

**DRAFT Minutes of the Meeting of Caldecote Parish Council
on Thursday 7th June 2007 at 7.30pm in the Village Hall**

Present: Cllr Jack Lang (Chairman), Cllr Paul Phillips, Cllr Fiona Whelan, Cllr Alan Levett, Cllr Neale Whyatt and Cllr Tom Footman. (Cllr Steve Breeze Arrived during item 256.1).

In attendance: Mr. R Hume (Clerk), Cllr Robin Martlew District Council and 3 members of the public

Members of the public were invited to make comments relevant to the agenda before the meeting was formally opened.

254 To receive apologies for absence and also declaration of interests from members.

Apologies were received from Cllr Tumi Hawkins, Cllr Ian McArdle.

A non- prejudicial declaration of interest were recorded for planning item S/0830/07/RM, Cllr Breeze Lives in the same road.

255 To approve the minutes of the previous meeting on 3rd May 2007.

On a resolution by Cllr Lang and seconded by Cllr Whelan the minutes were approved as a true record without amendment.

256 Matters arising for information. (Clerks Report).

256.1 Highways – Steven Thulbourn County Council highways, has given an informal opinion on the cost of removing the speed thumps at around £15,000.

On a resolution by Cllr Levett and seconded by Cllr Footman it was resolved to seek estimates to commission a design plan for a new scheme of traffic calming.

256.2 Hoarding West Drive. Charles Swain Planning enforcement officer is not aware of any planning application and will be discussing the matter with the planning team. Comments will be sought from the local council member and chairs of planning and highways. Advice will also be sought from the Councils legal officer.

257 Matters carried forward from the last meeting for discussion / decision and new items

257.1 Parish Plan – 15 Letters have been sent notifying local stakeholders of the intention to produce a parish plan in Caldecote.

257.2 Youth Issues – CCTV update and Youth Club, Cllr Whelan gave details of the recommendations of Mr Eddie Rivero.

The Bus project, a proposal for the youth bus to come to the village in the school holidays was considered, but in view of the poor attendance last summer it was resolved to donate a similar amount of money as a further grant to the youth club of £400, Proposed by Cllr Breeze and seconded by Cllr Whelan.

The village hall have indicated they will only allow a 10 foot cabin for storage, but this has not been confirmed in writing. This would mean there would be no room for sports equipment.

257.3 TKA reports, Is quieter at night at the moment now that SCDC measures to control the noise have been introduced, in particular the critical time of 10-30 to 11-30pm when residents are trying to get to sleep. There has been unwelcome noise at 5am but for only a short period Traffic to and from TKA at night was disturbing residents near the speed thumps

258. Finance and procedural matters

258.1 Adoption of the new Code of conduct order 2007 – on advice from CALC it was resolved to delay the decision to adopt the new code until nearer the deadline of October 1st.

258.2 Employment matters – Details were given about a new employee (Litter picker) from 1st June 2007. Equipment has been purchased for both litter pickers and will be reviewed as necessary after the initial period.

It had not been possible to get permission from the village hall committee to store a commercial refuse bin in the car park but it was hoped that they would agree to a temporary arrangement, Cllr Phillips will contact the secretary David Chinery.

258.3 NSI treasurers Investment account. National savings are discontinuing this account from 10th August - current interest 4.65% January 2007

The other account is with Barclays (tracker account) £100k+ is currently 3.85%.

It was agreed to move the amount held in the NSI account to the Barclays Tracker account from 10th August. The clerk will investigate other accounts but many accounts are no longer available now that interest rates are rising.

258.4 To receive the financial report and approve the payment of bills *

Expenditure for approval			CHQ NO.
Late Payments May	* LGS services Journal	351.00	656
	Caldecote Com Assoc	10.00	657
NEW PAYMENTS			
MD Landscapes	Grass cut and Spray/Fertiliser	1075.13	658
CALC	Training £40 + £27.50	67.50	659
Playsafety Ltd	Inspection of play areas	211.50	660
Cambourne Printing Services	Meeting Notes	25.85	662
Roger Hume	Expenses April	39.66	663
Roger Hume	Salary May	444.78	664
Kathie Martlew	Salary May * £107.04	84.00	DD
Viking Direct	Stationery	38.90	665
NALC	Quality Status Fee	29.38	666
CPS	Printing Annual Report	112.00	669
Louise Evans	Journal and Annual Report delivery	60.00	668
LGS services	Journal Printing 24 page	324.00	667
Total Expenditure		2873.70	

There were 2 late payments that will appear on the next statement

Cheque 670 MD landscapes, maintenance £934.13

Cheque 671 ESPO Litter collecting equipment £123.87

On a resolution by Cllr Whelan and seconded by Cllr Lang the payments were checked, and approved. The cheques were signed and invoices and cheque stubs initialed

258.5 Journal delivery – payments, it was resolved that if in future it is necessary to include leaflets with the journal a bonus payment of £10 will be paid for delivery. Proposed by Cllr Whelan and seconded by Cllr Footman.

