

**Minutes of the Annual Meeting of Caldecote Parish Council
on Thursday 1st June 2006 at 7.30pm in the Village Hall**

Present: (Cllrs), J Lang, A Levett, P Phillips, T Footman, N Whyatt, and F. Whelan.

In attendance: District Councilor R Martlew Mr. R Hume (Clerk) and 5 members of the public.

134 To receive apologies for absence and also declaration of interests from members

Apologies were received from Cllrs McArdle, Hawkins and Breeze

Declarations of interests

The following item was entered into the book for this meeting

S0937/06/LB and S0937/06/F Cllr Whyatt - Lives in the same road

135 To approve the minutes of the previous meeting on 11th May 2006.

On a proposition by Cllr Footman, seconded by Cllr Phillips the minutes were approved as a true record of the meeting, with one amendment, item page 936 areas of responsibility, these had been proposed by Cllr Phillips.

The Chairman then signed the minutes.

136 Matters arising for information only.

136.1 School Flashing lights

Apologies were received from the County Council to the Parish Council for the delay in insatalling the lights.

Attempts had been made to start the work but the weather had intervened.

136.2 (132.2) Grass Verge Cutting, MD landscapes apologized for the delay in finishing the first grass verge cutting in old Caldecote, The equipment had failed and is being repaired.

136.3 Highways – Reminder of Site meeting arranged with Dennis Vacher on 7th June at 11oclock in the Village Hall, open to all.

136.4 (132.7) Unoccupied House -The clerk has received a reply from the owner of the previously unoccupied house, it was reported that he is now living in the house.

136.5 Village road maps, these should be updated soon.

136.6 (129.1.1) Bourn Airfield entrance, road markings for pedestrian crossing have been improved, an unofficial crossing has been painted on the road. This was felt to be less than ideal but it may take a long time to establish a proper crossing. It was noted that the road to the airfield had been named Wellington Way. This was felt to be appropriate but the council was disappointed it was not consulted.

136.7 (127.6) Graffiti Removal – Bus shelter work has been requested,

137 Matters carried forward from the last meeting for discussion / decision and new items

137.1 Highways – Reports, Cncl Martlew reported that the promised resurfacing for Highfields Road was not scheduled for this financial year.

137.2 (97.6) New Bus shelter is now in use, it was resolved to purchase a litter bin for the shelter. Proposed by Cllr Lang, seconded by Cncl Footman. It was decide not to install a seat at this time.

137.3 Journal Delivery a new resident has been appointed - Louise Evans

138. Finance and procedural matters**138.1 The financial report** and to approve the payment of bills

The payments for this month were approved.

Proposed by Cllr Lang, seconded by Cllr Footman

Expenditure approved			CHQ NO.
PlaySafety	Late Payment May	211.50	555
NEW PAYMENTS			
May Kember	Journal delivery (arrears)	28.12	556
Roger Hume	Salary May	281.42	557
Kathie Martlew	Salary May	34.00	DD
MD Landscapes	April Cut Verges	82.25	558
Louise Evans	Journal Delivery May	36.05	559
Transfer to Investment account	National Savings	Transfer only £10k	560
Herald Contract Services	Bus Stop	4510.83	561
Novatech Ltd	Printer cartridge	41.76	562
CPS	Photocopying	59.69	563
Total Expenditure		5285.62	

Late Payments approved for May to appear on next statement
CALC Training for Councillors. £105 cheque number 564

138.2 Final accounts for 2005/6 – The clerk presented the internal audit report and accounts.

The comments from the audit were noted.

On a resolution by Cllr Levett and seconded by Cllr Whyatt, the accounts for 2005/6 were approved, the chairman signed the return.

138.3 (88.8) Bank Signatories - signatories are currently Cllr's Footman, Phillips, Drayton, Stopp, Lang and Wolton.

On a proposition by Cllr Whelan, seconded by Cllr Lang the following changes are to be made

Three new signatories Cllrs Levett, Whyatt, (Breeze to be confirmed).

Replacing those who are no longer councillors, Ms Stopp, Mr Wolton and Mr Drayton,.

138.4 Grass Cutting Grant for the Church, The church have not requested this yet. The clerk was asked to write and remind them.

139. To attend to correspondence/communications received since the last meeting including**139.1 Parishioner correspondence**

139.1.1 Concern about poor visibility on the footpath on the corner of West Drive and Grafton Drive. The temporary hoarding was erected by Ashwells, now that the house is to be occupied the hoarding will be removed.

139.2 Other Correspondence

139.2.1 Parish Planning Pack (revised) was given to Mr Brian Drayton for consideration and response if necessary.

139.2.2 **Getting to Grips with Clean Neighbourhoods and environment** , the report was received

139.2.3 (129.2.2) **Cambridgeshire County Council submission statement of Community Involvement** , the report was received.

