

**Minutes of the Meeting of Caldecote Parish Council  
on Thursday 2<sup>nd</sup> November 2006 at 7.30pm in the Village Hall**

**Present:** (Cllrs), J Lang, P Phillips, T Footman, T.Hawkins, A.Levett, I McArdle and F. Whelan,

(Cllrs) S Breeze, and N.Whyatt arrived a few minutes late

**In attendance:** Mr. R Hume (Clerk), Cllr Martlew (District) for the first part of the meeting and 2 members of the public.

- Members of the public were invited to make comments relevant to the agenda before the meeting was formally opened.

**184 To receive apologies for absence and also declaration of interests from members**

Apologies had been received from the school headmaster Rod Warsop who hopes to be at the next meeting

**There were no declarations of interest entered in the book.**

**185 To approve the minutes of the previous meeting on 5<sup>th</sup> October 2006.**

On a proposition from Cllr Footman and seconded by Cllr Whelan the minutes were approved as a true record without amendment. The minutes were signed by the chairman.

**186 Matters arising for information only (Clerk's report).**

**186.1 Speed Checks in West Drive and signage,** a letter had been received from Steven Thulbourne (County Council Traffic Technician). Speed checks will be carried out and they are considering the request to increase signage if funding is available.

**187 Matters carried forward from the previous meeting**

**187.1 Highways – Traffic management -** An email from Richard Preston Head of Network services has been received explaining the current staffing situation, and apologizing for the poor service delivery recently.

Cllr Breeze arrived at this point

**187.2 Youth Issues – CCTV –** The working party have a confirmed indication of the costs at around £6,000,.

**187.3 TKA,** continues to cause disturbance to residents. Cllr Martlew (SCDC) has presented a question to the portfolio holder asking for clarification of the 4 year period of deemed consented use. What constitutes an objection, a residents complaint or a complaint from the District Council. And asking if SCDC did in fact make an objection to the factory during this 4 year period..

There has been no response from SCDC to our queries raised at the meeting on 5<sup>th</sup> September. Cllr Whyatt arrived at this point.

**187.4 Consent Street Status,** there is an application from the current trading van.

The council resolved to raise no objection as it appeared that it was being run satisfactorily at the moment, proposed by Cllr Lang, seconded by Cllr Whelan.

**187.5 C/11/40/12 Proposed tree work** at The Old rectory, it was felt that the work was necessary because of the diseased state of the trees. No objections will be made, Proposed by Cllr Lang, seconded by Cllr Whyatt.

**187.6 Minerals waste** Plan consultation and private finance initiative, the report was received without comment.

**187.7 Gypsy and Traveler** sustainability Consultation,. This report gives details of proposed criteria to identify new sites. It does not specify where they will be yet.

If no objections are made to the guidelines it may weaken any argument when proposed sites are chosen. No items were raised from the planning working party.

## 188. Finance and procedural matters

### 188.1 To receive the financial report and approve the payment of bills

Expenditure for approval			CHQ NO.
Late Payments October Meeting			
<i>Journal delivery during Sept/Oct</i>	Late payment Octo	36.05	597
CALC clerk training finance	Late payment Octo	40.00	598
<b>NEW PAYMENTS</b>			
SLCC subs	Subs	84.00	599
MD Landscapes	Grass cuts	552.25	600
CPS meeting notes	Printing	43.94	601
Clerk Expenses Sept	Sept	68.98	602
Roger Hume (scale 22)	Salary Oct	299.21	603
Kathie Martlew (new hours and stage 6)	Salary Oct	72.48	DD
LGS Services	Printing Journal	208.00	604
Charles Arnold Baker - local council admin	Book	48.00	605
Signwork	Road Maps	517.00	606
Moore Stephens	Audit fee	305.50	607
Allianz and Cornhill	increased fidelity	324.78	608
<b>Total Expenditure</b>			
		2600.19	

On a proposition by Cllr Footman and seconded by Cllr Phillips the payments were checked and approved.

**188.2 Budget 2007/8** The budget for the next financial year was considered, it may be necessary to increase the precept substantially and the clerk will prepare a budget forecast for the next meeting extra expenses identified, for CCTV, Cleaning contractors, the extra cost of maintaining more Public Open Space areas, the ageing play equipment and possibly purchasing BMX equipment. The clerk indicated that he felt that an increase in working hours from 40 per month to 48 may be necessary. (see also items identified later in meeting- Implementation of By-laws, increase in Journal circulation, and metal fencing to the play areas to prevent damage will all require additional expenditure)

**188.3 Electric typewriter** – The clerk was given permission to dispose of an electric typewriter that was used by a previous clerk. This will be offered in the journal before disposal

**188.4 Bylaws** - It was considered necessary to introduce byelaws for public open space that is being increased substantially.

