recommended for REFUSAL and the original comments should be re-submitted, emphasising how strongly the Parish Council felt on this matter.

The status of the redundant adjacent strip of land between 24 and 26 will be raised at the meeting at SCDC.

Also the fence extension on the boundary to East Drive.

## **Bourn Airfield Applications**

**280.3 S/1201/07/F** Site of Former Runway Bourn Airfield Bourn - Part Change of Use of Runway for Use of Siting of Storage Containers, HGV Trailers and Associated Equipment. It was resolved to Recommend for REFUSAL

Traffic noise disturbance to residents , including reversing beepers

Lack of facilities for drivers.

Visual impact in a rural location.

Increase in traffic using village roads to access the site.

It would be impossible to prevent overnight stops.

Light pollution from headlights and the possibility of increased fixed lighting on the airfield.

**280.4 S/1218/07/F Bourn Airfield Bourn Use as Open Market, Car Boot and Farmers Market  
It was resolved to make no recommendation**

**280.5 Notification only**

S1081/F 115a Highfields Rd. (amended) Removal of dormer window, change noted

**281. The village development, recreation grounds and public open spaces.**

**281.1 Sport and Recreation working party** next meeting September 10<sup>th</sup>

**281.2 Taylor Woodrow Handover** – still no updated plans have been received.

**281.3 Bloor Homes handover** – No progress

**281.4 Ashwell Homes** – A copy of a letter from South Cambs Trees and Landscapes Officer to Ashwell's had been received, informing them that planting was not up to the required standard.

**281.5 Playground Inspection** – Rectification Work is being costed, the full ROSPA report was sent to Anglian Playgrounds.

**281.6 Cabin delivery** – Scheduled for 20<sup>th</sup> August.

**281.7 Maintenance Reports** – Blythe Way POS adjacent to footpath, it was resolved to accept the quotation from MD Landscapes for an initial cutting back of growth over the footpath. In future the area will be included in the general maintenance schedule as and when necessary. Proposed by Cllr Lang and seconded by Cllr Levett, all agreed.

**282 Councillors' items – Reports only (to be added to next agenda if necessary).**

**283.1** Cllr Levett volunteered to post a notice for meeting on 30<sup>th</sup> August if necessary.

**283.2** Hedges are obstructing the footpath in Highfields Road and West Drive.

**283.3** Pallets being stored on West Drive verges.

**283.4** Ditch from Bourn Bridleway alongside the West side of Main Street needs reinstating, the clerk will write to the owner requesting reinstatement.

**283.5** The council were sad to hear of the death of John Jenkins of Childerley Hall.

**283.6** Daffodil bulb planting – to be announced in the journal for volunteers.

**283.7** Problems have been reported with emergency services failing to find addresses in Clare Drive and Hall Drive, the clerk has requested improved road signs.

**283.8** Parking on pavements, in Highfield Road, the clerk will write to the property owner requesting that they park on the road and not block the path.

There being no further business the meeting was closed at 10-00pm

**Date of next Parish Council meeting is 30<sup>th</sup> August 2007 (for planning if necessary) and then September 6<sup>th</sup>**

**Sport and Recreation** - working party Monday 10<sup>th</sup> September

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**Items for Note, if you wish to view this items please ask the clerk**

**Comberton Village College Newsletter**

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**Signed** \_\_\_\_\_ **Chairman** \_\_\_\_\_ **Date** \_\_\_\_\_