

**Minutes of the Meeting of Caldecote Parish Council on Thursday 28 July 2005 at 7.30pm
in the Village Hall**

Present: Parish Cllrs T Footman, P Phillips, F Wolton (Chairman), N Whyatt, B Drayton and C Stopp.

In attendance: Mrs. L Hazel (Clerk), Cllr R Martlew and 8 members of the public.

34. To receive apologies for absence and also declaration of interests from members:

Apologies: County Cllr D Baldwin, A Levett, S Breeze and Jack Lang.

Declaration of interests: P Phillips declared an interest in item 37.3 as Chairman of CALYPSO. C Stopp declared an interest in items 40.2 and 40.4 as a resident of West Drive.

35. To approve the minutes of the last meeting on 7 July.

On a proposition by C Stopp, seconded by P Philips the minutes were approved as a true record after the following amendment was made;

- (29.2.3) It was noted that Cllr A Levett's name was omitted from showing a declaration of interest in this item. This was duly changed.

The Chairman signed the minutes.

36. Matters arising for information only (Clerk's Report).

Noted.

37. Matters carried forward from the last meeting for discussion / decision

37.1 (26.7) Highways, report from meeting with Highways about verges. To consider taking back verge cutting work from Cambs County Council.

F Wolton reported on the recent meeting undertaken with Mr. Mike Cooper and Mr. Dennis Thatcher, Highways. It was reported that the Parish Council have been underpaid considerably to carry out the work of grass cutting in the village. CCC has offered an increase grant of £1982.00 plus 2% for the verges along Highfields Road, Main Street and West Drive. In the past the Parish Council has received £618.82. CCC will be asked if it will retrospectively reimburse the Parish Council for the underpayment in the past and if it wishes the Parish Council to cut the verges identified in the Banner Homes S38 Agreement.

On a proposition by F Wolton, seconded by C Stopp it was agreed to carry this item forward to the October meeting to discuss in more detail. It was agreed that in the meantime a meeting is to be arranged to discuss existing and proposed areas that are to be covered by the grass cutting and the Clerk has been asked to obtain quotes to carry out this work in preparation for the meeting in October.

The height of the verge between Clare Drive to West Drive was also brought to the attention of Mr. M Cooper, highways.

37.2. (26.8) Hardwick wood

It was noted that the Parish Council are still awaiting response from English Heritage and agreed to carry this forward to the next meeting.

37.3. (27.2) Cycle racks

P Philips declared an interest in this item as Chairman of CALYPSO. but did not leave the room while this item was discussed. A letter from CALYPSO appealing against the Parish Council's decision to choose dark green as a colour for the youth shelter was noted and considered.

The meeting was closed at 8.00pm to allow members of the public to have their say.

The meeting was re-opened at 8.05pm and put to a vote. On a proposition by F Wolton, seconded by B Drayton it was agreed that the final colour of the youth shelter should be purple as proposed by CALYPSO as this would blend in with the MUGA that is already in situ. 3 people voted in favour and 2 abstained therefore this was carried. It was also agreed that Monster Play Systems was the preferred supplier for the youth shelter and the cycle racks and that their quotation for £7080 plus VAT be approved. It was noted that CALYPSO would be gifting the amount in full to the Parish Council.

37.4. (29.2.2) A428, report from Chairman and Cllr Footman.

F Wolton reported on their attendance at the Bourn Parish Council meeting on 21 July with Richard Gethin regarding the above. They were shown detailed plans of the A428 from Dry Drayton to Cambourne. It was noted that the proposed layout of the road will emit lots of noise to the residents of Caldecote. Cllr R Martlew reported that he had a set of plans if anyone was interested in looking at them. It was reported that Mr. Gethin was not aware that the BP Garage will be changing its location. It was agreed to write a letter to Mr. Gethin, Nuttalls asking them to give as much consideration as possible to reducing the impact of noise to Caldecote by erecting a bund wall with tree planting.

37.5. (29.2.3) Social Club License.

F Wolton reported that the application is to be heard on 4 August and that the Parish Council has been invited to send a representative to the hearing and as he is unable to attend he is looking for a volunteer to represent the Parish Council. It was noted that all present members were unable to attend for various reasons. It was agreed that Cllr R Martlew will attend and that the Clerk Mrs. G Stoehr will be asked to attend on the Parish Councils behalf. Details of the hearing were handed to Cllr R Martlew for his information.

