

**Minutes of the Meeting of Caldecote Parish Council  
on Thursday 7<sup>th</sup> September 2006 at 7.30pm in the Village Hall**

**Present:** (Cllrs), J Lang, A Levett, P Phillips, T Footman, N Whyatt, T.Hawkins

**In attendance:** Mr. R Hume (Clerk) and 12 members of the public.

**164 To receive apologies for absence and also declaration of interests from members  
Apologies from Cllr Whelan, McArdle and Breeze.**

**The chairman asked that councilors make every effort to attend meetings as he had been disappointed that some had not been able to attend regularly.**

**The following Declarations of interest were entered in the book.**

Planning S1510/06/F Cllr Footman (family connection) and Cllr Phillips (lives in same road)

**165 To approve the minutes of the previous meeting on 27<sup>th</sup> July 2006.** On a proposition from Cllr Whyatt and seconded by Cllr Levett the minutes were approved as a true record without amendment.

**166 Matters arising for information only**

**166.1 School Flashing lights** - No progress, the clerk will contact the head teacher to see if the school could ask that these are fitted as soon as possible.

**166.2 Village map** – The printer has requested the file in a different format (work is in hand).

**166.3 Notice of Consent Street Status**, Formal notification of the streets to be covered by the order has been received

**167 Matters carried forward from the last meeting for discussion / decision and new items**

**167.1 Highways** – In response to the request for speeding control measures to be improved a letter had been received from Michael Oakman to say that David Lines was away and our letter would be answered as soon as possible.

The clerk was asked to write to see if the road traffic calming was now accepted by the County Council.

**167.2 Youth Issues –CCTV** – No report from working party, deferred to next meeting.

**167.2.1** Email received from a resident regarding poor lighting possibly causing some of the problems at the Wilson Connolly areas, the clerk was asked to write again asking for the lights to be maintained.

Some new problems were reported, the BMX track, attempts had been made to re-establish one of the humps.

A number of gas lighters had been found near the MUGA and it was feared that they may be being used for sniffing the gas.

The new Community Beat Manager Carly English has recently taken over from Chris Bradley and had hoped to attend the meeting, but due to a change of shift this had been postponed, the clerk was asked to write welcoming her to the job in Caldecote.

Contact details Telephone 0845 456 4564 Email [Carly.English@cambs.pnn.police.uk](mailto:Carly.English@cambs.pnn.police.uk)

**167.3 A428 Roundabout** - Reply letter from Nuttall's about the councils concern over the visibility problems at Bourn airfield roundabout entrance saying that the roundabout access was up to the required standard.

Part of the road to the airport will be used while the A428 link to the new bridge is constructed. Vehicles exiting TKA and the airport will use the original entrance temporarily.

**167.4 TKA** Letter from SCDC was presented and the clerks notes from the meeting at South Cambs on 5<sup>th</sup> Sept. about the agreement that had been reached with TKA to identify the noisiest operations and stop them being done at night.

Some residents were not keen on this as it might make day time operations noisier.

It was pointed out that it was going to be impossible to stop all the noise from the factory completely, it has planning permission for industrial use, South Cambs were pursuing the night time controls and residents may like to consider the day time and other noise under a section 82 order.

## 168. Finance and procedural matters

### 168.1 To receive the financial report and approve the payment of bills

Expenditure for approval			CHQ NO.
Allianz and Cornhill	Late 27 July	46.13	581
<i>Transfer of funds to National savings</i>	Late 27 July	£172,274.00	582
<i>St Michaels church – grass cutting</i>	Late 27 July	350.00	583
<b>NEW PAYMENTS</b>			
Roger Hume	Salary	281.42	584
Kathie Martlew	Salary August	34.00	DD
Clerk Expenses	August	11.75	585
Cambourne Printing Services	July 27th Mtg	20.45	586
MD Landscapes	July Grass	82.25	587
SD Phillips	Ground works	58.75	588
Total Expenditure		884.75	

On a proposition by Cllr Footman and seconded by Cllr Lang the payments were checked and approved

**Emergency Item**, the MUGA surface had developed cracks.

If these cracks were not dealt with quickly, frost would quickly cause further more serious problems.