Model byelaws are available and have been adapted by the Chairman to suit Caldecote.

It was resolved that it would indeed be necessary to apply for proper by-laws to ensure the powers were available to deal with problems. Proposed by Cllr Lang and seconded by Cllr Levett.

A budget heading will be added.

Initially the words used can be adopted as just “Regulations” and application made for them to become By-laws. The clerk will distribute the adapted version for consideration at the next meeting

**188.5 Additional Journal** quantity. Currently 650 are printed and there are now approx 641 homes, some are also delivered in Childerley and some left at the school. It was resolved to increase the number of copies as necessary up to 700.

Proposed by Cllr Lang and seconded by Cllr Breeze

**188.6 Audit is complete** – notice has been received. The clerk was asked to write to Mrs Saskia Dart thanking her for doing the internal audit.

**188.7 Street Lighting Charges**, notification has been received of this years charges at £423.93 for 13 lamps, the clerk will query the number of lights as it is thought that lamp numbered 17 on the list has been removed. Cllr Whyatt will confirm.

**189. To attend to correspondence/communications received since the last meeting**

**189.1 Parishioner correspondence**

**189.1.1 CCTV on recreation area** – A residents letter has been received expressing concern about invasion of privacy and possible damage to property as vandals may target the cameras by throwing missiles. The clerk has written explaining that there will be a published policy to protect privacy.

**189.1.2 Horse fouling** – A residents letter has been received concerning problems being caused by horses being ridden in the village.

The clerk has written suggesting a journal item and pointing out the parish council do not have any powers to ban horses but in some instances the Local Authority can take action.

**189.1.3 Damage to fencing etc in recreation ground and email about glass on the tennis court.**

A letter has been received from a resident whose son uses the tennis court reporting broken glass on the court.

There was also a report from a resident expressing concern about the recent damage to the public open space area, fencing palings have been kicked out and paint daubed over play equipment, also damaging trees and the grassed area had been dug up again.

The damage has been reported to the police.

The chairman asked that a specific invitation should be issued to the new PC SO who had not yet managed to attend one of our meetings.

It may also be necessary to consider replacing the fence with a metal one, additional budget item (could be as much as £10,000).

**189.2 Other Correspondence**

**189.2.1 Invitations to Buckingham Palace garden party**

Nominations are being sought for attendees at next years Garden Parties. Unfortunately no current Parish Council has served long enough (and been chairman) to apply.

**189.2.2 Biodiversity Strategy.** Letter referring to the new South Cambridgeshire District Council Biodiversity Strategy was noted.

**189,2,3 Registration Service** in Cambridgeshire, changes were noted

**189.2.4 Sustainability Community Strategy 2007/2010**

South Cambridgeshire Community Strategy 2007 to 2010 - Consultation Workshop - 15th November (6.30 to 9.00), no volunteer to attend.

**189.2.5 NHS Annual Report** – was received

**189.2.6 Cambridge water village life fund**, our application was not successful

**189.2.7 The Standards Committee,**

Which has a responsibility to promote and maintain high standards of conduct within the District and Parish Councils, would like to co-ordinate training sessions on the revised Code of Conduct.

The Standards Committee would also like to hear views and respond to a questionnaire. by 31

January 2007, available from the clerk.

**189.2.8 letter from Andrew Lansley MP**, confirming that the 2 new bridges over the new A428 will have footpaths

**189.2.9 Growing Congestion** – follow up meeting on the 14<sup>th</sup> November

**189.2.10 Highways Maintenance Survey** – available from the clerk due by 22<sup>nd</sup>

December

**190 To attend to Planning received since the previous meeting**

**190.1.1 S1908/06/F** Alterations to garage to create home office 3 Stargoose Close, recommended for **approval**. Proposed by Cllr Whelan, seconded by Cllr Levett.

**190.1.2 S2327/05/F** Land rear of 53 Highfields Road (surface water drainage)

Recommended for **refusal**.

The proposal does not produce a suitable replacement for the original ditch that was on the boundary.