37.6. (29.2.6) Papworth Hospital, to respond to consultation.

It was agreed to carry this item forward to the next meeting to allow members time to look at the consultation.

37.7. (32.2.3) Hedge, footpath 3.

The Clerk's advice that the responsibility of stopping the hedge encroaching on a public right of way rests with the owner. It was confirmed that the hedging along bridleway 3 has clearly been identified as belonging to the Banner Homes residents. On a proposition by T Footman, seconded by F Wolton it was agreed to rescind the previous decision in light of advice from the Clerk and to write to the residents to ask them to cut the hedge. It was noted that if the residents did not cut back their hedging then the matter may have to be passed to CCC as the appropriate authority to proceed.

37.8 Village Map

The most recent map produced by J Lang was considered. After discussion the following points were agreed;

- ‘Grafton Way’ should be changed to ‘Grafton Drive’.
- Distance from Highfields Caldecote to Caldecote should be inserted + the distance to B1040.
- The Church and Burwell Offices should be marked on the map.
- A bigger gap between Clare Drive and Blythe Way should be made incase any future development may need to be added at a later date.
- The Caravan site should be marked on the map.
- There should be a clearer distinction between Highfields Caldecote and Caldecote.

J Lang in his absence was thanked for all his hard work and effort put into producing a new village Map.

38. Finance and procedural matters.

38.1 To receive the financial report and approve the payment of bills.

The financial statement was received and considered and the invoices and bank statements were available for checking. On a proposition by F Wolton, seconded by C Stopp the following payments were approved;

S D Phillips (Bin installation)	£64.62
LGS Services (Admin support)	£405.36
LG Stoehr (Salary)	£XX
K Martlew (Salary)	£XX
R Hume (Salary)	£XX

38.1.1 The following late invoices were approved for payment and will be shown on the next financial statement;

- MD Landscapes (grass cutting) £246.75
- BT (parish telephone) £80.16

38.1.2 The invoice for S D Phillips is for the installation of the bins. On a proposition by F Wolton, seconded by C Stopp this was approved for payment and the cheque was signed.

38.1.3 Recycling credits of £216.77 have been received from SCDC and will be shown on the next financial statement. These funds have been placed in the general unallocated pot.

38.1.4 F Wolton and C Stopp will meet with the trainee clerk to discuss mileage expenses.

38.1.5 It was noted that the Parish Council’s phone is with Mrs L Hazel (ex-Clerk). On a proposition by F Wolton, seconded by C Stopp it was agreed that when the contract for the phone expires in October it will be cancelled and arrangements for the new clerk will be discussed.

39. To attend to correspondence/communications received since the last meeting including:

39.1 Parishioner correspondence.

It was noted that a letter has been received from Ms S Stephenson regarding the confusion from delivery drivers over Porthmore Way/Close. It was agreed that a reply should be sent

suggesting that she contact the District Council and ask for extra road signs clearly highlighting the appropriate road name.

39.2 Other correspondence.

- 39.2.1 It was noted that replies in response to the Parish Council's recent letter regarding parking at the school have been received from Mrs W Quince, Acting Head teacher and CCC. These were discussed and considered. It was agreed to write a letter to CCC stating that as it had been agreed that flashing lights would be made available, the Parish Council was concerned that these are still not in situ and are enquiring if they will be implemented before the start of the next school term.

40. To attend to planning received since the last meeting

- 40.1 S/1361/05/F – TKA Tallent (part retrospective) Housing for scrap Conveyor.

A copy of a letter from a resident opposing the application was received and it was noted that TKA Tallent did not have permission for the conveyor belt itself.

The meeting was briefly closed to allow members of the public to speak.

On a proposition by F Wolton, seconded by B Drayton it was agreed that the Parish Council was unable to comment fully on this application at the present time as it had been unable to make a site visit as is normal on this type of application. It was agreed that as it will cause major disturbance that the application should be refused until such time that a site visit could be made and the application is considered further.