258.6 Quality Status – The submission has been made this week
(The clerk left the meeting for this item)

On a resolution by Cllr Lang and seconded by Cllr Whyatt a one off payment for 12 hours overtime would be paid to the clerk for the extra hours worked in producing the portfolio.
(The clerk returned to the meeting)

259. To attend to correspondence/communications received since the last meeting

259.1 Parishioner correspondence

259.1.1 Bike route – an email had been received from a resident with concerns about a possible cycle route being established around the sports area, and spoiling the rural character and serenity of the area.

The clerk has replied indicating that it was not planned to create a cycle route around the perimeter of the sports area but that the area of the sports fields is intended for all types of recreation, cricket, football, rugby etc. so some noise must be expected. And possibly a BMX area
Various areas, especially the piece of dead road that was part of the former A428 are under investigation to site a BMX track, as requested by the village youth.

259.1.2 Banner Transfer of open space to residents - an email has been received from a resident regarding a small area of public open space in front of 3 houses in Cavendish Way that are being conveyed to residents., it is very difficult to find affordable public liability insurance and they are requesting that the council consider including the area in their maintenance schedule and therefore covering the liability for insurance. The clerk was asked to investigate if this would be possible and what charge would be appropriate. The clerk has provided the residents with details of an organization that is set up to take over and manage open space areas, (Greenbelt Group Ltd).

259.2 Other Correspondence

259.2.1 Domestic Violence - Contact telephone numbers, were received and the clerk will arrange for the information to be included in the journal if possible.

259.2.2 SCDC public consultation - as at May 2007, the report was received.

259.2.3 Traveler Consultation, it was agreed to appoint a champion from the Parish Council to take responsibility for the issues, Cllr Whelan agreed to take on this responsibility.

260 To attend to Planning received since the previous meeting

260.1 S0805/07/O Dwelling - Land rear of 99 Highfields Road
Recommended for REFUSAL
Backland Development

The Parish Council consider this form of back land development undesirable.

It is out of keeping with the linear pattern of development and consequently out of keeping with policy P1/3 of the Cambridgeshire and Peterborough Structure Plan of 2003 and Policies SE4(b) and HG11(4) of the South Cambridgeshire Local Plan 2004.

It would be detrimental to existing and future occupiers of the adjoining properties by vehicular access along the proposed narrow access driveway.

The proposal is therefore contrary to Policy SE4(b) and HG11 of the South Cambridgeshire Local Plan 2004..

The site has flooded in the past, and any development should be designed with this in mind; care must be taken not to block drains or waterways, or increase flood risk to neighboring properties.

The proposed access is too near an existing road access and would introduce a dangerous point on the existing road, near a roundabout.

The new access should not be allowed to increase risks by allowing poor viability for emerging vehicles.

Wildlife, all development should make due consideration of problems associated with wildlife disturbance.

Observation of the Crime and disorder act Section 17.

Any construction should specify good quality materials.

Any rights of way effecting any development should be the responsibility of the applicant to move.

If the application is approved - Conditions should be applied on the following during construction

- No work should be carried out before 8am and should finish by 6pm. (1pm Saturdays)
- No work on Sundays or Bank holidays.
- Any spoil removed should not be used to raise ground levels and create neighbouring flood problems.
- Site traffic should be diverted away from existing roads if possible, roads if used should be kept free of mud and if necessary regularly swept. Wheel washing facilities should be used.
- Parking and site compounds should be provided to ensure that disturbance to nearby properties is kept to a minimum.
- Planting plans should be agreed before any construction is started to ensure existing planting is preserved if possible.

260.2 S0830/RM Bungalow and Garage – Land rear of 12 West Drive

Recommended for REFUSAL

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Decisions for information

S2382/04/F Holiday accommodation at 90 West Drive	Approved by SCDC
S0360/07/F Rear of 26/28 Highfields Rd 25 Homes (Banner)	Withdrawn by applicant
S2327/05/F 53 Highfields Rd Dwelling	Approved by SCDC
S0534/07/LB Listed building consent – Church Cottage,	Approved by SCDC
S0556/07/F Caldecote Pavilion -	Approved by SCDC
S2107/05/F Extension and gates – 8 Highfields Road	Approved by SCDC

261. The village development, recreation grounds and public open spaces.

261.1 Sport and Recreation - working party new date 25th June, delayed as Sports Association are not meeting until tonight.

