

**Minutes of the Meeting of Caldecote Parish Council
on Thursday 2nd March 2006 at 7.30pm in the Village Hall**

Present: Cllrs F Wolton (Chairman), J Lang, A Levett, T Footman, P Phillips, B Drayton and N Whyatt.

In attendance: District Cllr R Martlew, County Councilor D. Baldwin Mr. R Hume (Clerk) and 1 member of the public

104. Apologies for absence and also declaration of interests from members:

Apologies Cllr Stopp.

Declaration of interests:

None declared

105. To approve the minutes of the previous meeting on February 2nd 2006.

On a proposition by Cllr Levett, seconded by Cllr Footman the minutes were approved as a true record of the meeting with one amendment item 100.1 Cllr Lang had Proposed the decision and not Cllr Breeze.
The Chairman then signed the minutes.

106 Matters arising for information only (Clerk's report) were noted

106.1 Richard Gethin is offering a tour of the A428 works, during the day or an evening later in the year, please notify the clerk if you are interested.

106.2 (92.2) South Cambs magazine, a letter confirms that the new delivery arrangements before Christmas were unsatisfactory and they will revert to the previous distribution company.

106.3 (99.2.6) The Post Code changes reply has been acknowledged

106.4 (98.1) The new litter bin has been purchased and fitted to the A428 bus stop and the rubbish adjacent has been reported and will be cleared up by environmental health..

106.5 Bloor Homes – site meeting with Mr Bob Tash, agreed to tidy up the Grayway Close Public Open Space area, remove the broken tree, remove the Conifers on the boundary of the house owned by the Papworth Trust at 66 Highfields Road, the trust have verbally agreed to erect a new fence to link the existing fencing.

The bollard lights will be removed from the private drive.

On Clare drive the Public open space will be reinstated and a new seat and litter bin provided.

The area owned by No ?? Grayway Close is untidy, the clerk was asked to write to the owner requesting a tidy up and to confirm that the fence should not be moved without a planning application

106.6 (101.3) Sports field drainage, letter to Taylor Woodrow was referred to their consultant Mel Pooley, and he replied to say that the ponding problem is caused by the low level of this part and also compaction - this will be corrected.

The rest of the field and especially the playing areas are draining fine and are in excellent condition.

106.7 Caldecote Bridleway No 11 – Information from Rights of way Officer Karen Champion – Was added to the definitive map by a modification order, this was confirmed in June 1995. The public do not have a right to use vehicles along this bridleway, although all existing private vehicular rights along the route remain unaffected by the dedication of the route as bridleway.

Therefore, if you or anyone see a vehicle on the route you have no means of knowing whether they have a genuine legal right to be there. Nevertheless anyone driving a vehicle there would have a duty of care towards any member of the public using the bridleway on foot, on horseback or on a bicycle as they are using a public highway of the order "bridleway".

It is not a case of having an intention to stop vehicles going down there. The only vehicles down there should be the ones with an existing private right to be there, or confusingly, people visiting

(by invitation) those with the vehicular right. This can cover the postman etc delivering to East Drive.

If you have trouble with thoughtless or dangerous driving there, please feel free to show this e mail to your Community Beat Officer before they try to get to the bottom of the incident/ difficulty. At the end of the day the whole matter is simplified by the fact that no one using a vehicle has the right to hurt other people with it , no matter where they are driving or why.

107 Matters carried forward from the last meeting for discussion / decision

107.1 (97.1 87.1 72.7) Anglian water. Flooding of pumping station, is under investigation, some surface water is getting into the system.

107.2 Highways – to note matters in hand by highways and report progress.

107.2.1 (102.4) Speed Check - Steven Thulborn South Highways will add Highfields Road Caldecote to the schedule for speed monitoring later this year.

107.2.2 (102.8) White lining of the rest of the village by the developer of all the new housing areas. Including the give way marking at Blythe Way has been ordered.

107.2.3 Speed Thumps – Cllr Baldwin gave updated information from the County Council, and suggested applying for a Minor improvement grant. The clerk will check the original plans to see if they are as approved.

