

**Minutes of the Meeting of Caldecote Parish Council
on Thursday 5th October at 7.30pm in the Village Hall**

Present: (Cllrs), J Lang, P Phillips, T Footman, T.Hawkins, S.Breeze and Whelan

In attendance: Mr. R Hume (Clerk), Cllr Baldwin (County), Cllr Martlew (District) and 3 members of the public.

Members of the public were invited to make comments relevant to the agenda before the meeting was formally opened.

174 To receive apologies for absence and also declaration of interests from members

Apologies have been received from Cllrs Levett, Whyatt and McArdle.

The following declarations of interest were entered in the book.

Planning S1510/06/F (amended) Cllr Footman (family connection) and Cllr Phillips (lives in same road)

175 To approve the minutes of the previous meeting on 7th September 2006. On a proposition from Cllr Lang and seconded by Cllr Footman the minutes were approved as a true record without amendment. The minutes were signed by the chairman.

176 Matters arising for information only (Clerk's report).

176.1 Taylor Woodrow Development - Street light failures have been reported and will be attended to by Taylor Woodrow Contractors, footpaths and sports fields, a meeting has been arranged on site at mid day on 10th October

176.2 A428 Childerley Bridge - footpaths and diversion – letter from Nuttall and Andrew Lansley It has now been confirmed that both bridges on the new section of the A428 will have footpaths, the diversions in place for the road works at the Childerley roundabout have been put in place allowing Caldecote pedestrians to cross one carriageway at a time and it will still be possible to use the bus shelter.

176.3 (was 177.1) Highways – The Laurel bushes at Highfields Road/Claire Drive have been moved to improve visibility, work is in hand to improve drainage by the phone box/notice board, Red speed warning pads and white lining for Blythe Way, the clerk was asked to write and thank Mr Vacher.

The village road maps have been replaced and the school flashing lights are now installed

177 Matters carried forward from the last meeting for discussion / decision and new items

177.2 Youth Issues –CCTV – report from working party, The likely cost of CCTV for the Recreation ground area was given and it was agreed to get firm quotations. It was requested that the cameras should be able to identify perpetrators of crimes.

177.2.1 Young lives –PARC project details were received

177.2.2 Youth Bus, a report from the August sessions have been received, attendance for the 6 sessions were very poor, publicity was not good but it was felt that word of mouth amongst the youngsters should have helped. A champion for youth work is still required in Caldecote.

177.3 TKA noise is still disturbing residents. (see planning decisions 180.1.2)

177.4 Ashwells - Email from Nick Jones.Ashwells – they have been asked to remove the hoarding on the corner of West Drive and Grafton Drive, and finish off verges at the turning head and fence off the access to the sports fields, the clerk emailed back to Mr Jones on 27th September.

“Has the owner of the ransom strip now agreed to allow access from the development to the sports area?”

As you are aware when the Parish Council suggested providing a bridge they were unaware of the retained strip of land.

If the owner will not allow the access to be used then a proper fence will be required to prevent its use”. The clerk also wrote to the owner of the property asking for removal of the hoarding (sent on 11th September).

178. Finance and procedural matters

178.1 To receive the financial report and approve the payment of bills

Expenditure for approval			CHQ NO.
MD Landscapes	Late Sept*	246.75	589
<i>LES Journal Printing</i>	Late Sept*	260.00	590
Village Institute	Late Sept*	146.50	591
NEW PAYMENTS			
Connections youth bus	Agreed	July 27th	592
Roger Hume	Salary Sept	281.42	593
Kathie Martlew	Salary Sept	34.00	Direct debit
Viking Direct	Stationary	47.48	594
Cambourne Printing Services	Photocopies	21.91	595
Clerk August expenses	Expenses	25.15	596
Total Expenditure		1063.21	

There were 2 late payments that will appear on the next months statement - Journal delivery £36.05 and clerk training £40, cheque numbers 597 and 598

On a proposition by Cllr Footman and Cllr Phillips the payments were checked and approved

178.2 To review staff salaries and hours worked (item was taken at the end of the meeting due to the confidential nature) Subject to section 1(2) of the Public Bodies (admission to meetings act 1960).

It was resolved to offer to pay the cleaner on stage 6 of 10 on the salary scale recommended by the Cambridgeshire Association of Local Councils and The National Joint Council for local government services for manual workers.

It was further decided to offer an increase in hours currently 1.5 per week. (approx 6.5 per month) to 12 per month, due to the growing nature of the village and the amount of litter that is evident. The increase in hours would enable litter collection for more areas in the village.

Proposed by Cllr Footman, seconded by Cllr Whelan.

The clerk then left the room while consideration was given to an increase in the clerks hourly rate. The chairman took notes in the clerks absence.

It was resolved in view of the clerk’s success in passing the CiLCA qualification and also his excellent performance he should be awarded 2 increments to scale point 22.

Proposed by Cllr Footman, seconded by Cllr Breeze.

Concern was expressed that the clerk was working more hours than he was being paid for. The clerk said that he might recommend a review depending on a survey that was being carried out among clerks.

It was quite difficult to time hours worked as he often did other work alongside his duties for the council.

178.3 To consider disposal method of waste. No reply had been received from the refuse department of SCDC regarding a request for a wheelie bin, Cllr Martlew promised to chase this up.

178.4 To consider an application for quality status and Parish plan for Caldecote.

It was felt that quality status was achievable, most of the requirements are already met, but it will be necessary to produce a published annual report. Attendance at meetings is one of the tests and councilors should ensure they always let the clerk know in good time if they are unable to attend. It was resolved to apply for quality status.