An emergency payment of £550 plus vat was approved, to be carried out by Mead Construction from whom a quotation had been obtained.

Proposed by Cllr Phillips, seconded by Cllr Whyatt

**168.2 To consider a review of Cleaners/Maintenance salary** (This item was in fact moved to the end of the meeting.)

The chairman explained the matter was confidential it was necessary to exclude the public and press temporarily under section 1(2) of the Public Bodies (admission to meetings act 1960).

**168.3 Waste from Litter Collections** The Clerk was asked to investigate a method of waste disposal from collections of rubbish around the village

**168.4 To consider Quality Status for Caldecote Parish Council**

The clerk reported that he has successfully obtained the CiLCA qualification, this opens the way for the Parish Council to seek quality status.

The clerk was asked to attend a Quality Workshop session being held at the CALC offices on 14th September and report back to the council on this issue.

The chairman said that the clerk should receive an extra increment under the CALC guidelines for gaining the qualification and this will be considered at the next meeting.

**169. To attend to correspondence/communications received since the last meeting including**

**169.1 Parishioner correspondence only items covered under other agenda items had been received**

**169.2 Other Correspondence**

**169.2.1** Notification of a Traveler's Liaison Forum 5<sup>th</sup> October

**169.2.2** A428 Richard Gethin of Nuttall's is looking for ideas to mark the opening of the new road (A428) next year. A firework display was suggested but general agreement seemed to be just using it !

**169.2.3** A CALC report was received, explaining how they plan to meet Parish Councils needs in the changing environment and new Parish Council roles.

**169.2.4** Information had been received from Cambridgeshire ACRE about Parish Plans, Cllr Whyatt offered to investigate the possibility of producing a Parish Plan, details of the event at Bar Hill on the 14<sup>th</sup> October will be sent when available, Cllr Hawkins also asked to be sent the information.

**169.2.5** Home Start, a new initiative offering support for families in the area, details from clerk.

**169.2.6** A guide was received from ENCAMS - Local Environment quality – Parish guide

**169.2.7** Funding Fair at Churchill College on 14<sup>th</sup> September

<http://www.scams.gov.uk/CommunityandLiving/CommunityGrants/ffair2006.htm>

The clerk was asked to pass on details to Sue Tasker, this may be an opportunity to seek funding for the proposed pavilion.

**169.2.8** Notification from SCDC - With effect from the next agenda of the Planning Committee (formerly the Development and Conservation Control Committee), and as agreed by the Committee Vice-Chairman and Head of Planning Services, each Parish Council will be sent a link to this Council's webpage that contains an electronic version of that agenda. **\*This will replace the current practice of you receiving paper copies of reports\*** and is in the interests of sustainability. (from Ian Senior SCDC)

**169.2.9** Notification of the CALC annual general meeting October 14<sup>th</sup> and SLCC Conference on 4<sup>th</sup> October.

**170 To attend to Planning received since the previous meeting**

**There were 2 temporary closures of the meeting to allow members of the public to speak at 20-58 until 21-07 and 21-08 until 21-10.**

**170.1.1 S2154/05/F** 22 West Drive Notification of Appeal, original reasons sent (as needed by 5<sup>th</sup> September)

**170.1.2 S1510/06/F** Building including business accommodation and residential parking 6 EAST DRIVE

It was decided to make No Recommendation - but concerns over possible increased traffic over the narrow parts of East Drive and Hall Drive will be sent.

Proposed by Cllr Lang and seconded by Cllr Levett

A vote by show of hands was taken on this proposal, 3 votes in favour one against and 2 abstained - Cllr Hawkins asked for her vote against the decision be recorded.