261.2 Taylor Woodrow Handover – Taylor Woodrow are currently refusing to allow a temporary building to be put on the new sports area, the clerk is trying negotiate an agreement, but they are currently insisting on other areas of public open space being transferred at the same time. A meeting with the new SCDC officer responsible for trees and landscaping has been arranged for next week. (Wednesday June 13th at 5-30pm) to inspect the area.

261.3 Bloor Homes handover – Commuted sum offer of £14,024.56 was met with general approval. Cllr Footman proposed that the offer be accepted, seconded by Cllr Lang

261.4 Ashwell Homes – Mills Reeve are unable to act on behalf of the council as they were involved with producing the original 106 legal agreement for Ashwell's, the original solicitor acting for the council (Hewitson Becke and Shaw) have been asked .

The clerk has responded to a letter from Kester Cunningham - regarding transfer and the clerk has replied querying the inclusion of open spaces that were not in the original 106 agreement, also the ground condition in the smaller open space, the removal of the hoarding and access to the sports area.

261.5 Playground Inspection – Report from ROSPA, the clerk was asked to investigate the

remedial work required with Cllr Footman. Anglian Playgrounds, the installer of the equipment will be asked to provide estimates for the work

261.6 Playground Gate replacement – the gate has been replaced with a metal gate, a figure of around £9000 to replace the current timber paling fence is being sent by the company who did the gate. An automatic closure spring is required.

261.7 Pavilion Planning application approved. Further consideration was given to temporary changing facility as the budget agreed last month would not be sufficient for a much better facility that had since been received.

Consideration was given to

several options for which quotations had been obtained:-

Buying two second hand units, a new timber temporary building, or a new steel vandal resistant higher specification unit.

On a resolution by Cllr Lang and seconded by Cllr Levett it was resolved to purchase the unit from Thurston Building Systems, the basic unit is £31,286. The clerk will negotiate the ground works and services during the 8 week delivery schedule.

Sage Green was chosen for the external colour if possible

261.8 Skate Park, to await the next Sport and Recreation working party meeting.

261.9 Bollards for car park – To ensure that the sports area is protected from vehicles the clerk was asked to obtain quotations for three options,. (metal or timber, railings and hedge)

This should be prioritized.

261.10 Maintenance Reports – the probation service had responded very quickly to the request to remove the unfortunate graffiti on the bus shelters. A report had been sent to the police but there has been no response.

The clerk was asked to write to the probation service and thank them for the excellent service.

The verges in old Caldecote needed cutting again, the clerk will monitor and report if necessary.

262 Councillors' items – Reports only (to be added to next agenda if necessary).

262.1 Flooding at the pumping station again, report to Anglian water and Environmental Health. Sewage had been seen on the verge opposite the pumping station from a manhole

262.2 The hedge is blocking the footpath near the old shop, report to highways.

262.3 The School flashing lights are still out of sync with school times, it will be suggested that this could be done by a councilor in future if this can be arranged.

262.4 Grass meadow to Toft footpath , Toft Parish Council are arranging replacement of the gate.

262.5 More chippings are being provided for the Hardwick Bridleway, being arranged by CC footpaths officer, Karen Champion and the probation service.

262.6 Concern was expressed that there were too many lights on Highfields Road, Cllr Footman will do a survey to establish where lighting columns could be removed and notify the clerk

262.7 Promises have been made in the past that speed checks would be carried out in the village, the clerk was asked to pursue.

262.8 Several bollard/posts been damaged in Highfields Road, it is not clear who is responsible for the posts, either Taylor Woodrow or County Council , the clerk will investigate.

262.9 A review of standard planning responses will be added to the next agenda.

262.10 The verges were cut too early to ensure the daffodils come up next year, notify MD landscapes.

262.11 The ditch at 53 Highfields Road has not been reinstated, the clerk will notify Gerry Morgan and SCDC Environment Health.

262.12 Motorcycles are still using the footpath from West Drive to Grafton Drive, the clerk will report, and investigate the provision of a chicane on the footpath

263 Closure of meeting and parish matters.

There being no further business the meeting was declared closed at 9-55pm

Date of next Parish Council meeting is 5th July 2007

(late July meeting 26th July replaces the August meeting)

Sport and Recreation - working party rearranged for 25th June at 7-30pm

Meeting with Jane Lampshire Friday June 8th at 11 am

Meeting with SCDC trees and landscapes office on Wed 13th June at 5-30pm.

Planning (all councillors) if necessary Thursday June 21st

Items for Note, if you wish to view any of these items please ask the clerk

Local Works – sustainable communities bill

South Cambs Crime and disorder reduction partnership newsletter

Summer solstice Celebration 20th June at 7-30pm from Bourn war memorial

Signed _____ Chairman _____ Date