Proposed by Cllr Lang and seconded by Cllr Breeze

A Parish Plan is being considered and Cllr Whyatt has agreed prior to the meeting to attend a workshop on 14th November at the Meadows Community Centre, 7-30pm.

178.5 Local Council Administration – Charles Arnold Baker It was resolved to purchase this book update, the 7th Edition is now available - Cost £48 plus postage

Proposed by Cllr Lang and seconded by Cllr Breeze

178.6 Training Councillor Professional development stage 2 , no councilors were able to attend on the proposed dates, the clerk will notify when other dates become available.

178.7 Village Fireworks – an informal request was received for funding for a display in the village by the social club, they have since decided that there was insufficient time to organize for this year, possible budget item for 2006/7

179. To attend to correspondence/communications received since the last meeting including

179.1 Parishioner correspondence

179.1.1 Cavendish Way – street lights out, the clerk has contacted the County Council and they have agreed that they are now responsible for maintenance and will put the work in hand

179.1.2 Cavendish Way Shrubs - Private Drive corner – A Resident has asked if shrubs can be reduced in height. It is claimed that they causing a blind spot for drivers and children on bikes and scooters.

The shrubs are on the corner of the Public Open Space where Cavendish Way, turns right. the shrubs are set back from the road by a metre but there is no footpath.

It is a quiet road with little traffic and apart from the usual pruning it was not felt to be necessary to cut back hard.

179.1.3 West Drive Passageway overgrown - the passageway between West Drive and Highfields Road at the A428 end of the parish is now quite overgrown with brambles and other shrubs. This is making it difficult to traverse the passageway, and is perhaps a potential hazard as the dark nights approach.

As this is a private path it is not possible for the Parish Council to clear the path

179.2 Other Correspondence

179.2.1 Cambs ACRE Annual review – the report was received

179.2.2 ACRE Rural Strategy and planning evenings, Cllr Whyatt has agreed to attend the 14th October session

179.2.3 Community Access Points – poster has been put on the notice board

179.2.4 COPE – Cambridge Older People’s Enterprise, information was passed to Caldecote Tuesday Club.

179.2.5 CALC New constitution was received

179.2.6 Community Strategy Workshop on November 15th 6-30 to 9pm, no one was able to attend

179.2.7 Concessionary fares from 1st October – a leaflet has been delivered to homes and the clerk has spare copies if anyone wants one, also available on line www.cambridgeshire.gov.uk/concessionaryfares

179.2.8 Area Action plan consultation– (University expansion site). The report was received and will be studied by the chairman

179.2.9 Neighbourhood watch annual conference on 4th November 2006 at Hinchbrook performing arts centre at 9-45

180 To attend to Planning received since the previous meeting

180.1.1 S1510/06/F 6 East Drive (amended) Parking information, Floor Space, Traffic Flows. It was decided to make “No Recommendation”.

Original comments will be sent again

Proposed by Cllr Breeze and seconded by Cllr Lang

180.1.2 S/1802/06 LDC TKA certificate of lawfulness for scrap conveyer

Recommended for REFUSAL

Complaints started in the Summer of 2002 and this would be a more accurate estimate of the time when the equipment was first used, specifically the conveyor.

The status of the equipment has not been clarified, complaints during the period the equipment has been used should in fact invalidate their claims on the statutes of limitation.

They have not used best practical means to reduce the noise levels.

Considered over development of the site and inappropriate activity, causing the homes adjacent to be blighted.

A recently added container outside of the claimed controlled area is also causing more problems with noise.

Proposed by Cllr Lang and seconded by Cllr Whelan

Decisions for note S/0937/06/LB Dwelling etc - Manor Farm Refused

181. The village development, recreation grounds and public open spaces.

181.1 Sport and Recreation.

The recommendation of the working party were generally agreed but the overall budget should be reduced to what can be afforded, to avoid burdening the village with an expensive to run and maintain facility. The architect will be asked to submit revised plans with a budget of £220,000.

A sum of money (£4000) was thought to be held for Caldecote and the clerk will investigate with the previous clerk

181.2 Sports Fields - An initial handover meeting was held on site and some rectification work was identified, this has now been completed and SCDC consultant Melvin Pooley has confirmed that it is now acceptable.

181.3 Playground Inspection – the clerk has had no reply from the manufacturer about splitting timber and will follow up.

182 Councillors’ items

182.1 There have been reports that children have been seen with knives. It was suggested that there should be a regular item in the Journal asking for residents to be vigilant, and especially to report ALL incidents to the police.

182.2 The clerk will write to residents who are still dumping grass, and another who is disposing of tree branches in a ditch opposite their home.

182.3 The clerk was asked again to bring to the attention of the police (again) the dangerous dog

182.4 It was necessary to purchase another dog bin on Main St Caldecote as the current one is often full (to be mounted on 75mm pole).

182.5 A working party will be held in November to plant more spring bulbs

182.6 A (lollipop) keep left bollard was missing at the West Drive/Highfields Road Junction.

183. Closure of meeting and parish matters. Members of the public were invited to make comments

Delayed item Subject to section 1(2) of the Public Bodies (admission to meetings act 1960) members of the public were asked to leave, and it was explained that they can return for the closure of the meeting.

See minutes item 178.2

The meeting was re-opened to the public (none were still present). The clerk returned to the meeting.

There being no further business the meeting was declared closed at 21-45

Date of next meeting is 2nd November 2006

Sport and Recreation Committee on 16th November

Items for Note, if you wish to view any of these items please ask the clerk

Items for Note, if you wish to view any of these items please ask the clerk

Arts In Cambridgeshire

Community Action - The magazine of Cambridgeshire ACRE

Cambs and Peterborough Association of local councils – draft constitution

Signed _____ Chairman _____ Date _____