- 40.2 S/1416/05/F P Wright, 97-99 West Drive, Highfields – (Fence retrospective Application).

C Stopp declared an interest in this item as a resident of West Drive. On a proposition by C Stopp, seconded by F Wolton it was agreed to refuse this application as the fence will be closer than 2 meters to the highway and not on the applicant's own land as alleged.

The meeting was briefly closed at 9.05 pm to allow a member of the public to speak.

- 40.3 S1420/05/F Mrs C. Ballinger, 26 East Drive, Highfields – Extension and double garage (amended) new roof window. On a proposition by B Drayton, seconded by C Stopp it was agreed 'No Recommendation'.

- 40.4 S/1329/05/F Mr and Mrs McDonald, 62 West Drive, Highfields - Extensions

C Stopp declared an interest in this item as a resident of West Drive. On a proposition by T Footman, seconded by P Phillips it was agreed 'No Recommendation'.

- 40.5 S/0460/02/F Ashwell Developments Ltd, erection of 33 houses – Amended sill heights (info only). This was noted.

- 40.6 S/1426/05/F 16 West Drive – Extension. A letter from the neighbours was read out and considered. On a proposition by B Drayton, seconded by F Wolton it was agreed to refuse this application as per the first application with the same comments "Overshadowing of neighbours".

- 40.7 S/1662/04/F – Erection of 2 shops + 4 Flats – Amended. This was noted.

41 The village development, recreation grounds and public open spaces**41.1 Ashwell Homes**

It was noted that Nick Jones did not attend the meeting.

41.2 Recreation ground landscaping update

F Wolton reported that he and C Stopp attended a recent meeting with the relevant parties to discuss recent works carried out on the recreation ground. It was reported that all work that was requested to be done so far has been done and that they are pleased with the work carried out to date. It was noted that the grass is down and it appears to have taken well. A few weeds have grown but these will hopefully be cut out in the next cut of the grass. Grassform will be in charge of the area for the next 12 months and have indicated that people are not allowed to use the area within this time period to allow the area to get established. On a proposition by F Wolton, seconded by C Stopp it was agreed that fencing and notices will be placed in strategic areas to stop people from entering the site with immediate effect and that as per the financial regulations the clerk can use the emergency powers to organise fencing and signs to be erected immediately with the assistance of F Wolton. It was also agreed that a letter should go to Ashwell Developments Ltd asking them not to erect the small bridge at the present time. An article is also to be placed in the next issue of the Caldecote Journal. C Stopp is to organize for Mel Pooley to attend the next SRC.

42. Councillors' items

42.1 It was noted that the dog bin by Highfields Farm can not be opened and requires attention. P Phillips is to look into this. It was noted that all the dog bins were not being emptied and agreed that a letter should be sent to SCDC with a detailed site plan asking them to empty all dog bins located within the village.

42.2 It was noted that the waste bin at the Bus Stop on the A428 has been squashed.

42.3 It was brought to the attention of the Parish Council that the BP Garage has applied to extend their license to sell alcohol. It was noted that the Parish Council had not been informed and agreed that a letter of objection should be sent to SCDC on the grounds of public nuisance and safety of children.

42.4 It was noted that the commuted sum from Banner Homes has not been received as yet.

42.5.1 It was highlighted that cars are still parking outside No: 74 Highfields Road which are causing an obstruction. The PCSO is to be asked to look into this matter

42.6 Church railings – It was agreed to place the relevant planning application and proceed from there. A site visit is to be undertaken to assess the situation.

42.7 It was agreed to place the naming of the shop on the agenda for the next meeting to allow members time to think of possible names.

42.8 It was noted that Clare Drive is now open to through traffic.

42.9 Clarification of Clare Drive/Hall Drive and the status has not yet been received. This is to be chased up.

- 42.10 No reply on the dog bins for new development within the village has yet been received this is also to be chased up.
- 42.11 It was noted that vehicles are still driving through Boseserts Way and over the footpath at the end to get to West Drive is still a problem.
- 42.12 Details on conflict on interest were re-affirmed to all members.
- 42.13 County Cllr D Baldwin's report was noted.

There was no further business and the Chairman declared the meeting closed at 9.50 pm.

Signed..... Dated

DRAFT