The ditch has been re-sited inside the boundary which means that there is no longer drainage access for the property at 59 Highfields Road

Unless there is an agreement with this neighbouring property permission should be withheld, proposed by Cllr Lang, seconded by Cllr Levett.

**Decisions for Note Only**

**S1165/06/F** Extensions Highfields Farm Granted

**S1560/06/F** 82 West Drive Bungalow + chalet bungalow Granted

**S1308/06/F** Variation 2 year extension of plans for Land North of A428 Granted

**191. The village development, recreation grounds and public open spaces.**

**191.1 Sport and Recreation**

The sports association have their AGM at the social club on Tuesday 14<sup>th</sup> November, the plans for the pavilion will be on display and it is hope that councilors will be able to attend.

**191.2 Taylor Woodrow Handover site meeting report** (full size plans now available)

There was considerable rectification work to be done, surfacing of the car park/drive is due soon, a full report from James Blake Associates regarding planting has been promised.

Ownership of the hedge/ditch next to the road is not yet clarified.

**191.3 Bloor Inspection on site 8<sup>th</sup> November at 11am**

**191.4 Dog waste bin choice of size.** It was resolved to purchase one larger dog bin to replace one that is frequently full in Highfields Road. £188.93 from Glasdon – colour choice red. Proposed by Cllr Breeze, seconded by Cllr Lang

**191.5 Playground Inspection** – Splitting wood on play equipment – Furlong Way.

Anglian Playground Services went out to visit the area in question on 19<sup>th</sup> October.

Cllr Footman attended on site. it was decided that one post on the 2 Tower Unit needed to be replaced, as it had a large split through the bolt hole. This will be replaced F.O.C., although there will be a labour charge. Cllr Footman also requested a replacement handrail, which they will provide and quote for. whilst on site, they will also fill any large splits.

Quotation has been received for £295 plus vat.

It was resolved to repair the equipment, Proposed by Cllr Lang, seconded by Cllr Breeze

**192 Councillors' items**

**192.1 Flooding of the road in Old Caldecote**, just before the bridge, the drainage work completed recently has not resolved the problem. There are also holes in the road surface, the clerk will report this to Dennis Vacher of Highways. Concern was also expressed about the

40mph speed limit on this narrow road, drivers are not slowing down after the de-restriction between the villages.

**192.2 Grafton Drive Ditch** - The clerk has reported to several sections at SCDC that a resident has removed hedging and trees which were specifically preserved on the planning application.

The resident has also filled in the ditch on the boundary to the property and school field and even built decking and a pond across the ditch, extending the garden. The trees and hedging were apparently dumped in the school field, the clerk was asked to write to the owner of the house.

The ditch may be owned by the school.

**192.3 Footpath light.** The footpath light on the Furlong Way public open space has been pulled over at an angle, the clerk will report to the lighting department, the lamp was erected by EDF and it seems that it was not done very well. The clerk will report to the County Council.

The youths were identified and will be reported to the police for doing the damage

**192.4 SCDC Inspection** – the chairman reported his attendance at a meeting to raise issues on the District Council's performance. Several chairman present expressed dissatisfaction.

**192.5 Clare Drive**, due to the different directions of the road it was not easy to identify the house numbers, the clerk was asked to write to Dianne Duncan at SCDC to request improved signage.

**192.6 Mopeds** using footpath on West Drive/Grafton drive. The clerk was asked to write again requesting the temporary hoarding be removed which would at least enable the offending bikes to be seen, barriers are required to stop the bikes and a request will be made to Highways and a letter to Paul Thwaites at Ashwell's.

The SCDC planning enforcement officer will also be notified that the hoarding has not been removed.

**192.7 Drainage issues at 53 Highfields Road** The clerk was asked to write to Garry Morgan at the environment agency to make sure he is aware of the problems.

**192.8 Spring Bulbs planting** - There will be a working party on Sunday 5<sup>th</sup> at 10am

**193. Closure of meeting and parish matters.**

**There being no further business the meeting was declared closed at 9-40pm**

**Date of next meeting is 7<sup>th</sup> December 2006**

**Sport and Recreation Committee on November 14th**

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**Items for Note, if you wish to view any of these items please ask the clerk**

Disability Sport Focus Newsletter

Living Sport Active clubs

Countryside Access team – annual report

Cope Newsletter – For Tuesday Club

Roads alongside Rivers – driving advice leaflet

County Council – Senior Management – contact details

Signed \_\_\_\_\_ Chairman \_\_\_\_\_ Date \_\_\_\_\_