107.3 (97.4 77.4 67.4) TKA Court Case – problems mentioned in a recent planning approval S0029/06/F

107.4 (97.6 87.6 67.6) Bus Shelter – Updated quotation for the lower original specification, without the special roof tiles. The clerk has checked and the donation from the County is still available, an invoice from the Parish Council is needed -to Passenger Transportation Officer Paul Wilson before the end of the financial year.

It was agreed to accept the updated quotation from Herald Contract Services for £3839 plus vat, subject to agreeing samples of the brick to be used.

Proposed by Cllr Footman and seconded by Cllr Levett

107.5 (97.7 87.7 67.7) Ditch Works 53/55 Highfields Road, nothing reported.

107.6 (97.8 66a) Local Heritage Initiative – There had been no response from the journal for a volunteer to move this forward.

107.7 Street light SC14 – may be replaced, reported as damaged but see item 108.3

107.8 (102.6) Quiet Lanes designation

CPRE has campaigned for some years to have country and village lanes designated as "Quiet Lanes", which are minor rural roads intended to pay special attention to the needs of walkers, cyclists, riders and the mobility impaired. The Transport Act 2000 allows local authorities to designate roads for which they are responsible as Quiet Lanes.

The information from CPRE was given to Cllr Whyatt to investigate - but it looks as if it would not apply to Caldecote due to the nature of the roads.

108. Finance and procedural matters

108.1 To receive the financial report and approve the payment of bills

The following items were approved for payment

Clerk expenses (January)	see note *(1)	50.55	535
Ramblers Association	Affiliation fee	24.00	536
MD Landscapes	Grass cut (part)	58.75	537
Roger Hume	Salary	243.48	538
Kathie Martlew	Salary	33.00	DD
May Kember	Journal delivery	27.30	539
Village Institute (2 invoices)	Meeting room hire	84.00	540
Glasdon	Litter bin	89.66	541
CALC election training for clerk	Training	10.00	542
Total Expenditure		620.74	

Late Payments – Clerks expenses £80.86 and LGS services for journal printing £299
Proposed by Cllr Wolton and seconded by Cllr Lang

108.2 Minutes from the meeting on 5th January 2006 - A resident has queried why the minutes do not record a proposer and seconder for the 2006/7 budget, the council confirmed this was Cllr Whyatt and Cllr Breeze,

The minutes already record it was a unanimous vote.

108.3 Council tax capping and Footway lights

The District Council have confirmed a willingness to replace lamp posts as necessary and insure footway lights that are adopted by Parish Councils.

The Parish Council have done a survey to see if the lights are necessary, it was discovered that some on the list had already been removed and others were duplications of new highway lights.

The Parish Council agreed to keep all the lights on Main Street and remove SC5 to SC11
Proposed by Cllr Wolton and seconded by Cllr Lang

108.4 Clerking Review (moved to last item due to the confidential nature)

108.5 August meeting. It was agreed to change the normal meeting date from August to Thursday 27th July if a meeting is necessary.

108.6 Maintenance contract for public open space – MD Landscapes have submitted a quote for this coming year – the original contract was awarded in April 2005, 5 quotes were considered at that time. The quote is for the same cost amount as last year.

The Council agreed to continue the contract and for the clerk to negotiate a second year if possible.
proposed by Cllr Wolton, seconded by Cllr Levett

108.7 Cost of living increase (left to last item due to confidential nature)

109. To attend to correspondence/communications received since the last meeting including

109.1 Parishioner correspondence

109.1.1 Cavendish Way

Contact from a resident regarding the responsibility of maintaining the timber /concrete edging of the public open space and the private drive,
Also the trees adjacent to the bridleway that need lopping are not all being maintained by owners, Concern also over the block paving not being sand filled between blocks to allow water to drain to help the trees irrigation.

The clerk was asked to write and explain that the area concerned is not the responsibility of the Parish Council, as the edging holds in the blocks it is part of the drive and not the public open space.

109.2 Other Correspondence

109.2.1 **Standards of Conduct in Local Government**, booklet for advice was provided to members.

109.2.2 **South Cambs District Council** – Racial equality consultation. No comment was offered.

109.2.3 **Land Registry**, voluntary registration - Cllr Whyatt offered to investigate on behalf of the Trustees of Sitwells Charity & Townlands.

110 To attend to planning received since the last meeting

110.1 **S/0460/02/F** Close boarded fencing and trellis change to Ashwells development plot 33 no comments needed information only, (near the West Drive turning head). The clerk was asked to write to Ashwells pointing out the verges between road and fence should be finished off properly with grass.