**170.1.3 S1560/06/F** Bungalow and Chalet Bungalow 82 WEST DRIVE

Recommended for Refusal

Proposed by Cllr Lang and seconded by Cllr Hawkins

**170.1.4 S1655/06/RM** 12 West Drive Erection of bungalow and garage

Recommended for approval with recommendations

Proposed by Cllr Levett and seconded by Cllr Lang

**170.1.5 S1671/06/F** Bungalow Plot 7 The Willows Beechdale Homes

Recommended for Refusal

Proposed by Cllr Lang and seconded by Cllr Phillips

**Decisions/notifications - For information Only**

**170.1.6 S1089/06/F** 82 West Drive has been withdrawn and replaced by S1560/06/F above

**171. The village development, recreation grounds and public open spaces.**

**171.1 Sport and Recreation – next meeting 26<sup>th</sup> September**

**171.2 Maintenance contract for sports fields** to consider quotations for the new sports fields. No date has been given for taking over the sports area but there is need to hit the ground running to ensure the maintenance change is transferred smoothly.

4 quotations had been received of the 6 requested for the work, and on a proposition by Cllr Lang and seconded by Cllr Phillips it was agreed that the contract be awarded to MD Landscapes. The clerk will negotiate a start date, and for a period of 12 months plus the remaining time to the next normal review date of the other maintenance contracts as soon as the transfer is complete.

**171.3 Playground Inspections** are being carried out by Cllr Footman, he is concerned that cracking of some wooden structures may be weakening the structure. The clerk was asked to contact the installer to get their views.

**172 Councillors' items**

**172.1** There has been agreement that from October, over 60's would get free travel on buses within Cambridgeshire

**172.2** Broadband cables in Caldecote seem to be affected by rain, Cllr Levett will put an item in the journal and contact BT to complain.

**172.3** Dog fouling is still a problem, suggested as a journal item again.

It was felt that dispensers of bags might help but it was decided that those responsible are unlikely to change their ways.

**172.4** The clerk was asked to write again pointing out the cracking in the tarmac of footpaths.

**172.5** The speed thumps are breaking up on the edges.

**172.6** Lighting on the new village areas should be taken over by the County Council.

**172.7** More reports of near accidents caused by the poor visibility on the corner of West Drive and Grafton Drive, the clerk will write to the owner of the bungalow and Ashwell's (again) asking for the temporary hoarding to be removed.

**172.8** The clerk will contact Brian Drayton to ask for an update on the church railing planning application.

**172.9** Cllr Lang made an offer to provide more daffodil bulbs, it was suggested that residents be asked in the next journal where they would like them planted.

**172.10** Residents in the new housing areas should be encouraged to start new neighbourhood watch schemes.

**172.11** The drainage problems have not been corrected at 53 Highfields Road

**173. Closure of meeting** and parish matters. The meeting was adjourned temporarily to allow comments from the public present.

The meeting was re-opened to deal with item 168.2

#### **Delayed Item**

#### **168.2 To consider a review of Cleaners/Maintenance Person salary**

The chairman explained the matter was confidential and it was necessary to exclude the public and press temporarily under section 1(2) of the Public Bodies (admission to meetings act 1960).

It was agreed that it was necessary to review the salary, consideration was given to the time that might be needed and to be put on scale point 6 of the recommended salary for manual workers.

The cleaner will be asked to provide a list of duties she was currently carrying out, and to keep a note of times worked, this will then be considered at the next meeting.

The meeting was re-opened to the public (none present).

There being no further business the meeting was declared closed at 22-10

**Date of next meeting is 5<sup>th</sup> October 2006**

**Sport and Recreation Committee on 26<sup>th</sup> September**

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**Items for Note, if you wish to view any of these items please ask the clerk**

Trading Standards Newsletter

Cambs CC scrutiny committee – public involvement

Cambs CC an A to Z of services

Cambs ACRE Briefing

CPRE – have your say

Training workshop – Charity Trustees and the law Saturday 9<sup>th</sup> September at St Ives

**Signed** \_\_\_\_\_ **Chairman** \_\_\_\_\_ **Date** \_\_\_\_\_