139.2.4 **Congestion in Cambridgeshire** - the report was received.

139.2.5 **Concessionary Fares** - South Cambridgeshire District Council's Scrutiny and Overview Committee will be examining the implementation of the Government's Concessionary Fares Scheme at its meeting on Thursday 15th June at 2pm at its offices in Cambourne. Under the Committee's procedural rules, members of the public are permitted to ask

pre-submitted questions at its meetings. Please contact Patrick Adams Senior Democratic Services Officer at SCDC if you have any queries regarding this

Patrick.adams@scams.gov.uk

139.2.6 Police Letter warning about Rogue Traders targeting older people, they are requesting the co-operation of Parish Councils.

The clerk will ask for information and warnings to be included in the next journal.

139.2.7 Traveller Issues, notification of a consultation meeting at SCDC on Wednesday 14th June and Thursday 15th June at 7-30pm.

139.2.8 Allotment - There had been one response so far from the journal item, requesting an allotment. There are 3 acres of land near Carrera Farm that could be used, but if there was a big enough demand it might be possible to provide other land in Highfields Caldecote if any new housing schemes gain approval, as part of a 106 agreement. The parish do not own any other land that could be used.

140 To attend to Planning received since the previous meeting

The meeting was briefly adjourned to allow Mr Brian Drayton to report on the applications, in the absence of Cllr Breeze and Cllr McArdle..

140.1.1 S0937/06/LB Alterations, Reconstruction, Conversion and extension of Barn and Cart shed to form a dwelling following demolition of 3 outbuildings

140.1.2 S0937/06/F Extension and conversion of Barn and Cart shed into dwelling, Erection of Garage/Outbuilding

The meeting was reconvened

Both applications were recommended for approval, recommendations about car parking for the church and suggesting connections to the sewer for the church, plus the Parish Council standard conditions on new applications.

Proposed by Cllr Lang, seconded by Cllr Whyatt.

Decisions - For information Only

140.1.3 Tree Preservation Order confirmed 05/06/SC 6 Highfields Road

140.1.4 S0311/06/F Dwelling at Highfields Farm Refused

140.1.5 S0558/06/O Erection of House 64a West Drive Refused

140.1.6 S2107/05/F Extension and gates Granted (STC)

140.1.7 S0535/06/A Sign at access to Bourn airfield Granted (STC)

140.1.8 S2327/05/F Dwelling R/O 53 Highfields Road Granted (STC)

140.1.9 S0560/06/F Dwelling and garage 12 East Drive Granted (STC)

STC – subject to conditions

141. The village development, recreation grounds and public open spaces.

141.1 Sport and Recreation – A plan had been received from Melvin Pooley showing the location of Cricket pitch on the sports area, the plan had been copied to Julie Barnes (architect)

141.2 Playground Inspection – ROSPA Report.

It was discovered by Cllr Footman that the playground in Grayway Close has been included in the Caldecote report, the clerk has written to Bloor to see if there is a duplication of charges (also in 2005).

The reply from ROSPA was that instructions were given last year for this site to be included, they charge £60 per site. Bob Tash on behalf of Bloor have never done an inspection as they did not know it was required. The situation will be reviewed for next year if the Council has not taken ownership of the play area.

141.3 Unofficial BMX Track, no responses to the journal article had yet been received from the village youths. The sport and recreation committee will consider this at the next meeting.

142 Councillors items

142.1 Hedge cutting The clerk has sent a letter of thanks to the probation service for arranging hedge cutting on Bridleway 3

142.2 Items from Annual Parish Meeting.

The problems caused by the TKA factory - noise problems were raised again. It had also been reported that residents had also noticed a smell over the village.

142.3 Dog bins - had been used to dispose of beer cans and bottles in West Drive.

142.4 Underage drinking, was reported and the clerk was asked to write to all suppliers of alcohol in Caldecote to point out the problem.

142.5 Verge grass cutting -There are two new small verge areas on Highfields Road that are not currently being funded by the County Council, these are adjacent to the school. The clerk will write asking for increased funding.

142.6 Drainage work – at 53 Highfields Road had not been completed after recent building, this work was a requirement of the planning permission, the clerk was asked to write to SCDC asking for enforcement action. 59 Highfields Road is suffering waterlogging problems.

142.7 Gulleys Further work has been noted on the gulleys, this time it was done properly, but there are still areas awaiting similar work, the issue is to be raised at the meeting with Dennis Vacher.

143. Closure of meeting and parish matters.

Date of next meeting is 6th July 2006 at 7-30pm

Sport and Recreation Committee on Thursday 15th June at 7-30pm

There being no further business the meeting was declared closed at 9-10pm

Items for Note, if you wish to view any of these items please ask the clerk

BAA planning application request for action from "Stop Stansted Expansion"

Signed _____ Chairman _____ Date _____