110.2 **S/0029/06/F** Erection of dwelling – change to velux window to reduce overlooking No further comments were offered.

110.3 **S/0311/06/F** Erection of dwelling/Demolition of barn Highfields Farm.

This application is recommended for **REFUSAL**

Inappropriate change of use in agricultural area.

Outside the village envelope

Proposed by Cllr Wolton and seconded by Cllr Drayton

110.4 **Tree Works** – C/11/40/12 Burleigh House and C/11/40/21 Manor Farm

Were noted without comment

110.5 Decisions for note only

S/0013/06/F Erection of 2 bungalows 82 West Drive

Approved

S/0029/06/F Erection of dwelling and garage 84 West Drive

Approved

S/1150/05/O New dwelling/garage 12 West Drive

Approved on appeal

111. The village development, recreation grounds and public open spaces.

111.1 **Sport and Recreation meeting is next week**

111.2 **Lighting in Bloor Homes - private drive illumination, covered on item 106.5**

112 Councilors' items

112.1 **The daffodils and snowdrops are showing through.**

112.2 **Graffiti in Bus Shelter**, the clerk was asked to report this for cleanup and enquire about sealing to help future violations. There are also some tiles that need re-bedding, Cllr Drayton offered to do this repair.

112.3 **Hedge adjacent 39-41 West Drive** needs cutting back, councilors will have a working party.

112.4 **General sinkage of road surfaces in Highfields Road** where services have been laid. The clerk was asked to report this and Highways ask if the road resurfacing could be included in the next financial year.

112.5 **A councilor witnessed the damage to the suspension of a car by the new speed thump near the school**. He showed part of the spring that broke off. It was also disappointing that an area had not been left near the kerb for cyclists to use.

112.6 **Problem dog in Highfield Road** considered menacing, this was reported to the community policeman and the clerk was asked for a report from him.

112.7 A428 adjacent new access to TKA factory - 2 small (9 inch x 9 inch) holes have appeared, the clerk will report to Highways or Richard Gethin from Nuttals.

112.8 Election to be held on Thursday May 4th, Cllr Wolton (Chairman) indicated he would not be standing again, Cllr Drayton also indicated he would be standing down, an email from Cllr Stopp (Vice Chair) – just before the meeting indicated that she would not be continuing (not seen until later so not reported to the meeting).

112.9 Porthmore Close – Mail is still going astray, residents will be consulted to see if they wish to rename the road.

108.4 Item deferred to be last item – clerk appointment

Item was subject to the Public Bodies (Admissions to Meetings) Act 1960 in view of the confidential nature of the business to be transacted i.e. the Parish Council considering confirming the clerks appointment and salary review , the public were temporarily excluded from the meeting and instructed to withdraw.

The Parish Council confirmed the appointment of Mr Hume as Parish Clerk and to raise the salary scale to point 20.

Hours of work to remain at 40 per month, to be reviewed in March 2007.

Proposed by Cllr Wolton and seconded by Cllr Levett

108.7 (Deferred due to possible confidentiality) 3% cost of living increase

The Parish Council confirmed this increase to all staff and the clerk asked to contact May Kember to ensure she wishes to accept this increase.

The clerk and public were invited to return at this point

113. Closure of meeting and parish matters.

There being no further business the meeting was declared closed at 21-45

Please note the Clerk leave dates - Monday 10th and Tuesday 11th April (following weekend before Easter).

Non agenda items for note, please ask the clerk if you wish to view these

Ramblers Association – Annual general meeting 4th March – Swavesey

Cambridgeshire Acre – Briefing on Travel Topics

Ordnance Survey Outdoors Show NEC Birmingham 17th/19th March

Thriplow Daffodil Weekend 25th/26th March , Mothering Sunday

Training for being a Trustee, free course by SCDC community development Tuesday 7th March – 5-30 to 7-30 pm To reserve your place please contact: 01954 713355 or email: community.development@scambs.co.uk

BAA Consultation – Stansted Expansion

CALC Training – New or refresher councilor training Saturday 8th April

– Moving and handling – Tuesday 9th May

Streetscape consultation – Cambridge Central Area