

**Minutes of the Meeting of Caldecote Parish Council on Thursday 6th October 2005 at
7.30pm in the Village Hall**

Present: Cllrs F Wolton (Chairman), B Drayton, J Lang, A Levett, T Footman, P Phillips, N Whyatt, and S Breeze.

In attendance: Mr Roger Hume Clerk, Cllr R Martlew and 8 members of the public.
Specially invited Richard Gethin from Nuttalls

54. To receive apologies for absence and also declaration of interests from members:

Apologies: Cllr Stopp

Declaration of interests:

(for the following planning items)

S1832/05/f Cllr P Philips – prejudicial interest (applicant).

S1755/05/f Cllr N Whyatt – Lives in the same road

Declarations of interests were entered in the book.

55. To approve the minutes of the previous meeting on September 1st 2005.

On a proposition by Cllr Levett, seconded by Cllrs Phillips the minutes were approved as a true record after item 51.1 was changed to Grafton *Drive*

The Chairman then signed the minutes.

56 Matters arising for information only (Clerk's report).

Were Noted

56a SPECIAL ITEM - Richard Gethin from the contractors building the new A428 dual carriageway. Richard showed a detailed plan of the road and answered question, a short period was also allowed for residents to ask questions. Eight tunnels are to be provided for badgers, and a watch will be kept for other wildlife including Roe deer and Great Crested newts.

It may be possible to show artefacts found in the archaeological examination at the school.

57 Matters carried forward from the previous meeting for discussion / decision

57.1 (47.1) Highways, 3 quotes were considered for grass verge cutting in 2006 MD Landscapes were selected, being the most competitive quote, it was decided to ask initially for 4 cuts during the season from April, we would ask for more if necessary. The clerk was asked to point out to the contractor that care should be taken as there had been instances in the past of scalping while flailing. Proposed by Cllr Levett, seconded by Cllr Drayton

57.2 Highways (49.2.4 52.6 52.5) School warning signs, overgrown gulleys and potholes,

A reply had been received from Highways explaining that only emergency pothole repairs were carried out within 24 hours, planned patching is normally done in 6 weeks, they also indicated that they would attend to the gullies and drains.

The traffic engineers should now have the school flashing signs in stock and hope to install them soon. They are a new design and it is not clear yet if they will be able to fit themselves.

57.3 (47.2) Hardwick Wood SSSI. Karen Champion (Public rights of way Officer) and Chris Tucker met with Chantel Hagen from English Nature. They hope to be able to make the bridleway more durable but funding will need to be explored. We should monitor any problems associated with the bridleway to use in grant applications (as recommended by Karen).

Karen Champion is arranging a work day with a company "team building" on 25th October during the day (Jackie Bamber) and would appreciate villagers assistance, (Cllr Lang and Cllr Footman possibly), with Cliff Freed providing wood chippings, she is contacting him. The clerk was asked to find out time etc and query if she has the right materials..

Karen has also offered to come along to the next PC meeting on November 3rd to talk about another proposal involving the Local Heritage Initiative <http://www.lhi.org.uk/> to try and attract new local residents to get involved with Public rights of way issues.

57.4 TKA – The Court Case – A pre hearing meeting is being held next Monday 10/10/05, the clerk was asked to write urgently to the SCDC Legal Officer (Fiona McMillan) expressing the Parish Councils strong views of the public and press concerns over this issue and to ensure that she notifies the Council about the results of the initial meeting as soon as possible.

57.5 (47.6) Name of new shop. A list of possible names were presented by the chairman and it was suggested that “School Court” would be a good choice. Proposed by Cllr Levett and seconded by Cllr Lang

57.6 Bus Shelter – A further 2 quotations had been received for the new specification, the clerk asked if it was necessary to have such a high specification as the costs had increased substantially. The Clerk considered that the Council did not have sufficient funding in this years budget and a lower specification would be investigated again.

57.7 (52.3) Ditch Works, levelling of ditch in Highfield Road this has been reported to Pat Matthews at SCDC who suggested that the Environment agency should be informed, the ditch involved is not the main ditch but a shallow tributary. The clerk had written to the environment agency but had no reply yet. Cllr Levett had also contacted Mr Heffernon at SCDC, The clerk has written to the Environment Agency, no reply yet. Cllr Drayton will try and speak to the owner to see if the matter can be resolved locally..

57.8 (52.6) Soil dumping, it appears that this has ceased, there were no reports of any further dumping..

58. Finance and procedural matters

58.1 The financial report was received and the payment of the following items was approved
It was noted that the Precept Cheque has been received

* Grassform (approved as late payment last month)	Fencing	893.00	496
LGS SERVICES (Office Expenses.)	Office	136.09	497
LG STOEHR	Salary	33.80	498
K MARTLEW (7)	Salary DD	33.00	DD
R HUME	Salary	237.74	499
M Kember – not approved - postponed to next month -error	Salary	27.30	500
	Grass		
MD Landscape	Cutting	164.50	501
	Clerk		
CALC	Training	260.00	502
LGS SERVICES admin and expenses August and September	Office	859.91	503
LGS SERVICES Journal Printing	Journal	208.00	504

It was reported that a cheque (474) £100 to the sports Association had been lost in the post and would be stopped at the bank and a replacement issued.

The auditors report had just (today) been received and payment of the Audit bill was approved as a late payment £763.75 cheque (505).

A replacement cheque for the church planning application was also approved, the previously issued cheque was over 6 months old (506).

All other payments Proposed by Cllr Wolton, and seconded by Cllr Breeze.

58.2 To review Clerks contract - telephone and training needs

(This item was in fact moved to the end of the meeting.)

The chairman signed a statement indicating that as this matter was confidential it was

necessary to exclude the public and press temporarily under section 1(2) of the Public Bodies (admission to meetings act 1960).

The Clerk also left the room. The chairman took notes in the clerks absence.

The clerks contract was considered along with training needs and were approved.

This item will be presented as separate confidential minutes.

The Press and members of the public and clerk were readmitted to deal with the last item

58.3 (48.3) To consider equipment required by the parish office a report was submitted by the clerk, it was decided that it was not necessary to have an A3 copying facility but that a dual purpose fax/printer/copier would be purchased, the clerk recommended the cheapest purchase option as adequate and the cost of £249 plus Vat was approved to purchase a Canon MF5770 and a spare cartridge at approx £41 plus vat).

It was also approved to spend £93 on the clerks membership of the Society of Local Council Clerks as it was agreed this would be beneficial.

Proposed by Cllr Footman and seconded by Cllr Breeze.

59. Correspondence/communications received since the last meeting including

59.1 Parishioner correspondence

A resident telephoned asking about maintenance in Strympole Way, referred to developer.

An email was received from a resident querying if signs could be erected on the Banner Public Open Space to deal with dog fouling problems, the clerk was authorised to order 2 signs and 2 dog bins to the same spec as previously purchased with post clamps.

Also a query regarding trees edging the bridleway causing overshadowing and damp paths.

It was pointed out that this area is not the responsibility of the Parish Council and as such they have no power to enforce this or indeed pay for any investigation or rectification , the clerk was asked to contact the resident to advise contacting the land owner..

59.2 Other correspondence

59.2.1 Bridleway Hall Drive. Remains a public bridleway, but it is not yet adopted. *.(Section 38 of Highways Act document has not yet been signed)*

59.2.2 (49.2.6) Sustainable Communities Bill “Ghost town Britain” requested email addresses of councillors, councillors did not agree to this, It was agreed that any correspondence should be sent the clerk

59.2.3 Cambs County Council budget consultation 2006, and corporate plan for the next 4 years, including questionnaire, a Councillor presented one reply but it was agreed that it was not necessary to send a parish council reply.

60 .1 To attend to planning received since the last meeting

60.1 [S/1755/05/F](#) 36 Strympole Way HIGHFIELDS Caldecote Conservatory.

It was considered that this conservatory was too large for the size of garden -

Recommended for Refusal, Proposed by Cllr Drayton, seconded by Cllr Footman.

60.2 [S/1755/05/F](#) Orchard Farm Main Street Caldecote Agricultural Dwelling

Recommended for approval, proposed by Cllr Breeze seconded by Cllr Drayton.

60.3 [S1426/05/F](#) 16 West Drive Caldecote, additional information on overshadowing information only

Cllr Phillips then left the room having declared a prejudicial interest as applicant

60.4 [S/1832/05/F](#) Highfields Caldecote Land R/O 12 East Drive Agricultural Buildings

No recommendation, Proposed by Cllr Footman and seconded by Cllr Drayton

Cllr Philips was welcomed back to the meeting.

SCDC Decisions for note only

60.4	S1426/05/F 16 West Drive	extension (6 th June 2005 / 1 st Sept)	Refused
60.5	S1420 26 Eastgate Highfields Caldecote Extensions and garage		Granted
60.6	S1416/05/F 97/99 West Drive Highfields Caldecote – fence		Granted
60.7	S0572/05/0 Rear 99 Highfields Rd Caldecote Dwelling		Granted
60.8	S1239/05/F Cattery The Shieling Highfields Road		Granted

61. **The village development**, recreation grounds and public open spaces, items had or would be dealt with as they are on the agenda, no meeting of the Sport and Recreation Committee had been held this month.

62 Councillors' items

62.1 Problems with dog fouling – Cllr Footman, the clerk submitted an article for the journal on his own behalf. The clerk has contacted SCDC about the emptying of the new bins, they are to be added to the collection and also received an updated collection list.

The clerk has also had a phone call from a resident of West Drive about the lack of collections for dog bin waste.

62.2 Signs for sports field, and new fences being moved. The clerk has chain and padlocked the new bridge entrance and the hedgerow fences. It was reported that one fence panel had been badly damaged

62.3 Footpath damaged by contractor adjacent to 53 Highfields Road and lack of verge cutting in the village, Highways have this in hand.

62.4 A reminder should be issued to Highways about verges and repairs. And surface problems reported by Cllr Levett at the bottom end of Hall Drive (Highfields Road).

62.5 Village Map, the clerk was asked to obtain updated prices from Signwork and if they are as approved, to order the signs.

62.6 Dog problems, reports have been received about a dangerous dog in Highfields Road, it was agreed to notify the dog warden, there are also reported parking problems at the same address, the community police office will be informed by the clerk. Residents are urged to challenge offenders of the dog fouling rules.

62.7 No crime reports have been received recently, but it was thought that there had been no incidents in Caldecote, this was welcomed by all present and this positive news should be reported.

62.8 Sports kit for football, funding had not yet been approved as the S&R committee had not met yet. Cllr Stopp is requested to arrange the meeting.

62.9 Church steps, plans were presented for the Parish Council planning application on behalf of the Church, it was agreed to submit the plans to SCDC, a new cheque was written and signed. The clerk was asked to find the ordinance survey map of the village or it may be necessary to purchase a new one.

63. Closure of meeting and parish matters

The meeting was temporarily adjourned to allow members of the public to give their views'

Clarification was sought regarding the ditch being filled in.

The meeting was re-opened 10 minutes later

and then confidential item 58.2 was dealt with, - and after readmitting the public - item 58.3

63.1 There was no further business and the Chairman declared the meeting closed at 10-30 pm.

Signed..... Dated